

# Sts. Cyril & Methodius Religious Education

## GENERAL POLICIES & PROCEDURES

### ATTENDANCE

We expect each child to be here each week unless they are sick, have a family emergency, have a school sponsored event, or are prevented from travelling due to weather conditions. These absences will be excused. Please note: we understand that homework is important, but other students make the sacrifice to come to class anyway. "Homework" absences will not be excused. Regardless of the reason, please call the RE Office at 512-859-2634 or email [sscmre@gmail.com](mailto:sscmre@gmail.com) if any of these situations occur, OR send a written note to the next class.

### IN CASES OF SEVERE WEATHER

In the event that severe weather is approaching, we will take the proper precautions here -- moving everyone to the hallways, etc. Parents will be contacted, if necessary, once the weather clears and travel is safe. In the event that we need to close classes early or cancel classes completely, we will notify the parents. Being we have families that travel long distances, please use your judgment on whether or not it is safe to travel under certain weather conditions.

### Sign In/Sign Out

For the safety of the younger children, **ALL Pre-K-2<sup>nd</sup> graders MUST BE SIGNED IN and OUT** to class and signed out of class. Teachers will be prepared to accept children 10 minutes before class begins. Please do not drop your child any earlier. If you have a special circumstance, please see the director.

### Doors Locked

At 7:10 all doors will be locked until 8:00pm. For fire safety, doors can be open from the inside. If you need to enter the building, there is a door bell on the side entrance of the building. Please ring the bell and an office volunteer will open the door for you.

### PARKING LOT

Drop Off / Pick up -- Drop-off time is between 6:50pm and 7:00pm. Pick-up time is between 8:00pm and 8:10pm. Please enter from the East Entrance and drop off / pick up students in front of the School.

Exit out the West exit. Please allow traffic to keep moving. If you need to be parked for any amount of time...

Parking -- **Please do NOT park in front of the School or near the Playground.** Please park in the designated parking spaces near the church and DPC building or on the outside of the block. ALWAYS keep a look-out for students crossing as we want everyone to be safe!

### PLAYGROUND

Adult supervision **WILL NOT** be provided before or after Religious Education. If your child would like to use the playground before or after class, a parent or adult **must** remain with them. Our religious education teachers need time to prepare for their classes, so they are not available to supervise the playground. We will not be held responsible for any accidents.

Playground Rules for Students -- Please use the playground equipment as it was designed to be used. For example, the tire swing holds 3 riders. The merry-go-round holds 5 riders. Do not overload. Also note, please return equipment, balls, etc. to the school building after use.

### Special Events

“Special Events” are scheduled during the year. Parents are encouraged to attend and participate at these special events. These events are an opportunity to share our faith with our children. We will need volunteers for October Rosary, Our Lady of Guadalupe, Divine Mercy Day and Fun Day. If you would like to volunteer, please see the director.

### SACRAMENTS

Usually 1st and 2nd grade are the two years of preparation for First Confession and Communion. 8th and 9th grade are the two years of preparation for Confirmation. If your child has missed one on these Sacramental Prep. Years, please speak with the director. Rite of Christian Initiation for Children is a program for those children 3<sup>rd</sup> grade or above who have not made their First Communion who have and have not been baptized. Please see the director for more information.

### CALLED TO PROTECT FOR YOUTH

The Diocese of Austin requires that we teach grades Pre-K - 12 "How to Avoid Sexual Abuse". The Curriculum is designed by professionals in the field and are age appropriate. **If you do NOT wish your child to participate in these classes, you will need to sign a waiver. Please see the director for a form.**

### Ethics & Integrity

All volunteers working with children and youth must be EIM compliant. The class is a two hour class and must be repeated every three years. All parents & grandparents are encouraged to attend. The valuable information given benefits everyone in protecting our children.

**Please feel free to contact the director, Miriam Morales, at any time with your questions or concerns. The director may be reached at 512-859-2634 or email [sscmre@gmail.com](mailto:sscmre@gmail.com). The teachers, aides and volunteers are working hard to provide your child with a safe, loving, faith-filled environment. We want them to grow in God's love and become strong Catholics, all for His glory.**