



TEACHER RECOMMENDATION LETTER (1ST -8TH GRADE APPLICANTS)

Parent or Guardian: Please read and sign before giving this to your child's teacher(s). I understand and agree that the information provided in this form is confidential and will be used only in the selection of candidates. I also agree that this completed form will not be available to candidates, parents, or anyone else outside Cathedral School of Saint Mary Admissions office and I waive any right that I may have to see it.

Signature of Parent/Guardian

Date

Name of applicant / student:

Birthdate:

Entering grade:

*Please request that this form be completed by a core subject teacher that has taught the student in the current academic year.

Name & address of School:

Teacher: The student named above is a candidate for admission at Cathedral School of Saint Mary. Please complete this recommendation and send both pages directly to the school to the attention of Marian Alonso, Admissions Director by fax at 512-476-9922, via email to malonso@cssmaustin.org or by mail at 910 San Jacinto Blvd. Austin, TX 78701.

Circle the words that best describe this applicant

Aggressive	Honest	Immature	Disobedient	Self-Disciplined
Mature	Oppositional	Vivacious	Manipulative	Conscientious
Over-protected	Social	Cheerful	Self-centered	Follower
Shy	Confident	Irritable	Easily Discouraged	Perfectionist
Helpful	Witty	Responsible	Motivated	Negative leader

Academic Skills	Frequently	Sometimes	Seldom
Listens and follows teacher's directions			
Is attentive to group discussions / activities			
Contributes appropriately to group discussions/activities			
Demonstrates ability to work independently			
Works cooperatively			
Enjoys new challenges			
Exhibits problem-solving abilities			
Expresses written ideas clearly			
Expresses verbal ideas clearly			
Is self-motivated			
Is intellectually curious			
Is prepared for class			

Social Skills	Frequently	Sometimes	Seldom
Responds positively to constructive criticism			
Establishes friendships easily			
Is comfortable in a group			
Is respected by faculty			
Is respected by peers			
Respects others			
Demonstrates self-control			
Demonstrates appropriate behavior			
Exhibits emotional maturity			
Demonstrates appropriate energy level			
Takes pride in appearance			

Is the student habitually tardy or absent? Yes No

If yes, please elaborate and give number of incidents of tardies and/or absences for the year to date:

Recommendation (Circle one)

Highly Recommend Recommend Recommend with reservation Do not recommend

If the answer is “Do not recommend” or “Recommend with reservation”, please explain:

Please indicate if you would like to / be willing to discuss this applicant:

Indicate if parents/guardians support school policies and procedures:

Always Usually Frequently Sometimes Seldom

Is there any information regarding this family that would be helpful for us to know?

Printed name of teacher completing this form:

Subject(s) taught:

Phone Number:

Signature:

Email Address:

Date: