OFFICES CLOSED
The diocesan and Catholic Messenger offices will be closed on Monday, May 28 in observance of Memorial Day.

DIRECTORY CHANGE
Please add Deacon Tony Mouzon. He is now serving at SS. Mary & Mathias, Muscatine. 2309 University Dr., Apt. 9, Muscatine 52761-5487; 904-501-2949; mouzont@diodav.org.

ANNUAL DIOCESAN APPEAL
There are now 45 parishes over goal for the Annual Diocesan Appeal. Congratulations to all of you! For those parishes not at goal, you may want to spread your payments over these next months so your goal is met by September when next year’s ADA begins. If a parish wants a list of its donors and what they have paid please contact Sister Laura Goedken, 563-888-4252 or goedken@davenportdiocese.org.

LITURGY
North American Forum on the Catechumenate: The Forum will be returning to the Diocese of Davenport on July 6-7 to present a workshop on Evangelization. For more than the immediate RCIA Team, this event will deepen participants’ passion for evangelization and present practical approaches to this essential ministry. Early bird registration ends on May 25 (changed from May 4)!
See the attached flyer or visit the Liturgy Events webpage (http://www.davenportdiocese.org/lit/litevents.htm) for details.

Spanish Intensive: Sr. Caridad will be offering her 2-week Spanish intensive again this summer, Monday-Friday, June 4-15. On each day, students meet 1:1 with her for 1½ hours. Four of the five time slots have been taken, so we have room for one more student. If you want to work on your pastoral Spanish, and are willing to commit to meeting with Sister from 4:10-5:40 each day of the two weeks, please contact Dc. Frank Agnoli 563-888-4257, agnoli@davenportdiocese.org. There is no cost to the participants.

SAFE ENVIRONMENT
Background Check Audit Lists are due May 1:
This is a list of those persons who are an employee, volunteer or state certified teacher at your parish or school entity during the time period of July 1, 2011 - June 30, 2012. If you have not submitted this list please do so immediately.

If there is a question as to whether an individual on your list has had a background check or is due for their 5YR renewal check send their completed background check forms and copy of a driver’s license to Lynnette Sowells immediately for processing. For questions regarding this list or background check forms contact Lynnette Sowells, 563-888-4364 or sowells@davenportdiocese.org.

COMMUNICATION OFFICE
“First Tuesday Webinars at Two”: The Diocese is beginning to host monthly webinars the first Tuesday of each month at 2 p.m. A variety of topics will be presented beginning with the following:
May 1: Computer Tips and Tricks – David Montgomery & Robert Butterworth, Communication
June 5: Diocesan 401K Plan – Sheryl Lackey, Finance
July 3: Diocesan Workers Comp – Nancy Karn, Finance

Emails will be sent to invite participants to register for webinars. Contact Laurie Hoeftling, 563-888-4220, hoeftling@davenportdiocese.org if you have questions.

PROTECTING GOD’S CHILDREN
To report child abuse contact: Iowa Department of Human Services Child Abuse Hotline: 800-362-2178 and if it involves clergy or church personnel also notify Alicia Owens, Victim Assistance Coordinator: 563-349-5002, vacdav@attglobal.net or PO Box 232, Bettendorf, IA 52722-0004.
STEWARDSHIP OFFICE
Annual Conference: *With Hearts on Fire* is the theme for this year’s International Catholic Stewardship Council conference on Sept. 16-19 in Chicago. The Diocese has already registered a staff member so all other persons from the Diocese of Davenport may register at a cost of $524 until July 15. After that date the registration goes up to $624. To register for the conference on line or to download a hard copy form, go to [http://catholicstewardship.com/programs-a-events/annual-conference](http://catholicstewardship.com/programs-a-events/annual-conference).

The Diocese has reserved 12 rooms at the Cenacle Retreat Center on Fullerton Ave. in Chicago. There are eight singles available at $65 a night. Doubles are $45 a night per person. To reserve a room contact Sr. Laura Goedken, 563-888-4252 or goedken@davenportdiocese.org.

The diocesan Stewardship Commission has $574 in scholarship funds to help parish leaders wishing to go to this conference. To apply for some of this scholarship money submit an email letter of request stating briefly why you would like to attend this conference by June 11 to Dan Ebener at ebener@davenportdiocese.org. The Stewardship Commission will allocate these funds at their June 14 meeting.

FINANCE OFFICE
Operation Rice Bowl Donations: Please submit all Operation Rice Bowl funds by May 31. The 25% local share grants will be decided on June 28 and we want to have a full accounting of all the money collected.

