



Blessed Sacrament Catholic School

SPES MESSIS IN SEMINE...THE HOPE OF THE HARVEST IS IN THE SEED

Dear Families:

Thank you for your interest in Blessed Sacrament School. Registration for new students will begin on **Thursday, July 1, 2020**. Enrollment is open to children in preschool through grade 8.

Enclosed you will find the necessary materials for registration. We also ask that your child visit with us for a day. Your child will visit the class he or she will be joining next year and take part in a simple assessment by our teachers. Come and see for yourself why Blessed Sacrament School is a leader in Catholic School education.

Once you decide that Blessed Sacrament School is the right place for your child, we will need a few other things, along with the registration form. Please provide a copy of your child's most recent immunization records and physical examination, birth certificate and baptismal certificate, if he or she has been baptized. We also will need a copy of your child's most recent report card. It is expected that you will advise us of any learning or behavioral problems your child may have. Included in this packet is a Release of Records form so we may request records from the school your child attended. Please sign the form and return it with the registration form.

The tuition for the 2020-2021 school year is \$6,000.00 per child. A registration fee of \$100.00 per child is required in order to secure a spot. Please read carefully the registration guidelines and the tuition contract. If we have an agreement, please sign the Guidelines and the tuition contract and return to the school office. **In addition, you must register, and create a payment plan for your student(s) with the FACTS tuition collection service.** You can log on to www.blessedschoolpvd.com to access our link to the FACTS website.

Each family is required to sell \$300.00 worth of Ten Month Club tickets. If you choose not to sell the tickets, you must pay the \$300.00 yourself. These payments will be included in your FACTS tuition agreement. Make sure to return your raffle tickets so you have a chance to win! Thank you for considering Blessed Sacrament School for your child. Please feel free to call me if you have any questions. I look forward to meeting you.

Sincerely,

Mr. Christopher Weber
Principal

**Blessed Sacrament School does not discriminate on the basis of race,
color, or national and ethnic origin**

240 Regent Ave. Providence, Rhode Island 02908 Telephone: 401-831-3993 www.blessedschoolpvd.org

Fully Accredited by the New England Association of Schools & Colleges



BLESSED SACRAMENT SCHOOL
240 Regent Avenue
Providence, RI 02908
(401) 831-3993

For Office Use Only
Registration Fee \$100.00

Rec'd By: _____
Date: _____

NEW STUDENT REGISTRATION

Date _____

Student Name _____ Entering Grade _____
Last Name / First Name / Middle Initial

Date of Birth ____/____/____ Sex: M F Home Phone _____
Month / Day / Year

Home Address _____
Apartment # / Street # / Street Name / PO Box City / State / Zip Code

Student Resides with: Mother Father Both Other: _____

Legal Guardian Name _____
Last Name / First Name / Middle Initial

Person responsible for tuition payments _____
Last Name / First Name / Middle Initial

Home Address _____
Apartment # / Street # / Street Name / PO Box

Emergency Contact Name _____
Last Name / First Name / Middle Initial
Work Phone _____ Home _____ Cell _____
Home Address _____
Apartment # / Street Number / Street Name / PO Box City / State / Zip Code

Mother's Name _____
Last Name / First Name / Middle Initial
Work Phone _____ Home _____ Cell _____
Home Address _____
Apartment # / Street Number / Street Name / PO Box City / State / Zip Code
Occupation _____ Employed by _____
Email Address _____

Father's Name _____
Last Name / First Name / Middle Initial
Work Phone _____ Home _____ Cell _____
Home Address _____
Apartment # / Street Number / Street Name / PO Box City / State / Zip Code
Occupation _____ Employed by _____
Email Address _____

U.S. Census Bureau Race/Ethnicity Reporting — Child should be identified by category of which he/she is most characteristic. Please circle one option from each category.
Race: (circle one) White American Indian/Native Alaskan Black/African American
Native Hawaiian/Other Pacific Islander Asian Two or more races
Ethnicity: (circle one) Hispanic or Latino Not Hispanic or Latino Town in which Taxes are paid: _____

Parish in which you are registered: _____

If Blessed Sacrament Parish... Budget # _____

Last school attended by this student _____

School address _____
Street# / Street Name City / State / Zip Code

Last grade enrolled _____

Previous address if new to this area _____
Street# / Street Name City / State / Zip Code

