

## ST. John Paul Buildings & Grounds Committee

Adams, Massachusetts

The St. John Paul Buildings & Grounds Meeting of January 30, 2020 was held at the Charity Center. Members present were: Allen Mendel, Ron Burdick, John Bordeau , Fred Pietras , Dick Wisniowski David Ouellette and Larry Clairmont .

The meeting was called to order at 6:00 P.M.

The Property Committee's order of business:

**Saint Stanislaus Steeple Project:** Since our last meeting in November the contractor in Greenfield was contacted and we were told that they would not be submitting a proposal for the project. Since Kuhn-Riddle Architects was the only company who had submitted a proposal, all members of the SJP Buildings & Property Committee and the Finance Committee agreed we should accept their proposal. Father Steve supported our decision. Father Steve sent a letter to Bishop Rozanski, requesting permission to implement the procedures to start the phase 1 portion of the steeple project. At the end of December permission was received. Russ Sprague was tasked with preparing the contract for this phase of the project. The Diocese forwarded the contract to Kuhn-Riddle Architects for signature. They will forward the signed contract to the parish for Father Steve's signature and then it will be sent to Bishop Rozanski for his signature. Once the contract is signed by all three parties, planning will begin on when Kuhn-Riddle will start their site work. As stated in the parish bulletin (Feb 2) the phase 1 portion will take approximately two months from start to completion.

**ND Rectory leak:** The area of the roof repaired by Wall & Wilk Contractors hasn't leaked in several months. Therefore, Allen will ask Wall & Wilk to give us a quote on re-paring the damaged ceiling tiles in the visitor's suite.

**ND School Entrance Stairs:** D&D Contractor will return to correct a few spots where steel rebar has produced rust spots once the weather improves.

**ND Church Boiler:** Dick reported that the new gas boiler for ND Church was delivered on November 20<sup>th</sup>. For four weeks the boiler remained covered outdoors until Ouellette's Plumbing was able to have a contractor lower the boiler through the basement trap door. Ouellette is now waiting for an electrician to disconnect the old boiler which then will be removed.

**St. Stanislaus Church Leaks:** It is the intention of the SJP Buildings & Grounds Committee that once the weather improves we will have the area checked to verify that it is safe to dig along the foundation near the entrance of Kolbe Hall and the area in the location of the bathrooms. It is this section of the foundation that during a heavy rain water is entering through the foundation. Once the earth is removed the exterior foundation can be cleaned and sealed the area will then be filled with stones.

**St. Stanislaus Convent:** We are waiting for Russ Sprague from the Diocesan Buildings & Grounds Committee to inspect the convent. Russ said that when he is in the Berkshires he will come to view the convent.

**Parish Inspections:** In November all parishes in the Diocese received a letter from the diocese stating that all churches, schools, parish halls and their kitchens are required to post their inspection permits where they can be displayed in their specific locations. The diocese noted that many parish buildings have permits that are outdated. Our permits are outdated and we are in the process of scheduling inspections for our parish buildings with the town inspector.

**Proposals:** Al Mendel had met with a painting contractor obtaining proposals for painting the East exterior side of ND Church (windows, frames and soffits). The contractor also prepared a proposal for painting the (East, North and West) side. The purpose for preparing the second proposal was to show what can be saved if the total job was done at one time rather than renting a lift for each side. The contractor also submitted a proposal for painting the third and second floor exterior of the Manor. The proposals will be forwarded to Father Steve and the Finance Committee.

Meeting was adjourned at 7:00