Certified OSHA Training: We will be offering another ten-hour training on August 23 (all day) and continue the morning of the 24th at St. Patrick Church, Iowa City. A designated Safety Person from each parish and school must have this training. There has been a positive response from the previous trainings so if you have not had someone from your parish/school attend please send your representative. A parish may send more than one person to be trained. This training is provided by Molyneaux Insurance and GuideOne. To register or for questions contact Char Maaske, maaske@davenportdiocese.org or 563-888-4365.

Facilities Inspections: Authorize a person to be in charge of Buildings and Grounds on an ongoing basis. Have this person begin by walking the grounds and exterior of buildings. Develop a list of problems that need to be addressed. List what you see and its condition and then prioritize the work or projects. Roofs, concrete, asphalt and landscaping are the first things that take the toll of winter. The first priority should be for the safety of parishioners and visitors and to reduce the risk. Roofs should be the next item to be inspected. Repairs are a must to prevent water infiltration into buildings. Spring is also the time of year to start those larger projects that need to be completed prior to the start of winter 2012. That would be heating systems, roofing systems, windows, etc.

SOCIAL ACTION OFFICE
Operation Rice Bowl
Grant application deadline is May 31. Grants are awarded to non-profit organizations or groups working within the Diocese to alleviate poverty and hunger in our local communities. Organizations requesting grants must conform to Catholic social teaching. Applications can be found at [http://www.davenportdiocese.org/socialaction/sacrapplyingfororbgrant.htm](http://www.davenportdiocese.org/socialaction/sacrapplyingfororbgrant.htm).

All grant requests must be postmarked by May 31 and sent to Diocese of Davenport, Esmeralda Guerrero, 780 W. Central Park Ave., Davenport 52804-1901. For questions call Loxi Hopkins at 563-888-4212.

Thank you from CRS: Catholic Relief Services will be sending out thank you notes to parishes and schools with a poster that can be hung in your parish. This will be your first opportunity to update your orders for the 2013 Operation Rice Bowl collection.


CCHD Intern: Keri Gleason has been selected as the new Catholic Campaign for Human Development Intern for the 2012-13 school year. She is a junior at St. Ambrose University, majoring in Public Relations/Sociology. Keri will be working with the CCHD funded group Quad Cities Interfaith. She will attend CCHD training in Washington, D.C. in June and later a Gamaliel week-long leadership training.
Need Information about Catholic Scouting in our Diocese? You’ll find answers at our recently updated and expanded scouting pages, [www.davenportdiocese.org/faithform/Scouts.htm](http://www.davenportdiocese.org/faithform/Scouts.htm). There are new pages for Boy Scouts and Girl Scouts, as well as information about procedures for preparing youth to earn Catholic religious emblems. For more information contact Pat Finan at [finan@davenportdiocese.org](mailto:finan@davenportdiocese.org) or (641) 842-5148.

**Renowned author and speaker Bill Huebsch** will kick off our diocesan celebration of the international *Year of Faith* when he speaks on Tuesday, Oct. 23, at St. Patrick Church, Iowa City. Huebsch is known for his “plain English” writing style in explaining important church teachings, including his three-part “Vatican II in Plain English.” The Year of Faith, which will highlight the New Evangelization, will begin Oct. 11 — the 50th anniversary of the opening of the Second Vatican Council — and will conclude Nov. 24, 2013, on the feast of Christ the King. Mark your calendar. More information will be shared in the June Mini-Messenger.

**Applications for the Diocesan Youth Ministry Committee (DYMC)** can be found at [www.davenportdiocese.org/faithform/DYMC.htm](http://www.davenportdiocese.org/faithform/DYMC.htm). The DYMC is a group of 18 youth (3 from each deanery) who work with adult leaders to provide leadership and promote comprehensive youth ministry across our diocese. Application materials must be received by local deans by May 15. For more information, email Pat Finan, or call 641-842-5148. For more information about DYMC, steer interested youth [www.davenportyouth.org](http://www.davenportyouth.org).

**A Teens Encounter Christ** (TEC) retreat will be held June 9-11 at St. Mary Church, Solon. TEC is a three-day retreat focusing on the Paschal Mystery (dying, rising and going forth to serve Christ). It is for high school juniors and seniors, including students who will graduate this spring and those who will be juniors this fall. Registration can be found at [www.davenportdiocese.org/faithform/TEC.htm](http://www.davenportdiocese.org/faithform/TEC.htm). For more information, contact Pat Finan at [finan@davenportdiocese.org](mailto:finan@davenportdiocese.org) or 641 842-5148.

