

# St. Mary's SAC Student Helper Contract 2019-2020

THIS CONTRACT MUST BE SIGNED BY THE STUDENT AND PARENT TO BE CONSIDERED AS A STUDENT HELPER

Name: \_\_\_\_\_

Last

First

## Rules and Regulations:

### Students must:

- have passing grades in all classes
- have excellent or satisfactory conduct grades in all classes
- have a positive attitude
- have good attendance
- be picked up before 5:20 pm

### As a student aide I agree to the following:

- I will serve as a positive role model for my peers
- I will be respectful to school personnel, parents, visitors, and other students
- **I will keep school and personal information confidential**
- I will be responsible and trustworthy and behave in a mature manner at all times
- I will follow all school policies and procedures
- I will stay in my assigned area and not travel outside my area without notifying SAC staff
- I will arrive to my assigned area on time
- I will not use my cell phone during SAC hours
- I will focus on assisting other students & staff
- I will complete the task asked of me to the best of my ability
- I will assist the SAC Staff to the best of my ability

**I will have school work or a book to keep me busy in the event that our student numbers have dropped or there is no current work that the staff needs assistance with.**

### Student Agreement:

*I understand all the rules and regulations and what is expected of me as a representative of St. Mary's School & the SAC program. In addition, I understand that if I do not follow all the rules and regulations then I will be removed from student aide.*

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Parent Agreement:

*I understand the above requirements and that my child will remain in the above position only if he/she continues to abide by the aforementioned rules. I also understand that I will be responsible for picking up my student **before 5:20pm.***

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_