

Our Lady of the Chesapeake Live and Silent Auction Donation Form-2018

CONTACT INFORMATION (Please print or type)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Web site: _____

DONATED ITEM (Please print or type)

Name of Item Donated: _____

Manufacturer: _____ Cost or Value: _____

Description of Item: _____

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

If you are donating a gift certificate for a service, please include the following information in the certificate or letter.

- Name of product or service
- Description of what is included and what is excluded
- Name of person to contact for further information
- Name, address and full contact information of your company
- Instructions on how to redeem item
- Include any additional information such as a photo or description brochure as appropriate
- Date of expiration

Please return donations to the church office:

Our Lady of the Chesapeake
8325 Ventnor Road
Pasadena, MD 21122
Attention: Homeless Ministry