**Catholics in Action**, our annual high school youth service retreat, will be held June 24-26 at Regina High School in Iowa City. CIA brings nearly 100 Catholic youth (incoming freshmen through graduating seniors) together for three days of service, prayer, learning and fun. Parish leaders can find CIA information at [http://www.davenportdiocese.org/faithform/CIA.htm](http://www.davenportdiocese.org/faithform/CIA.htm). More information for youth about CIA can be found at [www.davenportyouth.org](http://www.davenportyouth.org).

**The Iowa Christian Leadership Institute** will be held Aug. 5-10 at the Christian Conference Center south of Newton. Students in grades 10-12 are invited to learn leadership skills in a Catholic context. Go to [www.davenportyouth.org](http://www.davenportyouth.org) for more information, including a brochure, application, and scholarship information.

**National Evangelization Teams (NET) Ministries** will be providing retreats to parishes and schools in our diocese in late September and early October. Two dates still remain during their time here: Thursday, Sept. 27 and Friday, Sept. 28. NET can provide retreats during the school day or in the late afternoon and evening. For retreat themes, video promos and more information about NET, go to [http://www.netusa.org/](http://www.netusa.org/). These dates will be filled on a first-come, first-served basis. Contact Pat Finan at [finan@davenportdiocese.org](mailto:finan@davenportdiocese.org) or (641) 842-5148 if you have questions.

The Diocesan **High School Youth Rally** will be held Sunday, Oct. 21 at the Coralville Marriott. Our keynoter will be John Donahue-Grossman.

The 2013 Diocesan **Junior High Youth Rally** will be held Sunday, March 17, at Regina Catholic Education Center in Iowa City. The keynote act will be 5thousand.

For information about these and other youth ministry events and resources, go to [www.davenportyouth.org](http://www.davenportyouth.org) or contact Pat Finan at [finan@davenportdiocese.org](mailto:finan@davenportdiocese.org) or (641) 842-5148.

**The Certificate in Youth Ministry Studies** is a ministry education program offered at St. Ambrose University in conjunction with the Center for Ministry Development for those in ministry with youth ages 11 to 18, in both parish and school settings. The program equips leaders with knowledge, skills, practical tools and techniques needed for creative and comprehensive youth ministry. The program includes eight courses over two summers. The primary aim of the program is to promote personal, spiritual, and ministerial growth. The certificate program is utilized in a number of ways:
as an integrated formation program leading to a Certificate in Youth Ministry Studies
-as an enrichment or continuing education program for veteran leaders
-as a workshop series which can be taken on a course-by-course basis by professional or volunteer leaders.

The course titles are *Fostering the Faith Growth of Youth through:

- June 7 – 8: Evangelization and Catechesis
- July 12 – 13: Justice and Service

June 9 – 10: Pastoral Care
July 14 – 15: Prayer and Worship

Each class is $200 for the first parish/school participant, $140 each for 2 parish/school participants, and $100 each for 3 or more parish/school participants. Books are $52 for each class and housing is available upon request. For more information or to register please contact the site coordinator, Stella O’Rourke, at 563/333-6083.

*MARRIAGE: UNIQUE FOR A REASON* is an initiative of the USCCB. The Subcommittee for the Promotion and Defense of Marriage is seeking feedback on its website www.marriageuniqueforareason.org and two DVDS/videos: *Made for Each Other* and *Made for Life*. If you have used this website or the videos your completion of a 15-minute survey would be appreciated. It can be found at: http://www.surveymonkey.com/s/USCCBmarriageuniqueforareasonsurvey. The survey will be available until May 14. Completed surveys will be eligible to win a gift of pastoral and catechetical resources from the USCCB.

**Marriage Preparation Weekends:**
- August 11-12: Mount Pleasant, St. Alphonsus, registration deadline is August 3

The registration form is on the diocesan website, www.davenportdiocese.org (Chancery>Faith Formation > Marriage and Family). Registration is $125 per couple. For information about marriage preparation in our diocese or neighboring dioceses contact Barb Butterworth, 563-888-4240 or butterworthb@davenportdiocese.org or IlaMae Hanisch, hanisch@davenportdiocese.org.

**OUR LADY OF THE PRAIRIE RETREAT, WHEATLAND**
Visit www.chmiowa.org to learn more about Our Lady of the Prairie Retreat. For direct inquiries: 563-336-8414 or olpretreat@gmail.com.