Sacraments received by the student:

Baptismal Date: _____ Church _____ City/State _____

First Communion Date _____ Church _____ City/State _____

Family Information:

Parent's Religion: Father: _____ Mother: _____

Primary Language spoken in the home: _____

Other children in the family:

Name

Age

School (if applicable)

Name	Age	School (if applicable)

Does the student have any special health problems? No Yes, explain: _____

Does the student take any medication regularly? No Yes, explain: _____

Has the student ever received or been referred for special services? No Yes, If yes, please explain: _____

Please circle all that apply: Speech Therapy Resource Help Remedial Reading Other: _____

Special services dates _____ Location _____

Are special services: continuing terminated pending

Father's Signature _____ Date: _____

Mother's Signature _____ Date: _____

Guardian's Signature _____ Date: _____



SPES MESSIS IN SEMINE...THE HOPE OF THE HARVEST IS IN THE SEED

2020-2021

NEW STUDENT REGISTRATION GUIDELINES

The following guidelines have been drawn up to indicate specifically what your areas of responsibility are in terms of **Parish, Service, Uniforms and Commitment**. However, before you read and sign them, we would like you to consider the spiritual obligations such a commitment entails. It is difficult to spell out such obligations, but it is essential that you realize that a Catholic school needs parental support in terms of living out the values we teach if Catholic education is to be effective. Your attitudes towards Mass, the Sacraments and your Faith in general are what your child will assimilate and live, regardless of what we teach. So please, seriously consider this choice. It means you, yourself are desirous of living a full Christian life and not merely looking for an alternative to public education or a different disciplinary approach. Non-Catholics are expected to attend Mass and church services with the student body and to take religion classes. Only Catholic students receive the sacraments.

I. ELIGIBILITY FOR ENROLLMENT

Based on consistency in meeting school guidelines in the areas of service, finance, uniforms and school rules, members of Blessed Sacrament parish and families who are presently in the school will be given priority. All others will be accepted as space is available.

**II. TUITION – GRADE 8 PER CHILD\$6,000.00 + \$175.00 Graduation Fee.
Registration Fee = \$100.00.**

III. FUNDRAISING – Each family is required to sell \$300.00 worth of Ten Month Club tickets or pay the \$300.00 themselves.

IV. TUITION ASSISTANCE

A. Parish assistance with tuition will be provided according to the following schedule for those families who:

1. Are currently registered at Blessed Sacrament Parish
2. Have a record of contributing at least \$250.00 a year to the budget by **regular** contributions
3. Worship with your child regularly (i.e. weekly) at Blessed Sacrament Church
4. Are involved in parish life (altar servers, choir, CYO, lectors, ushers, committees, etc.)

Such assistance will be provided at the pastor's discretion: **1st Child: 275.00, 2nd Child: \$500.00 (\$775.00), 3rd Child: \$500.00 (\$1,275.00), 4th Child: \$500.00 (\$1,775.00).**

Note: Families who have no affiliation with the parish prior to coming in to register at the school are not eligible for parish assistance until they have been contributing to their budget for one full year. If you belong to another parish and that parish does not have a school, you should speak with your pastor regarding out-of-parish assistance.

B. Both in-parish and out-of-parish families are eligible to apply for assistance (even over and above parish assistance) from the **“Frances Warde Fund/F.A.C.T.S** set up by the Diocese and our School Endowment Fund. Application forms are available at <http://blessedschoolpvd.com> and in the school office.

V. GUIDELINES

It is expected that parents and students read the online handbook. If a student or family consistently acts in a way that does not conform to the rules and policies of Blessed Sacrament School or continues to create a situation that is disruptive to the learning of other students, it may be necessary to ask the student to leave the school.

See over>



VI. SERVICE

Each family is encouraged to volunteer their time and talent for various committees and school activities. You will be advised of these opportunities at parent meetings and/or through notices from school.

VII. UNIFORMS

The School Uniform Code must be strictly adhered to. A uniform order form and letter is sent to each family from the principal explaining the uniform requirements.

N.B. A thirty dollar (\$30.00) fee will be added to your account if any check written to the school is returned from a bank.

