

**TO: All Pastors, Business Managers, Principals, and Development Directors**

**FROM: Peter Corrado  
Director, Catholic Schools Endowment Foundation of Oregon**

**RE: 2019-20 Weston Match Program Awards and reporting**

Congratulations to everyone for your spirited efforts to raise tuition assistance money for your families and earn matching gifts. I am excited to share the new award amounts for the Weston Matching Gifts Program for 2018-19. Mr. Weston has, once again, generously raised award amounts. For the matching gift reporting period beginning October 1, 2018 and ending September 30, 2019, the OCF Joseph E. Weston Foundation match amounts are as follows:

- A. CEEF Program up from \$25,000 to **\$30,000**
- B. Elementary Tuition Assistance (non CEEF) up from \$15,000 to **\$20,000**
- C. High School Tuition Assistance Program up from \$20,000 to **\$30,000**
- D. Non Archdiocese High School Endowment Programs up from \$20,000 to **\$25,000**

We are all now more familiar with the reporting changes implemented last year. Thank you for your diligence and patience and for the ideas you shared to improve the reporting. I hope the roll-out of spreadsheet v.2 will make the process even simpler and more efficient. I have attached the revised version. Please be sure that your school name and contact info are completed on the summary tab when you make your first report by December 31. As you populate each tab in each quarter it will automatically update totals in the summary tab. All schools participating in the 2019 Weston Match Program must report some tuition and endowment fundraising activity, including deposits into individual school CEEF accounts, every quarter. When you report CEEF activity in a quarter there **must** be a corresponding deposit amount showing on the US Bank statement for the same period.

The "Weston Year" quarters are defined as follows:

- 1<sup>st</sup> Quarter – October through December
- 2<sup>nd</sup> Quarter – January through March
- 3<sup>rd</sup> Quarter – April through June
- 4<sup>th</sup> Quarter – July through September

**Here are a few other important notes:**

- I have eliminated the online submission form requirement. I need only the spreadsheet
- Only gifts deposited to the main CEEF account (the account to which your Weston matches are deposited each January) are eligible for Weston matching gifts.
- Contributions to CEEF accounts are restricted for tuition assistance and can be made by anyone, including current parents, the parish and/or school
- Gifts from current parents to Tuition Assistance (non CEEF) are not eligible for the match

Please do not hesitate to contact me directly at [pcorrado@archdpdx.org](mailto:pcorrado@archdpdx.org) or 503-233-8318 if you have questions or would like to discuss your school in particular detail. I look forward to working with you.

Best wishes to you and your school community in 2018-19.

Thank you,

