



GREEK ORTHODOX METROPOLIS OF ATLANTA
PHILOPTOCHOS

January 18, 2021

TO: Metropolis of Atlanta Philoptochos Chapter Presidents

FROM: Irene Politis, Metropolis of Atlanta President
Martha Driscoll, Metropolis of Atlanta Treasurer

RE: **2021 Chapter Commitments and Donation Form**

Dear Sisters in Christ:

Enclosed is your **Metropolis Commitment Form for the 2021** calendar year. Please follow the instructions on the form for fulfilling Chapter Commitments, Stewardship-Per Capita and any Special Appeals.

In order for the Metropolis Treasurer to ensure that Chapter Commitments, Stewardship-Per Capita and Donations for Special Appeals are appropriately applied to chapters, please follow these guidelines:

1. Submit a copy of the 2021 Metropolis Commitment Form to the Metropolis Treasurer with check. **Please write ONE check for all Chapter Commitments and Stewardship-Per Capita.**
2. Stewardship-Per Capita (Membership) on the Metropolis level is **\$10.00 per member**. The number of members submitted to the Metropolis and National for membership must match.
3. Stewardship-Per Capita (Membership) should be paid by April 30 following the enrollment period of January 1- April 30. Stewardship-Per Capita paid after April 30 must be submitted by December 31.
4. **List members on the 2021 Stewardship-Per Capita Excel Form found on the website and email to Metropolis Membership Chair Linda Cepeda. lindacepeda2@gmail.com**
5. **Fill in the NUMBER of members on the 2021 Commitment Form and mail the form with the check to Martha Driscoll, Metropolis Treasurer.**
6. Please do not mail checks to the Metropolis of Atlanta. The correct mailing address is on the Form.
7. **Chapter Number** must be on all checks mailed to the Metropolis Treasurer. **Chapter checks must have two signatures as required by the National Philoptochos By-laws.**
8. All Commitments and Stewardship-Per Capita (Membership) must be paid by **April 30, 2021** to ensure your Chapter is in good standing for attendance at the Metropolis Philoptochos Clergy Laity Conference.