

**SAFETY AND MAINTENANCE ASSESSMENT  
BUILDINGS - GENERAL**

<b>FIRE SAFETY</b>				
	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
<b>APPLIANCES AND EQUIPMENT</b>				
Adequate fire detection devices, sprinkler systems and fire extinguishers with current inspection records				
Gas meters, propane tanks and HVAC equipment have barriers to prevent damage from vehicles				
Combustion appliances have proper flues/exhaust hoods which are regularly inspected and maintained				
No "glowing element" type portable electric space heaters are used				
<b>BUILDINGS</b>				
Buildings checked after use to secure windows, doors and ensure all facilities have been vacated				
<b>CANDLE SAFETY</b>				
Proper containers being used - list containers				
Frequently checked to insure candles are extinguished				
<b>STORAGE/DISPOSAL</b>				
No combustible material or debris are stored in, around, near or under buildings				
Oily rags disposed alone in a covered metal container				
Flammables stored securely in approved containers in a well ventilated area, with no chemical storage in boiler or mechanical rooms				

Assessment Completed By: \_\_\_\_\_

Date: \_\_\_\_\_