

Notice of Concern

Individual (s) of Concern: _____

Date of Occurrence: _____ Time of Occurrence: _____

Type of Concern:

- Inappropriate behavior with Child or Youth
- Policy violation with a Child of Youth
- Possible risk of abuse
- Other Concern

Describe the situation: What happened, where it happened, when it happened, who was involved, who was present, who was notified? Attach additional sheets if needed.

If reported to the State, what was their recommendation about investigating? Attach additional sheets if needed.

Has this situation ever occurred previously? Attach Additional sheets if needed.

What action was taken? How the situation was handled, who was involved, who was questioned, were police or other authorities called? Attach additional sheets if needed.

What is the follow-up plan? Does anyone else need to be notified? Will the situation need monitoring? Would you like someone to call you to discuss this situation? Attach additional sheets if needed.

Submitted by: (please print)	_____
Telephone number:	_____
Location and address:	_____
Email Address:	_____
Signature:	_____
Date:	_____
Reviewed by:	_____
Date:	_____

Once completed, please keep a copy for your Youth Ministry Program or Event files and forward to the Metropolis of Atlanta Youth, Education and Hellenic Culture office.

Notice of Concern