**May 11: A Mother’s Day Gift:** Fri. 10:00 am – 2:00 pm
A gift for your mother, a time with her at The Prairie. Reminisce about the past, pay tribute to her accomplishments, celebrate her influence in your life, enjoy a lunch with your mom’s recipes, and join in May devotions to Mary. Fee: $50 for two.

**May 15: Come to The Prairie in May:** Tues. 9:30 am – 3:30 pm
The Prairie is beginning to burst with signs of life. Come enjoy the beauty, the solitude, the time with your Creator. Fee: $20

**May 16: Knit One, Pray Too!:** Wed. 9:30 am – 3:30 pm
A day of knitting, fellowship and prayer. For beginning and seasoned knitters. Fee: $20

**May 23: Nature at the Prairie:** Wed. 9:00 am – 3:00 pm
Within the boundaries of Our Lady of the Prairie Retreat there are several different habitat types which can support a wide range of life. This program will explore the diversity through hands-on activities and nature walks. Fee: $20

**June 7: What is Good Food Today?:** Thurs. 9:30 am – 3:30 pm
Heart disease, childhood obesity, family mealtime conflicts and processed foods have given us a wake-up call. We need a food revolution that is good for us and Earth. Come and enjoy a day of healthy cuisine from local growers. Allow our daily table to be a spiritual, wholesome event. Fee: $30

**June 10-15: Private or Directed Retreat:** Sun. 7:00 pm – Fri. Noon
As summer unfolds, so does our own spirituality. Come for days of quiet reflection, shared prayer, meals and conversation with a guide. Any combination of days. Fee: $50 per day

**June 19: Summer Come to the Quiet:** Tues. 9:30 am – 3:30 pm
Experience the warmth and beauty of summer at The Prairie. Bird watching is a must! Fee: $20
Or come for a personal day of quiet at the Prairie. Kathleen Storms, SSND is available for spiritual direction. Call to set up an appointment: 563-374-1092.

**BENET HOUSE RETREAT CENTER, ROCK ISLAND, IL**
All events held at Benet House Retreat Center, 2200 88th Avenue West, Rock Island, IL 61201-7649. To register contact Sr. Jackie Walsh at 309-283-2108 or retreats@smmsisters.org.

The Word Among Us: Read, reflect, pray and share with other committed Christians seeking to grow in reflecting on the challenges of Scripture for everyday life. We share a new book each month. Presenter: Sr. Charlotte Sonneville, OSB; Mondays each month, May 7 & 21, 7-8:30 p.m. Fee: $5/session + cost of books or $50 for series + cost of books.

Mary, Model of Maturing Christians: May 3, 9 am-12 pm. Many of us remember “May altars” and “May Crowning” to honor Mary, the Mother of God. Have we looked deeply into the Scriptures and personally entered into the stories and what they can teach us about being true “Christians” today? Through reflection, discussion and prayer, we will explore how Mary models our life in Christ in the 21st century. Presenter: Sr. Charlotte Sonneville, OSB. Fee: $15, plus an option for lunch $7.50.

Were Not Our Hearts Burning? A Retreat for New Catholics: May 5, 9 am (gather 8:30) -12 pm. Did you experience the RCIA process between 2006 and 2011 and become an active member of the Catholic Church? Do you miss the enthusiasm and community that you experienced during your RCIA journey? Come for a morning of renewal, a time for nourishing your commitment and being supported as you seek a deeper relationship with Jesus. Your own story and the gospel passage on the Emmaus journey story will shape this retreat with other new Catholics. There will be time for silence, reflection, sharing, questioning, listening and praying. Presenter: Helen Schiltz, M.A.P.S. Fee: Free Will Offering, plus an option for lunch $7.50.

Seeking God Always and in All Ways: Fri. May 18, 7 pm-Sun May 20, 1pm. This retreat is for single women 25-45 who desire to seek God more deeply in their lives. Enjoy time for quiet, prayer (private and with the Sisters), and reflections on Seeking God always and in all ways. Presenter: Sr. Bobbi Bussan, OSB, MA Religious Education. Fee: $155.

**EAGLES’ WINGS COUNSELING AND RETREAT CENTERS, DAVENPORT**
To register, for questions or information about obtaining a spiritual director, or Christian counseling contact Marcia Moore, marcia@eagleswings.ws or 563-324-7263, http://www.eagleswings.ws. Located at 5816 Telegraph Rd., Davenport.

Healing Through Prophetic Art: May 3, 10 a.m. – 2 p.m. Prophetic Art is God’s way of speaking to us through the Holy Spirit’s inspiration. You will be amazed at what comes out on your paper as you pray. Come join us for an inspirational day! No talent needed. Bring a sack lunch. Registration required, $15.

