

St John Paul Property Committee of May 26,2016

The meeting was called to order at 6 P.M.

Members present: Tim Carpenter, Tom Douglas, Ron Burdick, Dick Wisniowski, Gary Bellows, Fred Pietras, Larry Clairmont, and Debbie Wooly, Kathy Luczynski of the Finance Committee.

Minutes if the April 28th Property Meeting were unanimously approved by members present.

Property Manager's Report:

1. The Adams's Building Inspector completed his annual inspection of the parish buildings. The inspector found no critical safety issues. ND Church needs emergency lights near the sacristy door and in the basement. St Stan's Church has an emergency light in Kolbe Hall that wasn't functioning, could be the battery or a loose connection. ND School had emergency lights that need new batteries. Exit signs at the rear door to the school and east door of the main hall need to be removed. Charity Center kitchen fire extinguisher has to be mounted on the wall and the extinguisher near the main door needs to be identified.
2. Tim presented quotes from A1 and Tom Ayotte Construction for the removal of the four oil tanks at St Stan's and the one tank at ND. He is still waiting for the quotes from Maxmillian Construction and Waterman Construction.
3. The community service people will paint the fence at St Stan's during the next couple of months. They will scrape the rust and loose paint, then they will paint the fenc black.

Finance Committee:

1. Our parish finance status is improving and it is significantly better than last year, but we still need to be fiscally responsible. Therefore, the property committee should look at the capital projects that have been identified and these projects need to be prioritized based upon how critical the project is and if safety issues are involved.
2. Both churches have issues with their windows. If we look at the quotes we obtained a few years ago, the cost is high. It was also identified that in each church, some windows are worst then others. They suggested that we should look at repairing a few of the worst windows rather than address the whole issue.
3. If we are struggling to pay our Diocesan Assessment, which is our fire and liability insurance, Father's medical and retirement, than we cannot afford to undertake these large projects, especially until our parish debt is paid off.
4. A question was presented to the finance members, asking if there was any money available for various projects. Their response was that they have budgeted \$38,000 for Capital Projects this fiscal year and these specific projects are above and beyond general maintenance.
5. The Finance Committee members also mentioned that there is a possibility the parish assessment could increase this upcoming fiscal year. This past fiscal year the assessment went down but there is a possibility it could go up FY2017.

6. One project that needs to be address is the removal of the oil tanks that are no longer being used. The Bishop is pushing for the parishes of the dioceses to remove these tanks in compliance with the state requirements. The Property Committee has been talking about these tanks for the past several years, but due to the parish financial status the funds were not available. With the improvement of our finances this year the tanks should be removed. Once all the quotes have been received, they will be submitted to Finance (1st of July) for a decision.

Old Business:

1. Larry stated that David Ryan would start the repairs on the Summer Street door of St Stan's the first week of June.
2. Larry asked Tim to order a dumpster for the clean out of items in the ND Church basement. Tim stated that prior to obtaining the dumpster, he needs to determine when the community service people will be available to help and Gene Marcil should be contacted to determine the status of the electrical items in the basement.
3. Larry asked if the dead tree at the Polanka grounds was removed. The response was no because it was suspected that if they just dropped the tree. The tree could damage the fence. We will need to get a quote to have the tree cut down. Larry will contact Ouellette to have the toilets repaired prior to the picnic.

Round table:

1. Fred mentioned that in closing he believes the removal of the oil tanks should be our number one priority.

The committee decided that the next meeting would be on Thursday June 30th at 6 PM. The meeting was adjourned at 7:10 PM.