



ARCHDIOCESE OF PORTLAND IN OREGON

POSITION TITLE: Coordinator of Sacred Music

Opening Date: Immediate

Closing Date: When Filled

Location of Job: Sacred Heart Catholic Church

Location Address: 927 N. Coast Highway, Newport, OR 97365

Position: Part-time, Compensation is negotiable per skill level and experience.

Position Summary:

Part-time piano accompanist to accompany two weekend Masses. The ideal candidate would be available for one Mass on Sunday at 9:30am and one Mass on Saturday at 5:00pm. Proficiency in sight reading is helpful and familiarity in playing church music is necessary, principally but not limited to traditional. An ability to play the organ or organ setting on a keyboard is a great plus.

Primary Responsibilities:

- Play and direct music for regularly scheduled liturgies, as well as weddings, funerals, and other liturgical celebrations throughout the year.
- Implement the pastor's vision for liturgical music.
- Direct choir.
- Other duties as assigned.

Required Knowledge, Skills and Abilities:

- A strong understanding of Catholic Liturgy, Catholic teachings, Catholic Faith, and Catholic principles.
- Ability to integrate himself/herself into the current culture of the parish.
- Helpful if familiar with the organ or able to play with organ setting on keyboard.

Physical Demands:

While performing the duties of this job, the employee is required to stand, walk, talk, sit, hear, and use repetitive motion of the hands/wrists. Lifts and moves items up to 15 pounds.

Please send resume and cover letter to office@sacredheartnewport.com or mail to P.O. Box 843, Newport, OR 97365 to apply.