

**08/04/2020**  
**6:32PM - 7:37PM**

**Attendees**

J. Scatena, J. Bigalke, E. Kokx, M. Janowiak, Fr. Wayne, C. Jeruzal, C. Unsal, S. Urka, D. Killips, J. Sheehan

**Absent**

L. Makowicki

**Visitors**

N/A

**Meeting Minutes**

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**A. Call to Order - 6:32PM**

**B. Opening Prayer - Father Wayne**

**C. Members Present, Absent, Quorum, Guests**

**D. Fr. Wayne's Report**

**E. Consent Agenda**

- a. Faith Formation - going to be surveying parents and waiting for further instructions.
- b. Home & School - looking at a drive-thru fish-fry. Closet keepers on Aug. 10th.
- c. Principals Report
  - i. Enrollment - holding on enrollments, steady increase in K now at 6 students. 59 K-7, Pre-school is at 10 3yo, 8 4yo. At 75 for Pre- thru 7th grade.
  - ii. Current Enrollment as of 8/4/2020
    1. P3 10
    2. P4 8
    3. K 6
    4. 1st 12
    5. 2nd 11
    6. 3rd 8
    7. 4th 5
    8. 5th 5
    9. 6th 7
    10. 7th 6
  - iii. Teachers are working on welcome back videos for the students. Trying to highlight a teacher every week on Facebook.
  - iv. Fran is going to be the Specials Teacher. Heather Zwick will be Pre-School and Child Care Coordinator. We won't be doing shared-services with LSD this year because they are out of formula. By having our specials in house, we can control our own schedule now. Will be meeting next Wed. with the Teachers to discuss the schedule. Will be offering STEM this year for K-2 Missy Weinert..
  - v. Bishop's Covid's Scholarship helped local families... approx. \$8000.
  - vi. Tuition Angels money is coming, Amy still needs to complete the budget from last year.

- vii. PPE has been ordered (masks, sanitizer, gloves, face-shields, etc.) ESSER money \$3K-\$4K minimally, if based on last year's enrollment it would be closer to \$10K-\$13K. Been collaborating with Liz R. of WESD to get better pricing.
- viii. Marketing videos were rolled out. Updating Facebook page. Purchased marketing through the Dioceses using our marketing money. Did a radio spot and will be talking with Kate Krieger on Friday, 8/7.
- ix. Going to run the Middle School with set periods of the day. Specials will be done on a six week increment and will look differently from Elementary School.
- x. COVID-19 Plan Review
  - 1. All Schools have to comply with the "COVID-19 Non-public School Preparedness and Response Plan" per the State. Has to be posted on our website by Aug. 17th. Needs to be uploaded to the State Site by Aug. 12th. Focus on the Highlights in our copy which are recommendations added by our School.
- xi. School Starts on August 26th.
- xii. Child Care
  - 1. Pre-School care from 7:30am - 3:30pm M-F
  - 2. After-School care from 3:00pm - 5:30pm M-F
  - 3. It will operate during school breaks.
  - 4. It will not operate on snow days.
  - 5. Costs
    - a. One Child = \$6/hr
    - b. Two Children = \$9/hr
    - c. Three Children = \$12/hr

**F. Old Business**

- a. Board Member Update
  - i. Lisa M. term expired in June 2020
  - ii. Kathy S. resigned in July 2020
  - iii. We have 3 potential new board members however we are still looking for 1 more board member.
  - iv. Look for technical, marketing, and financial

**G. New Business**

- a. No new business

**H. Comments from the Public**

- a. No comments

**I. Other Items**

- a. N/A

**J. Executive Session (15 minutes)**

- a. N/A

**K. Next Meeting**

- a. September 1st, 2020 @ 6:30pm (Forgot Labor Day is the 7th)

**L. Meeting Adjournment**

- a. Adjourned at 7:37pm