



NEW ACADEMY AND BACKGROUND CHECK ADMINISTRATOR TRAINING

November—December 2021 Schedule

Archdiocese of Portland parishes and schools assign at least one person as the administrator for child protection, preferably an employee, but in some locations a volunteer can fill this role.

Administrators are responsible for the ordering and record keeping of background checks and trainings and assisting the pastor/principal with communication to Archbishop Sample and the Child Protection Office. New Administrator Training will review tasks and management of: Academy, Background Checks and Virtus.

TRAINING DATES AND REGISTRATION DETAILS

November 3rd @2:00-4:00PM | *Via ZOOM*

Register by clicking here: [**ZOOM REGISTRATION**](#)

November 30th @10:00-12:00PM | *In-person*

To Be Determined in Portland Metro Area

Register by emailing: [**acp@archdpdx.org**](mailto:acp@archdpdx.org)

December 16th @9:30-11:30AM | *Via ZOOM*

Register by clicking here: [**ZOOM REGISTRATION**](#)

Archdiocese of Portland in Oregon

Child & Youth Protection Office

P: 503-233-8370 | E: acp@archdpdx.org