



THOMAS MERTON CENTER BOARD OF DIRECTORS MEETING MINUTES  
THURSDAY, JUNE 14, 2018, 7:30 P.M., THOMAS HOUSE  
APPROVED MINUTES

**Present:** Judy Swope, Gerard McGuire, Mary O'Connor, Helen Bunje, Ann Akey  
**Absent:** Mary Seabury

**Outgoing member:** Rosana Madrigal de Beattie

**Agenda Introduction: (Rosana)**

Meeting leader: Gerard

Meeting prayer leader: Helen

Meeting secretary: Ann

**Ongoing Business:**

1. **New President:** **ACTION:** Mary nominated Gerard and Judy seconded. Approved unanimously.
2. **New Secretary:** **ACTION:** Gerard nominated Ann. Mary seconded. Approved unanimously
3. **New Board member:** Eleanor Hansen offered her resignation which was accepted by the Board. Mike McMahon has volunteered to serve another year. **ACTION:** Mary nominated Mike. Helen seconded. Approved unanimously
4. **Discussion of treasurer position tabled until Mary S. and Mike are here in person.**  
**ACTION:** none
5. **By-Laws.** Where are they? When was the most recent version written? Agreed that we should all probably have copies as well as the mission statement. **ACTION:** Mary O. volunteered to call Bob Foley.
6. **Keys.** Current members do not have keys. **ACTION:** Gerard will look into each TMC Officer having one.
7. We need to determine who has access to bank account, can sign checks and how to update this. **ACTION:** Ask Mike.
8. **Binder for annual general meeting – can we obtain planning binder so we know what to order and how to schedule/plan? It may be with Vikki.** **ACTION:** Mary will try to pick up.
9. **Review May 10<sup>th</sup> 2018 Board Minutes.** **ACTION:** Mary moved to accept and Judy seconded. Approved.

10. Review of minutes from Annual Meeting. Not possible as we did not have a copy although they were in a recent bulletin. Tabled until next meeting. **ACTION:** none
11. Gifts for outgoing Board Members: It was pointed out that outgoing Board members did not receive cups for their service – it was suggested that Anna has them and that they could be presented at a mass.
12. 2019 Thomas Merton Society Conference: Not much seems firmed up yet Anna Jaklitsch is the point person. **ACTION:** Keep on agenda.
13. Advertising TMC Speakers- Mary investigated advertising for spiritual education programs in an effort to increase membership. She spoke with the Weekly and the Daily Post and also with Barbara Kent. Publicity is often based on attendance in past events through a database. Newspaper ads are expensive (~\$300) although the digital “What’s Happening the Weekend” less so (~ \$100 for two weeks) but limited views (75-400). In discussion it was recommended that events be publicized in other Catholic bulletins within a 20 mile radius and with other denominations in Palo Alto.

### **Committee Reports**

1. Finance Report. The May 2018 Financial Statement was e-mailed by Mike. **ACTION:** No questions, accepted as presented.
2. Spiritual Ed. - no report
3. Liturgy - no report
4. Hospitality - no report
5. Speak out - no report
6. Website - no report. **ACTION:** Gerard suggested that all Board members review it before next meeting.
7. Site committee - no longer has representative on board

### **New Business:**

1. Rosanna proposed increasing TMC’s donation to the lunch program at the Ecumenical Hunger Program, EPA to \$120 monthly instead of quarterly; a switch from \$480 to \$1,440 annually. This was discussed. **ACTION:** Helen made a motion amended to \$100 per month. Mary seconded. Approved.
2. CYO Camp. Agreed that this is a good program – was money still needed? Have they met their goal? **ACTION:** Gerard proposed \$1,000 for 2018. Judy seconded. Approved.
3. Rosanna suggested we look into increasing what the Tongan choir is paid. **ACTION:** Tabled to next meeting after input from Liturgy committee.
4. A general discussion of how best to get news from committees – should we be occasionally sending representatives to committee meeting and/or having committee

members present at the beginning of Board meetings? Tabled for further discussion at the next meeting.

**Adjournment-**  
**Closing prayer - faith sharing**

**Next meeting: 7 P.M. July 13, 2018; Thomas House**  
Next meeting prayer leader: Mary