NOTE: In fairness to all concerned, the regulations stated in this guideline contract will be strictly enforced.

AGREEMENT

I have read and agree with the above regulations and will comply with them

Name of Child/Children (Please Print)

Grade

Signature of Parent/Guardian

Pastor

July, 2020
Date

*****Blessed Sacrament School accepts students who qualify for the Child Care Assistance Program. This program is funded through the Federal Dept. of Human Services. This program can help pay school expenses for students up to age 13. If you think you may qualify, or know someone who may qualify, please feel free to spread the news. Applications can be found online at: <http://www.dhs.ri.gov/Programs/CCAPProgramInfo.php>**

Blessed Sacrament School Tuition Policy and Contract

Grade 8

Tuition Policy: Tuition costs are set yearly. Because the school has full-year contractual and financial obligations that must be met, such as teacher salaries, heating and electric bills, building maintenance and improvements, and other expenses, families that accept enrollment are required to satisfy the full annual tuition in a timely manner, as described in the School's Tuition Contract. All families with children attending the School are required to have a tuition contract on file ("Agreement") which is signed by the child's parents/guardians. If the parents/guardians are relying upon another individual to make payment or partial payment of the tuition, the parent/guardian is required to also have that individual sign this agreement.

This annual published tuition amount may include certain related fees. The tuition amount does not include incidental fees, such as club and activity fees, lunch fees, fundraising or fees for before or after school care.

Blessed Sacrament School uses the FACTS Tuition Management System. There are no in-house accounts or billings for tuition. All tuition billings will be handled by the FACTS Tuition Management System.

General Tuition Conditions and Agreements:

- Students may not attend classes until all tuition forms are received and verified by the school.
- All prior years' tuitions and fees must be paid in full before an official class schedule will be prepared for the student.
- August tuition payment must be paid in full before the student will be admitted to class.
- Missed payments must be made within 14 days in order for the student to continue in classes.
- In the event of unusual or extenuating circumstances, parents/guardians must request a face-to-face conference with the head of school. No arrangements will be discussed over the phone.

Late and Missed Tuition Payments:

- If parents/guardians sign up for automatic withdrawal (ACH) and miss a payment due to insufficient funds, they will be automatically charged a \$30.00 fee by FACTS Tuition Management and may incur a similar charge from their banking institution.
- All missed payments must be caught up and paid within 14 days.

Tuition Delinquency:

If parents/guardians do not remit tuition payments as described above, they will be considered delinquent and are subject to interest, late fees, and penalties. While a serious and charitable effort may be made to collect tuition, the school may use any legal means necessary to remedy tuition delinquencies, including using a third-party collection agency. All fees or costs incurred in collecting amounts owed may be included in the balance due.

Families with delinquent tuition balances during a school year also are subject to the following:

- Students with accounts more than 14 days in arrears will not be allowed to attend classes until the payment is received.
- Students missing more than 15 days of class due to overdue tuition may be asked to formally withdraw from school and official transfer papers will be processed.
- Students may not be permitted to take semester or final exams until all tuition and fee obligations have been cleared.
- Graduating students may not be permitted to participate in graduation ceremonies or activities until all tuition and fee obligations have been cleared.

- However, when a student (or the school to which he or she has transferred) requests a transcript of his or her school record, the transcript may not be denied on the grounds that the student has not paid his or her tuition.

Tuition Obligation Upon Withdrawal

If a family decides to withdraw its student from the school, the following schedule shows its financial obligation to the school:

Withdrawal on or before this date:	Family must pay this portion of annual tuition:
September 1	25%
October 31	50%
January 31	75%
On or After Feb. 1	100%

The withdrawal process begins by notifying the Principal's Office. The withdrawal date in the above schedule is the official withdrawal date as recorded by the Principal's Office. If the family paid a greater amount of tuition than the amount required in the above schedule as of the withdraw date, the balance will be refunded to the parent.

Note that, regardless of when or why a student withdraws or is required to withdraw:

- Registration and other incidental fees are non-refundable and will not be returned; and
- The student may not return to the school, or transfer to any other Catholic school, until any and all prior tuition obligations for all school years have been met.

