

Catholic Mutual... "CARES"

Bus Safety

If a bus accident occurs near school grounds-

A teacher or adult supervisor should:

- Evacuate the bus if necessary for the safety of the passengers.
- Provide emergency first aid or treatment of passengers. Do not move victims unless absolutely necessary.
- Call 911 by radio or telephone. Identify yourself, the type of accident, and the exact location of the accident, if possible. If the exact location is not known, identify the nearest intersection, street, road, or city. Report the extent of injuries and request medical assistance.
- Notify the Principal and report all above information. The Principal should notify all personnel who need to be aware of the accident.

If a bus accident occurs while transporting students after hours-

The driver should first check to see if anyone is injured. The driver should then call the school and report the location of the accident. If anyone is injured, the driver should request a rescue squad. The Principal or designated person from the school will immediately make the following calls:

- To a rescue squad if requested by the driver.
- For a police/sheriff county patrol car.
- To dispatch a bus to replace the one involved in the accident.
- To designated personnel who should know of the accident.

The driver should keep all students on the bus, unless there is reason to evacuate the bus. The driver should check the student roll to obtain an accurate list of students on the bus. Injured students should be taken to the nearest hospital by the rescue squad. Parents of injured students should be called immediately. Other students should be transported back to school.

Depending on the seriousness of the accident, the Principal will inform the Parent Coordinator if the phone tree should be used.

Tornado Warning

If a tornado warning is issued, buses and cars should be delayed and students should remain inside the school for the duration of the warning.

If buses are en route to or from an event when the warning is issued, drivers should proceed as follows.

- Return or continue to the event if not more than five minutes away, unless there is immediate danger.
- Go to the nearest school, if not more than five minutes away. Make certain all students go inside the building.
- If the nearest school is more than five minutes away, file the students off the bus and into the nearest basement or underground shelter.
- If there is immediate danger and no shelter available, file the students off the bus and into the nearest ditch or culvert at least 100 feet away from the bus.

DAILY BUS INSPECTION

Bus ID #			Driver			Mon.	Tues.	Wed.	Thurs.	Fri.	Other
						/	/	/	/	/	/
			Month/Date			am/pm	am/pm	am/pm	am/pm	am/pm	am/pm
Under Hood	1. Water Level		add?	/	/	/	/	/	/	/	
	2. Oil Level		add?	/	/	/	/	/	/	/	
	3. Belts & Hoses			/	/	/	/	/	/	/	
	4. Fluid Leaks			/	/	/	/	/	/	/	
Inside Bus	5. Floor Clean			/	/	/	/	/	/	/	
	6. Seats & Windows			/	/	/	/	/	/	/	
	7. Emergency Equipment			/	/	/	/	/	/	/	
Start Engine	8. Oil Pressure			/	/	/	/	/	/	/	
	9. Air/Vacuum Pressure			/	/	/	/	/	/	/	
	10. Fuel Level		Fo/i Y4	/	/	/	/	/	/	/	
	11. Heaters & Defrosters			/	/	/	/	/	/	/	
	12. Wipers & Washers			/	/	/	/	/	/	/	
	13. Service Door			/	/	/	/	/	/	/	
	14. Low/High Beam Indicator			/	/	/	/	/	/	/	
	15. Left Signal Indicator			/	/	/	/	/	/	/	
	16. Amber Warning Lights			/	/	/	/	/	/	/	
17. Emergency Exit & Buzzer			/	/	/	/	/	/	/		
Outside Bus	18. Rear Clearance Lights			/	/	/	/	/	/	/	
	19. Amber Warning Lights			/	/	/	/	/	/	/	
	20. Left Turn Signal, Rear			/	/	/	/	/	/	/	
	21. Brakes & Tail Lights			/	/	/	/	/	/	/	
	22. 1.0. Lights			/	/	/	/	/	/	/	
	23. Exhaust System			/	/	/	/	/	/	/	
	24. Tires & Wheels, Rear			/	/	/	/	/	/	/	
Move to Front	25. Headlights, High Beam			/	/	/	/	/	/	/	
	26. Clearance Lights			/	/	/	/	/	/	/	
	27. Amber Warning Lights			/	/	/	/	/	/	/	
	28. Left Turn Signal, Front			/	/	/	/	/	/	/	
	29. Front Tires & Wheels			/	/	/	/	/	/	/	
	30. Crossover Mirror			/	/	/	/	/	/	/	
Re-enter Bus	31. Both Rear View Mirrors			/	/	/	/	/	/	/	
	32. Low Beam Indicator			/	/	/	/	/	/	/	
	33. Right Signal Indicator			/	/	/	/	/	/	/	
Outside Bus	34. Red Warning Lights			/	/	/	/	/	/	/	
	35. Right Turn Signal, Rear			/	/	/	/	/	/	/	
Move to Front	36. Red Warning Lights			/	/	/	/	/	/	/	
	37. Right Turn Signal Front			/	/	/	/	/	/	/	
Re-enter Bus	38. Red Warning Lights			/	/	/	/	/	/	/	
	39. Service Brakes			/	/	/	/	/	/	/	
40. Parking Brake			/	/	/	/	/	/	/		
Day	Gals.	Odomtr.	*** Activity Code ***								
Mon.			END	ODOMETER	PM						
Tues.			END	ODOMETER	OTHER						
Wed.			BEGIN	ODOMETER	OTHER						
Thur.			BEGIN	ODOMETER	AM						
Fri.			TOTALS								
Other			MILES								

Activity Codes: Leave Blank = Routine FT = Field Trip M = Maintenance 0 = other

Inspected by: _____

Date: _____