

Administrative Council

Meeting Minutes

October 17, 2017

Present: Fr. Mark Bentz, Jeff Ross, Christine Beldner, Charlie Burnham, Brian Gesik, Steve Killgore, Don Nau, Ferdinando Montes, Suzanne Graf

Absent: Ken Mischel, Louie Liberante

- I. Brian motioned to approve the September meeting minutes.
Motion seconded and approved by Council
- II. Stewardship
 - Christine reviewed Stewardship activities from initial roll-out in June thru bulletin announcements and Town Hall meetings in July to follow-up activities thru August-October
 - Current status: Stewardship responses = 131 (7 Spanish forms) with total monthly pledge of \$16,583.02 vs a budgeted need of \$46,930.26.
 - E Giving: 18 households set up for monthly giving = \$3,100/mo; 6 household set up for weekly giving = \$185/week
 - Continued roll-out: Charlie Burnham presented follow-up message to be delivered at all masses on 10/21-10/22. It was agreed that Admin Council member support will be present to help Charlie in delivering the message.
 - Stewardship message support: Saturday Mass—Charlie Burnham, Jeff Ross, Suzanne Graf; Sunday Masses- Charlie Burnham, Don Nau, Brian Gesik, Freddy Montes, Suzanne Graf

- After much discussion, it was agreed that the continued roll-out message needs to be more directive as presented by Charlie & presented immediately after the Homily
- All support Council members will stay after all masses to answer any questions from parishioners regarding the Stewardship/Financial message

III. Financials

- Christine reviewed current financials including cash flow analysis & projection, P&L, and the proper accounting of Restricted Funds

IV. Capital Expenditures

- Brian offered that he has secured another bid for the church roof project. This bid is \$7,000 less than the previous bid, but Brian will research more thoroughly to ensure the new bid will complete all the work required.
- Any work on the roof will not commence until spring, 2018.

Closing prayer and adjournment handled by Fr. Mark

Next Meeting: November 14, 2017