

## **Administrative Services Commission Minutes**

**July 23, 2019 Meeting**

### **Opening Prayer**

**Attending:** Fr. Powers, Sharon Norman, Jim Riesselman, Ted Sikora, Steve Salmon and Dan Montgomery

**Not Attending:** Rory Rowland

### **Business Updates & Reports:**

- **Minutes**
  - Reviewed and approved the minutes of the May 30, 2019 meeting. They will be posted on the website.
- **Financials:**
  - Reviewed the financials for May and June 2019. There were no issues noted.
- **New Business:**
  - Discussed possibility of doing an analysis yearly of maintenance/improvement projects.

**Next Meeting:** Tuesday September 24, 2019 at 7:00 p.m. in MR 9.

### **Closing Prayer**

With no further business the meeting was adjourned.

Respectfully submitted,

Sharon Norman

Director of Administration