



Dear Partners,

It is the San Antonio Food Bank's highest priority to protect the health and wellbeing of our partners, clients, volunteers and staff. In coordination with Feeding America, Feeding Texas, FEMA, the Centers for Disease Control (CDC) and internal teams, the San Antonio Food Bank is actively monitoring developments related to coronavirus (COVID-19).

As of this communication, the immediate risk remains limited in Texas and yet it is important to stay informed as these types of situations can be constantly changing. We recommend monitoring the [CDC](#) website as the authoritative source regularly. While every individual should assess their own risks and plan accordingly, at this time San Antonio Food Bank's events and activities including food distribution will occur as scheduled.

In order to plan appropriately and safely we are recommending our partners to limit the amount of physical contact between clients, volunteers, and staff.

- 1) Please utilize the attached roster as it **does not** require the client to physically provide a signature upon receipt of food, thus limiting the contact and exchange between client and volunteer.
- 2) Operate food distribution with a drive through model, if possible. SAFB has provided an attached flyer "Prevention Measures". This will help provide communication to your clients and a phone number for them to contact if need additional assistance
- 3) If your organization does not have the physical space to adopt a drive through model, consider staggering clients served by designated dates/hours by their last name.

As we continue to support communities together, we will provide you with regular updates.

If you are needing additional food, considering an adjustment to your agency's hours of operation and/or method of distribution, please contact Jessica Molinar, Compliance Manager. We want to collaborate with you to help problem solve so we can continue to provide food to our neighbors living with food insecurity.

Thank you for your continued commitment to serving our communities. We'll continue to monitor and adjust strategies to keep us all safe and healthy moving forward.

Sincerely,



Jessica Molinar
Compliance and Capability Manager

San Antonio Food Bank
5200 Enrique M. Barrera Pkwy
San Antonio, TX 78227
Direct: (210) 431-8462
Main: (210) 337-FOOD
jmolinar@safbank.org
www.safbank.org

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