

**Q. Can anyone pick up my child?**

**A.** Absolutely not! For the safety of the child, only parents or the names of those who are listed on file are permitted to pick up your child. A mask must be worn and identification will be required. The child/children will be signed out and brought to the door by the staff. Adults are not allowed inside the school building.

**Q. What will my child be doing during the C.A.R.E.S. Program?**

**A.** Attendance, changing clothes, outside play, snack time, homework, inside play, and coloring.

**Q. Is there anything my child is responsible to bring to the program?**

**A. Yes. A tote bag that can hold their snack and drink, hand towel, toys, books and writing/coloring utensils.** It is suggested that your child bring play clothes and younger children should include a change of underwear. All school clothing is to be labeled with your child's name.

**Q. Is the cost of the C.A.R.E.S. Program included in my tuition?**

**A.** No. Those fees and charges are separate.

**Q. What if my child gets sick or there is some emergency?**

**A.** If your child becomes ill or an emergency should arise, parents or guardians will be called. If the parent or guardian can not be reached, emergency contacts indicated by the parent or guardian on the emergency list will be contacted.

**Q. If my child becomes sick, is the school nurse available? Couldn't one of the program's staff members give medicine?**

**A.** No. School personnel, including the C.A.R.E.S. staff may not give medication of any kind. If your child requires medication during the program session, please make arrangements to come in yourself or send a note advising who will administer this medication. There is no nurse available. If your child becomes ill at the C.A.R.E.S. Program and you are contacted, please pick up your child as soon as possible – for the sake of your own child and that of the other students.

**Q. Will my child go on any field trips with the C.A.R.E.S. Program?**

**A.** No.

**Q. Because the C.A.R.E.S. Program is an extension of Saint James Regional Catholic School, does that mean that the same rules apply?**

**A.** Yes. Any student behavior that is not tolerated in the classroom will also not be tolerated in the C.A.R.E.S. Program. Students are to give the C.A.R.E.S. Staff the same respect and courtesy that they offer to their teachers during the school day.

**Q. Who operates the C.A.R.E.S. Program?**

**A.** The Program is run by the Director and is staffed by aides.

**Q. Will all homework be done in the Program?**

**A.** The staff will try to have students complete their written assignments. Studying can not be done because of the program design.

**Q. Do the Students have any responsibilities?**

**A.** Yes. The students are expected to clean up after themselves before they leave with their parents or guardians. The students are to address all staff members in a professional manner. (ex: Mrs. Robinson, Miss C. or Miss Kim)

**C.A.R.E.S.**

**(Children Are Receiving Extended Services)**

**Program Hours:** 7:00AM Mon.-Fri.

2:45PM-6PM Mon.-Thurs.

2:30PM-6PM Fridays

**(For children in Kinder-8th Grade)**

**Program Hours:** 7:00AM Mon.-Fri.

2:30PM-6PM Mon.-Fridays

**(For children in PreK)**

**St. James Regional Catholic School**

**C.A.R.E.S Program**



**500 Tome Street**

**Ridley Park, PA 19078**

**(610)583-3665**

**[cares@stjamesregional.com](mailto:cares@stjamesregional.com)**



**Program Drop-off:** Parent will ring doorbell at the CARES doors with masks on. Please wait for the staff to let the child into the building with their mask on, tote bag, and other belongings. They will hand sanitize and be signed into the CARES room.

**Program Pick-up:** Procedure requires one masked adult to ring doorbell at the gym doors. Please show identification and your child will be signed out and brought out to you while you wait outside, by the staff.

**Program philosophy** endorses the core Christian concepts of the school. The C.A.R.E.S Program is an extension of the catholic philosophy that is vital to faith instruction.

**Program curriculum** is a mixture of events including: Written homework, Recreational play, and art.

**Program Staff** are employed by the school and by the Archdiocese of Philadelphia.

All staff are mandated to have PA Criminal & Child Abuse Background Checks. Staff is also mandated by the Archdiocese to attend "Protecting God's Children Sessions" & Mandated Reporter Classes.

**Program Payment Plan:** online or check payments are preferred, cash if not possible.

Weekly—Payment is due upon pickup on the last day of the week

Daily—Payment is due upon pickup

**All payments must be paid by the end of the month in order to use CARES the next month.**

**Remember your tote bag with your snacks, drinks, and toys.**

## **C.A.R.E.S. Rates**

### **Kinder thru 8th Grade**

**Registration Fee:** \$15.00 Per Family  
(PK is included in family)

**Morning Rates:** \$5.00 7AM-7:30AM  
\$2.00 After 7:30AM

**After School Rates:** \$6.00  
(If child is picked up before 4:00PM)  
\$12.00

(After 4:00PM until 6:00PM)

**Early Dismissals & Full Days:** \$4.00  
per hour

**Late Fee:** \$15.00 (every 15 minutes if picked up after 6PM)

### **3 & 4 Year Old Program Rates**

**Registration Fee:** \$15.00 Per Family

**Fee:** \$4.00 per hour until 6:00PM

**Late Fee:** \$15.00 (every 15 minutes if picked up after 6PM)

Fees start when your child is dismissed from school.

**After School Services:** Your child(ren) will be taken to the gym at dismissal to be picked up by 6:00PM.

**\*\*ALL RATES ARE SUBJECT TO CHANGE\*\***

**Remember, fees are the only source of income for the C.A.R.E.S. Program. It is not subsidized by the parishes or by the school.**

### **Q. What is the Saint James Regional Catholic School C.A.R.E.S. Program?**

**A.** The Saint James Regional Catholic School C.A.R.E.S. Program is an extension of Saint James Regional Catholic School. As such, the same behavior code used in school applies to the students in the C.A.R.E.S. Program.

### **Q. Why is there a C.A.R.E.S. Program?**

**A.** Some time ago, the administration of Saint James Regional Catholic School realized that there was a growing need for families to have somewhere safe to send their children while they were still at work.

### **Q. What is the function of the C.A.R.E.S. Program?**

**A.** The Saint James Regional Catholic School C.A.R.E.S. Program provides a safe and supervised atmosphere where students can complete academic work and socialize in a Catholic environment.

### **Q. Who can enroll in the C.A.R.E.S. Program?**

**A.** The C.A.R.E.S. Program is available to all students in Saint James Regional Catholic School from Pre-Kindergarten (3 years) to Eighth Grade.

### **Q. When I enroll my child in Saint James Regional Catholic School, is my child automatically enrolled in the C.A.R.E.S. Program?**

**A.** No. A separate online registration is required.

### **Q. Is there any time when the C.A.R.E.S. Program is not available?**

**A.** Yes. Whenever Saint James Regional Catholic School is closed or is closing early due to weather, the program is also closed. If school is opening late, C.A.R.E.S. would be closed. There are some holy days and holidays when the program will be closed. Please, check with the Director.

### **Q. What if my child is enrolled in the C.A.R.E.S. Program but will not be attending the program that particular day?**

**A.** If there is a change in schedule, please notify the teacher that the child will not be going to the program as usual.

Also, please notify the teacher and the C.A.R.E.S. Program if they will be attending if it is on a day when they usually do not. Please email or send a note marked "Attn: C.A.R.E.S. Program and Attn: Teacher's Name."