Dismissal

If at any time the School determines, in its sole discretion, that it cannot successfully provide a student a Catholic education or that allowing a student to continue his or her education at the school would hinder the School's mission or operation, regardless of whether it is because of the student's conduct, his or her parent's/guardian's conduct or any other outside circumstances, the School may require the parents/guardians to withdraw the student. In such an instance, any tuition or enrollment fees paid in advance will be refunded to the family according to the withdrawal schedule provided above, unless the reason for the involuntary withdrawal was a result of severe disciplinary reasons. Students who leave the school as a result of severe disciplinary action will be responsible for paying the full tuition. Nothing contained in any other policy, handbook or verbal conversation can alter or minimize the School's unilateral discretion to terminate a student's enrollment.

Financial Aid:

- Families must register for admission and also apply for financial aid each and every year in order to be eligible for financial aid. Awards are not automatically renewable.
- Families apply for aid through FACTS Tuition Management.
- Financial Aid will be awarded based on ranked, verified, demonstrated financial need.
- Families must declare all sources of tuition assistance; parish, diocese, outside resources, etc.
- Financial Aid awards will be pro-rated over 10 months.
- If a student withdraws from school before the end of the year, financial aid will be proportional to the time the student attended school.

Blessed Sacrament School
240 Regent Ave.
Providence, RI. 02908
401-831-3993

Tuition Agreement for _____
Grade 8 Student Name(s)

Parent or Guardians:

Your signature on this Agreement is a promise to pay tuition in accordance with the terms herein. You agree to pay a \$100.00 registration fee, and tuition to Blessed Sacrament School for the 2020-2021 academic year in the amount of \$6,000.00 per child + the ten-month club fee of \$300.00 per family + \$175.00 graduation fee per student. This amount does not include **incidental fees**, such as club and activity fees, lunch fees, fundraising or fees for before or after school care. You must make payments to the School's designated tuition management program. Blessed Sacrament uses FACTS Tuition Management. There are no in-house accounts or billings. You have the option to pay by check, credit card (online), ACH withdrawal, money order, or debit card (online). Payments made in the office will be credited to your FACTS account and posted online. Money orders are strongly preferred over cash payments.

You must be enrolled in your selected tuition payment plan by June 1, 2020. You have the option of paying tuition in **One of Three Ways:**

Option 1: Full Payment. (FACTS enrollment fee of \$20.00)

Payment of tuition is due on or before 08/05/2020 (Student may not begin class until tuition is paid in full).

Option 2: Pay in two equal installments. (FACTS enrollment fee is reduced to \$20.00)

First 50% installment is due on or before 08/05/2020

Second 50% installment is due on or before 01/05/2021

Option 3: Ten-Month Plan. (Online, auto pay, or by invoice) Families choosing invoice option will pay an additional \$12.00/month processing fee.

July, 2020 thru April, 2021. FACTS contract allows parents to choose the 5th or the 20th of the month to process payments.

I certify that a tuition management account online has been opened for the aforementioned student's tuition. My choice of payment is checked below:

- Option 1: Full Payment**
 Option 2: Pay in two equal installments
 Option 3: Ten-Month Plan

In consideration of the opportunity to enroll my student, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, I, the undersigned parent/guardian or other payer of tuition, agrees to all of the provisions of this Agreement and I understand, and agree to, each of such provisions. I understand that this is a binding contract with Blessed Sacrament School to make the payments set forth herein. All signatories are jointly liable under this Agreement.

First Parent (or Guardian) (Signature)

Date

Printed Name: _____

Second Parent (or Guardian) (Signature)

Date

Printed Name: _____

Additional Individual Also Responsible for Tuition:

(Signature)

Date

Printed Name: _____

Relationship: _____

Blessed Sacrament School

2020-2021 Registration Acknowledgements

The handbook highlights, Acceptable Use of Technology form, and photo permission form have been provided to you as part of your registration package. Your signature below each category indicates you, and your student(s), have read and agree to the terms found in each notice. **This signature sheet must be returned with your registration paperwork.** If you misplace, or have any questions about the agreements, you can find each of them on the school webpage, <http://blessedschoolpvd.com>.

