

TO: All Pastors, Business Managers, Principals, and Development Directors

**FROM: Heather Brower
Weston Grant Coordinator, Office of Mission Advancement**

RE: 2021-22 Weston Match Program Awards and Reporting

Mr. Weston has announced the amounts for the Matching Gifts Program for 2021-22. The awards will remain the same as the previous year. For the matching gift reporting period beginning October 1, 2021 and ending September 15, 2022, the OCF Joseph E. Weston Foundation match amounts are as follows:

- A. Endowment match remains **\$40,000**
- B. Tuition Assistance for immediate need remains **\$45,000**

Please share this information with all individuals at your school involved in tracking and reporting gifts for the match, and use the reporting spreadsheet that was sent to you in October. If you wish to delegate reporting to a development or business officer, **please be sure they update the contact information** in their first report for Weston Q1, due by January 15, 2022.

All schools participating in the 2022 Weston Match Program must report some tuition and endowment fundraising activity, including deposits into individual school CEEF accounts, every quarter. When you report CEEF activity in a quarter there **must** be a corresponding deposit amount showing on the US Bank statement for the same period.

The “Weston Year” quarters are defined as follows:

- 1st Quarter – October through December
- 2nd Quarter – January through March
- 3rd Quarter – April through June
- 4th Quarter – July through September

A few important notes to remember:

- Only gifts deposited to the main CEEF account indicated on the reporting spreadsheet (the one account to which your Weston matches are deposited each January) are eligible for Weston matching gifts
- Contributions to CEEF accounts are permanently restricted for tuition assistance and can be made by anyone, including current parents, the parish and/or school and foundations
- Gifts from current parents to immediate Tuition Assistance (non CEEF) are not eligible for the match

Please do not hesitate to contact me directly at hbrower@archdpdx.org or 503-233-8333 if you have questions or would like to discuss your school in particular detail. I look forward to another successful year.

Best wishes to you and your school community in 2021-22!