

ST. John Paul Buildings & Grounds Committee

Adams, Massachusetts

The St. John Paul Buildings & Grounds Meeting of November 21, 2019 was held at the Manor. Members present were: Allen Mendel, Ron Burdick, John Bordeau, Fred Pietras, Dick Wisniowski and Larry Clairmont.

The meeting was called to order at 6:00 P.M.

The Property Committee's order of business:

Saint Stanislaus Steeple Project: At the last meeting all members were given the status of the steeple situation. On July 1 the committee forwarded to the diocese their request proposal (RFP) to cover the engineering structural and architectural evaluations of the steeples, roof and gutters of the church. After a review by the Diocesan's Buildings and Grounds Committee, our request for RFPs was approved. The diocesan office then proceeded to forward our request to twelve companies, selected by our committee. On the due date for submitting proposals only one company had submitted their RFP. The diocesan office then proceeded to contact each company. They were told either the company had a full work load or they were not interested in the project. Members of the parish finance and buildings/ground committees met to review the only RFP received. The RFP was higher than expected and in the RFP it was noted that additional charges could be added. All members agreed that we needed to obtain more than one RFP. Therefore, our Buildings and Grounds Committee submitted another RFP request to the diocese. The Diocesan's office proceeded to forward our RFP request to nine more companies in Western Massachusetts. Since releasing our second request, only one other company had made a site visit two weeks prior to this meeting. Larry will contact the company for status.

Notre Dame Church Roof: The previous leak on the west lower roof near the side aisle hasn't reoccurred since June. In the past few months a previous leak on the western side in the choir loft has returned leaking twice during a heavy rain.

ND Rectory leak: The area of the roof repaired by Wall & Wilk Contractors in August has stopped the leak. In the spring they will return to replace the three damaged ceiling tiles.

ND Church Boiler: Ouellette Plumbing replaced the water pump on the boiler. They then found that the other boiler had a cracked block. The company sent a representative to check out the boiler. It was determined that the boiler needed to be replaced. A new boiler was ordered and delivered on November 15. Ouellette will install the new boiler. Presently one boiler is heating the church. The new boiler was purchased using ND Memorial unrestricted funds.

St. Stanislaus Church Leaks: There are several leaks identified during periods of heavy rain. In the choir loft (on the east side) there is a leak. The committee does suspect that a few slates have shifted causing the leak but cannot be repaired until the steeple project is started since a lift cannot be used on the east side. The door leading into the sacristy room on the west side water leaks from the door frame during

heavy rains. Water is leaking through the foundation near the bathrooms and entrance to Kolbe Hall during heavy rains. In the spring the committee will have the earth removed along that section of foundation and a sealer will be applied. Along the foundation stones will be installed covered by earth. In the boiler room water is entering through the foundation during heavy rain.

St. Stanislaus Convent: With the departure of Sister Jacqueline, members of the Buildings & Grounds Committee and Father Steve did a walk through the convent. The basement of the convent was found to be in good shape with no problems identified. The first floor was also found to be in good shape. It was noted that all the windows were the original aluminum windows installed in 1961. Some had cracked glass or needed caulking. On the second floor various bedrooms and closets ceilings were stained from water leaks. A member of the committee mentioned that Sister had the roof patched in various areas but a contractor recommended that the entire roof should be replaced. It was also noted that in several rooms the walls (cylinder blocks) have cracks in various locations. Since the pre-school is located in the convent basement and the diocese is responsible for that building a letter was sent to the Diocese's Buildings & Grounds Committee notifying them of the problems identified. When time permits Russ Sprague will make a visit to inspect the convent.

Polanka Grounds: John Bordeau reported that he winterized the Polanka building. John also stated he will continue to maintain the grounds for 2020. For the past several years John has been cutting the grass and maintaining the buildings. A special thanks for his dedication.

Parish Inspections: In November all parishes in the Diocese received a letter from the diocese stating that all churches, schools, parish halls and their kitchens are required to post their inspection permit where they can be displayed in their specific locations. The diocese noted that many parish permits are outdated. Our permits are outdated and in January we will contact the town's new inspector to set a schedule to have all inspections done.

Meeting was adjourned at 7:25

Our next meeting is scheduled for January 30, 2020