Student Name: _____ Grade: _____

1. I have read and agree to the terms found in the Blessed Sacrament School Handbook.

Parent Signature

Please print

2. I have read and agree to the terms found in the Blessed Sacrament School Acceptable Use of Technology Form.

Parent Signature

Please Print

Student Signature

Please Print

3. If you would like your student's photo to be excluded from school publications and social media posts, please check the box below.

I do not want my child's image used in school promotional materials and acknowledge that he/she may be excluded from certain school events as a result.

School Name & Address:

Blessed Sacrament School
240 Regent Avenue
Providence, RI 02908



Health Care Provider Name and Address:

Grade: _____

**STATE OF RHODE ISLAND
SCHOOL PHYSICAL FORM**

Phone: _____

This form may substitute for any district-issued form. All districts must accept this form. General health examinations shall be documented in a standardized format with one copy available from the Rhode Island Department of Health or in any such format that captures the same fields of information (R16-21SCHO Section 8.4)

Student Name: Last	First	Middle	Date of Birth	Sex
Address: Street	Apt #	City	State	Zip Code
			Home Phone	

PLEASE COMPLETE ALL INFORMATION BELOW (May attach immunization transcript).

IMMUNIZATIONS		Please enter dates in MM/DD/YYYY format			
Hepatitis B					
Diphtheria-Tetanus-Pertussis DTaP < 7 years					
Pneumococcal Conjugate PCV					
Polio					
Haemophilus Influenzae Type B Hib					
Measles-Mumps-Rubella MMR					
Varicella			<input type="checkbox"/> Student has history of varicella disease		
Tetanus-Diphtheria-Pertussis Tdap/Td > 7 years					
Rotavirus					
Hepatitis A					
Meningococcal					
HPV					
Influenza					

Medical Exemption:

- Hep B
 DTaP
 PCV
 Polio
 Hib
 MMR
 Varicella
 Td/Tdap
 Rotavirus
 Hep A
 Mening
 HPV
 Influenza

PHYSICAL EXAMINATION

Date of PE ____/____/____ Height _____ Weight _____ BP _____

PLEASE NOTE ANY HEALTH PROBLEM, CHRONIC HEALTH CONDITION OR DISABILITY THAT MAY AFFECT BEHAVIOR OR HEALTH AT SCHOOL:

- ASTHMA: No Yes If yes, complete an *Asthma Action Plan* (www.health.ri.gov/publications/actionplans/2012Asthma.pdf)
- ALLERGIES: No Yes (Please explain) _____ EPINEPHRINE AUTO-INJECTOR REQUIRED: No Yes
If student has a severe allergy (food, insect, other) complete a *Food Allergy & Anaphylaxis Emergency Care Plan* (www.foodallergy.org/document.doc?id=234)
- DIABETES: No Yes If yes, complete a *Physicians Order Form For Students With Diabetes* (www.health.ri.gov/forms/school/PhysicianOrdersForStudentsWithDiabetes.pdf)
- OTHER: _____

Treatment Plan: _____

RESTRICTIONS: Can participate in physical education/sports: Fully With limitation

MEDICATION (REQUIRED AT SCHOOL): No Yes (Please list) _____

Other medication(s) that may affect behavior or health at school: _____

LEAD SCREENING (Required for children < 6 years old) Student is in compliance with lead screening requirements: Yes <input type="checkbox"/> No <input type="checkbox"/>	SCOLIOSIS SCREENING Yes <input type="checkbox"/> No <input type="checkbox"/>	VISION SCREENING (Children entering Kindergarten) <input type="checkbox"/> Passed Screening <input type="checkbox"/> Screened & referred for comprehensive exam <input type="checkbox"/> Referred for comprehensive exam, but not screened
TUBERCULOSIS (If required by school district) Date of TB test: _____	Screening / Referral Date: _____	Comprehensive Exam Date: _____

HEALTH CARE PROVIDER SIGNATURE: _____

DATE: _____

PRINT NAME: _____

Blessed Sacrament School
STUDENT HANDBOOK HIGHLIGHTS-2020/2021

Acceptance of admission to Blessed Sacrament School implies a willingness on the part of students and parents to comply with school regulations. **Non-compliance will result in disciplinary action.** Regulations include, but are not limited to, the following items highlighted from the Blessed Sacrament School Handbook. Please read the complete Student Handbook on the Blessed Sacrament School website. <http://blessedschoolpvd.com>

Punctuality – Students are admitted to the school building at 8:00 a.m. Any child who is not in his classroom by 8:15 a.m. is deemed late. Excessive tardiness may result in any of the following consequences: Detention, Parent-Principal Meeting or not going on Field Trips.

