

Go to: [https://www.eappsdb.com/Login.asp?ORGZ\\_KEY=18](https://www.eappsdb.com/Login.asp?ORGZ_KEY=18)

**NEW USER REGISTRATION:**

Then choose “click here to register”

Open the site search and type in **Hubert**

St. Hubert selections will appear – St. Hubert Parish and St. Hubert School

Select **St. Hubert Parish**

**Access Code** - protection

**Type of Application** - Volunteer

**User ID and Password** - Must be minimum of 6 characters. Create something you will remember and write it down.

After all fields are filled in, click the “Register” button.

After receiving the message that you have successfully registered – LOGIN to continue

**You will need the ID and Password you created.**

**Application Overview**

Right side of screen has forms to be filled in. Start at the top and work your way down.

Click on the form and answer the questions that are asked. As the forms are completed, the **RED X will change to a GREEN CHECK MARK.**

**A few things to note:**

**Start Date** \*If you do not know the exact date, come as close as possible.

\*Write this date down, as you will be asked for it on 2 different forms.

**Name** \*As it appears on your driver’s license.

When complete, it will ask you to verify and re-verify that you are ready to submit. It will submit only when ALL the forms have been **Checked Green.**