



Thomas Merton Center  
Board of Directors Meeting  
THURSDAY, DECEMBER 10, 7:00 P.M., ZOOM MEETING

**APPROVED MINUTES**

**Present:** Gerard McGuire, Diane Marie Herte, Judi Swope, Mary Seabury, Larry Lopez, Mike McMahon, and Ann Akey (Joined at 7:45)

**Absent:** No one

**Introductions:**

Meeting leader: Gerard McGuire  
Meeting prayer leader: Judi Swope  
Meeting secretary: Mary Seabury – Temporary note taker

**OPENING BUSINESS:**

- 1) Reviewed and approved minutes of the November 12, 2020 Board Meeting and the TMC Annual Meeting.  
**ACTION:** November minutes were unanimously approved without edits.
- 2) **TMC Board Bylaws:** Gerard reported that the review of the bylaws is an on-going exercise.
- 3) **Board liaison with TMC committees update:** Nothing current to report. Many of the committees recruiting new people to assume Kay William's former responsibilities.

**COMMITTEE REPORTS:**

- 1) **Finance Committee:** Mike McMahon reviewed the 11/30/2020 income statement.
  - a) YTD Net Income is \$2,663 as compared to the budgeted amount of (\$7,075). Most of the recurring payments are being paid as usual to the presiders, musicians, donut shop, etc.
  - b) Adopt-a-Family – Barbara Kent set a \$3,000 goal for this program and so far, \$3,840 has been collected to date.
  - c) Mike McMahon will work on the 2021 Budget and assume that the first six months will continue to be virtual.
- 2) **Spiritual Education:**
  - a) Barbara Kent is trying to arrange a Zoom meeting with Sr. Joan Chittister which is expected to be less costly than an in-person presentation.

- b) TMC Retreat – Kevin Ballard will lead the Zoom retreat this Saturday, 12/12/2020, 10 – 11:30 am.
  - c) Kay William’s memorial was well attended. There were discussions about establishing a “Kay William Spiritual/Practical Mystic Speaker Series” to memorialize her.
- 3) **Liturgy:** No report. Outdoor masses continue – Daily @ 10:00am, Sunday @ 11:00am
  - 4) **Hospitality:** Zero calorie donuts are still being served.
  - 5) **Seeking Action for Justice**
  - 6) **Website:** No report.
  - 7) **Site Committee:** No report.

**NEW BUSINESS:**

- 1) Anna Jaklitsch email (12/02/2020) concerning TMC & political activity.
  - a) Foothill Park – Should TMC aligned with one side or another of this issue? The Board said that it will refer the issue to the “Action for Justice Committee”.
  - b) Kay William’s Duties – Kay managed the TMC database. Anna Jaklitsch is leading the effort to pull together the database, addresses, labels, annual appeal letter, tax reporting, etc.
  - c) Annual Appeals Letter – The Board agreed to postpone sending this letter out until next spring and send it with the invitation to the Annual Meeting.
- 2) Adopt-a-Family (Barbara Kent’s email) – Diane Herte asked the Board to have TMC donate \$1,000 to this program. The Board approved the additional \$1,000 donation unanimously.

**MEETING ADJOURNED:** The next meeting, January 14, 2021, will be held on Zoom. The meeting ended 8:22 PM.