Cell Phones – Students are **not allowed to carry cell phones during school hours**. If students wish to still bring them to school, they can either leave them with their homeroom teacher or in their backpack (remember, if it gets lost or stolen, it is not the school's responsibility).

Dress Code - Parents of children not in proper uniform will be notified immediately and expected to bring the necessary clothing to ensure dress code compliance, per the handbook guidelines. Shoes are to be worn on all school days when no physical education classes are scheduled. Appropriate sneakers are to be worn on gym days. **Blessed Sacrament "Hoodie" sweatshirts may only be worn when student has a scheduled Physical Education Class.**

BOYS-Hair is to be clean, neat and well-trimmed to collar length. No extreme/outlandish hairstyles or color changes are allowed, **no Mohawk hairdos**. Boys should wear their hair neatly with no artificial coloring. The length of the boys' hair should be above the conventional shirt collar. No shaved heads are allowed and students are not allowed to shave letter, numbers or designs into hairdos. Boys may not wear earrings.

GIRLS-Hair is to be clean and neatly trimmed. Girls should wear their hair in a neat fashion with no artificial coloring. Simple bows, barrettes and headbands are acceptable. **Earrings:** Girls may wear simple earrings, one in each ear, no multiple earrings. No other form of body piercing; including nose rings are allowed for girls or boys. Hoop earrings should not exceed ¼" - ½" in diameter.

Tattoos: No tattoos, permanent or temporary are permitted.

Nail Polish: Girls only; should be clear or skin color.

***NO gum chewing is allowed in school.**

Permission Slips – The only acceptable form of permission slip for students to leave the building for field trips is the official form sent home from school. Any other format, i.e. handwritten notes, phone calls, etc. will not be accepted, and the student will not be allowed to leave.

Photo Permission Policy- Occasionally, Blessed Sacrament School may publish photographs of students in promotional materials. We appreciate your willingness to allow the school to use photos of your student(s) to aid in sharing our good news with neighbors. Students who opt out of the photo permission option, may miss some important school events.

As stated, the above regulations are abbreviated from the Blessed Sacrament School Handbook. They are fully detailed in the handbook, where you will find additional important information regarding school rules and policies.

We, have read and understand the above regulations and agree to their compliance. We understand that there are consequences for noncompliance. We have also read and understand the handbook, which can be accessed at <http://blessedschoolpvd.org/grades-1-through-8-registration>.

*** PLEASE RETURN THE SIGNED REGISTRATION ACKNOWLEDGEMENT
FORMS WITH YOUR REGISTRATION PAPERWORK**

[Type here]

TECHNOLOGY USE BY STUDENTS

BLESSED SACRAMENT SCHOOL REGULATIONS FOR STUDENT ACCEPTABLE USE OF TECHNOLOGY RESOURCES

Blessed Sacrament School provides technology resources to its students and staff for educational and administrative purpose. School technology resources include but are not limited to the intranet, internet access, fax, e-mail, computer programs, and telephone. The goal in providing these resources is to promote educational excellence by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers, and support staff. The use of these technology resources is a privilege, not a right. Student use of such resources will be monitored and students have no reasonable expectation of privacy in their use of resources.

Blessed Sacrament School fully endorses the use of the Internet and related technology resources as educational tools. Access to information, research sources, people and computers throughout the world is available to students. The school is committed to restricting access to questionable material and to limiting inappropriate use by having installed filtering software, direct supervision and student education. Control of all on-line activities is impossible. Therefore, all users who have access to the school's Internet and related technology resources are required to adhere to strict ethical and legal guidelines. It is the expectation of the faculty and administration that all students will adhere to the regulations stated below. If Blessed Sacrament School users violate any of these provisions, their access via the school may be terminated, and the use of the school's technology resources in the future may be denied. In addition, a student who violates these guidelines will be subject to disciplinary action up to and including suspension/expulsion from school.

