

12/03/2019

6:00PM - 7:20PM

Attendees

J. Scatena, C. Thompson, J. Sheehan, E. Kokx, D. Killips, L. Makowicki, S. Urka, C. Jeruzal, C. Unsal

Absent

M. Janowiak, K. Surd, Fr. Wayne

Meeting Minutes

Opened with prayer - C. Thompson

Reviewed meeting minutes from last meeting - Board.

Consent Agenda

Motion to approve the consent agenda - all approved.

Principal's Report

- Sent 2019-2020 school calendar variance to the Office of Catholic schools (OCS).
- Christmas program preparations are underway.
- Considering co-advertising with Manistee Catholic Central (MCC).
- Currently replacing the phone system with a VoIP system in the School and the Church.
- Virtues program is going very well with the kids.
- Catholic School's week preparations are underway (Jan. 26-Feb. 1)

Old Business

Home & School

- Home and school is looking at establishing volunteer policies.
- Reviewed volunteering requirements from other local area schools.
- Exploring a tiered-system with some sort of base volunteer hours requirement. (e.g. minimum of 10hrs).
- Considering a tuition break as an incentive to parents of students.
- Consider a summer fundraiser or parish community event.
- Look at eliminating lower earning fundraisers.
- Fish Fry is the biggest fundraiser for the year.
- H&S will bring plan to Feb. 2020 meeting.
- Collin will bring the list of fundraisers to a future meeting.

Strategic Planning

- 91 surveys collected as of Thanksgiving. Continuing to collect through Dec. 30th.
- Considering posting meeting minutes to school office or to some other position where they can be made available. Board Member positions are posted on the School Website.

- Reviewed the “Critical Realities” on the Strategic Plan map.

2019-2020 Enrollment Plan

- Reviewed the Enrollment plan created and presented by Collin.

Childcare Plan

- Reviewed a comparison of local Pre-school and Child Care Comparisons compiled and presented by Collin.
- Considering Half- & Full-Day options for 4 yo program
- Considering Half-Day program for 3 yo program.
- Would need to have a dedicated room and a dedicated space for 3yo day care 2 days per week. Could possibly use the multi-purpose room for this.
- Would need to have an after school buzzer system or process for checking kids and parents in and out.
- We'd likely start this in August 2020 to provide opportunity to get the necessary training, etc.
- Would need to commit to doing this for at least 2-3 years.
- Considering year-round child care 2-½ yo to 12 yo.
- Considering STEAM / STEM summer programs as well.

New Business / Comments

Meeting Time Change

- Board will be changing meeting time to January 7th at 7:00pm.

Building & Grounds Committee Update

- Provided update on LED project. Continuing to target completion by year-end.
- Provided update on Boiler Thermostat project. Have the ability to turn-down the temp at night now. Continuing to work on improving temperature in Ms. Fran's and Mrs. Weinert's classrooms.
- Provided update on Handrail project. 2 of 3 contractors have reviewed scope. 1 quote so far.
- Provided update on Whiteboard & Overhead projector project. 2 of 3 contractors have reviewed scope. 1 quote so far.

NWEA MAP Fall 2019 Results

- Reviewed the test results for the school. Overall scores were good. Seeing consistent growth year over year on a class basis.

Other

- Consider community members, parish members, that have skills: Marketing & Development and possibly Human Resources.
- Talk highlights out in the community!

Meeting Adjourned at 7:20pm