Blessed Sacrament School recognizes that parents and guardians of minors are ultimately responsible for setting and conveying the standards that their children should follow when using media and information resources. We encourage parents and guardians to enforce the same standards when their child uses their home computer. If a student's behavior on social media forums outside of the school, on their personal devices, may still result in discipline by the school if such conduct reflects poorly on the school or harasses other students.

Student Compliance Agreement

I understand that access to the Internet and related technology resources from Blessed Sacrament School must be in support of education and research, and I agree to the following:

- I will refrain from accessing any news groups, links, list-servers or other areas of cyberspace that would be offensive to any students, teachers or parents due to racial, ethnic or minority disparagement, or pornographic, violent, illicit or illegal content.
- I understand that I am responsible for monitoring and appropriately rejecting materials, links, dialogue and information accessed or received by me. If any material appears on screen that is unacceptable or makes me uncomfortable, I will close out of such materials immediately or, if the system will not allow me to close out of the materials, shut off the monitor and notify the supervising teacher.
- I accept responsibility for keeping copyrighted software from entering the school via the Internet. Therefore, I must not download games, music, graphics, videos or text materials that are copyrighted.
- I understand that plagiarism is unacceptable and accept responsibility for using downloaded text in an appropriate manner. I will not post, distribute or use without permission material that was created by someone else.
- I will be courteous and use appropriate language, refraining from swearing or using any forms of obscene, harassing or abusive language. If I am a victim of such harassment, I will report the abuse immediately to the supervising teacher or principal. If another user asks that I no longer communicate via email, I will stop all contact immediately.
- I will not reveal personal information including addresses (home/email) and phone numbers of others or myself.
- I will not lend any assigned user accounts or passwords to others.
- I understand that system operators and the administration will have access to all user accounts.

APPENDIX FF

Technology Use by Students
January 2012
Revised August 8, 2012
Revised September 17, 2012

TECHNOLOGY USE BY STUDENTS

- If I am not sure of how to do something on the computer, I will ask the supervising teacher.
- If I suspect a security problem related to my school's accounts or on the Internet, I will notify the supervising teacher or principal and cease using such functions
- I understand that any user legitimately identified as a security risk or with a history of problems with other computer systems may be denied access to the Internet through Blessed Sacrament School.
- I understand that any user attempting to maliciously harm or damage data of another user or an area of the Internet, including the introduction of computer viruses and the unauthorized use of debit or credit cards, will be denied access to the Internet through the school and will be subject to disciplinary procedures.

To the extent a student's participation in social media while outside the School reveals his or her identity as a school student or contains content about the School, the student must strive to protect the reputation of the School. Like in all forums, when a student's conduct online reflects poorly upon the school, the school may take disciplinary action. The following are specific guidelines governing social media participation and use of social communications outside the school:

- Nothing is private and anything a student posts will remain public for a very long time. A student should not rely upon privacy settings in websites. Online conduct can easily fall into unintended hands – teachers, other students and strangers - when those settings fail, the website is tampered with or when intended viewers share the content with other individuals.
- Unless a student's social media participation is explicitly for a School-approved reason, social media identities, online profiles, logon ID's and user names should not specify the identity of the student as a student of the school.
- Protect school information. Refrain from sharing examples of classroom situations or personal information about other students.
- To the extent there could be any confusion as to whether the student is speaking on behalf of the school, the student should make clear that the views expressed are the student's alone.
- Students may be disciplined for inappropriate or harassing conduct even when not at school or using school property.
- Students should not respond directly to a journalist online regarding issues that concern the School. Refer the inquiry to appropriate School personnel.

APPENDIX FF

Technology Use by Students
January 2012
Revised August 8, 2012
Revised September 17, 2012

**Blessed Sacrament School
240 Regent Avenue
Providence, RI 02908**

Authorization for Release of School Records

Name of the school your child is transferring from

Street Address

City

State

Zip Code

PLEASE RELEASE THE OFFICIAL RECORDS OF:

Name of Student: _____

**TO: Mr. Christopher Weber, Principal
Blessed Sacrament School
240 Regent Avenue
Providence, RI 02908**

Signature of Parent/Guardian: _____

Date: _____

Thank you for your cooperation