‘SWAP’, Soaking With A Purpose Prayer Meetings: May 11 and 25, June 8 and 22; 7 p.m. Join us for an evening of praise, worship, and prayer. Let the Holy Spirit move in your heart.

Prophetic Art Day for Kids: June 14, 10 a.m. – noon. Registration required. Fee: Donation

Just Listen!: June 28, 9:30 a.m – 3:00 p.m. This is God’s challenge to listen in a noisy world. Many people today are crying out for someone to really listen to them, yet sadly Christians are often too busy doing other things. How can we respond to this challenge? Good listening is about attitude and skill. The Just Listen! training course is a lively and practical way to begin developing both of these. We will use a combination of DVDs and practice sessions including:

- Tuning In
- What Kind of Listener am I?
- Developing a Listening Attitude
- Identifying Obstacles
- Doorways to Good Listening
- And more

Registration is just $35. Bring a sack lunch.
CONTEMPLATIVE OUTREACH OF EASTERN IOWA
Centering Prayer Practitioners are invited to attend the following:

- Spring Retreat: May 19, 9:00 a.m. - 3:30 p.m., Our Lady of the Prairie, Wheatland
- Silent Saturdays: June 9, July 14, August 18, October 20, November 17, 9:30-11:30 a.m., Humility of Mary Center, Davenport
- Autumn Retreat: September 15, 9:00 a.m. - 3:30 p.m., Our Lady of the Prairie, Wheatland
- Advent Retreat: December 8, St. Andrew Church, Blue Grass
- Local support groups are also available

For information on any of the above call Lolita Dierickx, 563-285-7242.

SISTERS OF ST. FRANCIS, CLINTON
For more information, call 563-242-7611 or visit www.clintonfranciscans.com.

Eyewitness to War: Witness to Peace: June 10, 2:00 p.m. at The Canticle, Clinton. This presentation will be given by Kathy Kelly a Nobel Peace Prize nominee, an American peace activist, pacifist and author, and co-coordinator of Voices for Creative Nonviolence. She has a long history of commitment to nonviolence and nonviolent resistance. For more information about Kathy and her work go to www.vcnv.org.

The event will begin with the awarding of the 2012 Clare Award to Kathy Kelly by the Sisters of St. Francis, Clinton, Iowa. The Clare Award is given to honor a woman who exemplifies the characteristics of St. Clare and the values of the Clinton Franciscans: to live active nonviolence, pursuing peace with justice in right relationship with all of creation. This event is free and open to all.

SHALOM RETREAT CENTER, DUBUQUE
To register call 563-582-3592 or send check payable to Shalom Retreat Center with your contact information to: 1001 Davis St., Dubuque, IA 52001. www.shalomretreats.org, info@shalomretreats.org

I Want to Know Christ Jesus — A Retreat with St. Paul
Sun., June 3, 5:30 p.m. – Sat., June 9, 9:30 a.m.
Director: Wendy Cotter CSJ, Synoptic Gospel Specialist
When I was a graduate student, I dreaded taking the necessary course on Paul because I thought he was sexist and caught in the first century, endorsing slavery and women’s subordination. Then I discovered in the courses, that those are precisely the letters that Paul did not write! Instead we see the Apostle with women friends and leaders and married couples on whom he counted! Together we will share a retreat with St. Paul and be inspired by his love of Christ and longing to reach out to everyone in the world in Christ’s name. Daily Eucharist.

Daring to Embrace the Other: Doing Peace in Our Day
Sun., June 10, 5:30 p.m. – Sat., June 16, 9:30 a.m.
Director: Kathy Warren OSF, Author, Lecturer, Producer
Too many people in this world are having a difficult time living peacefully with those who are “other.” Peacemaking occurs when people hear about and see peace initiatives – whether simple and ordinary ones or bold and unusual ones. Francis of Assisi’s timeless vision and spirituality is at the core of this retreat as we reflect on both ordinary and extraordinary ways to “do” peace. Francis’ encounter with the Sultan of Egypt, Malek al-Kamil, stands as a poignant paradigm for our time as we seek ways to respect differences among people and to tame the violence in our world. This retreat explores the questions about how to live as neighbor with those we do not know or understand even as we commit ourselves to being more forgiving and accepting of those closest to us. Daily Eucharist.
THE EVANGELIZING PARISH: VISION, PASSION, PRACTICE

In partnership with The North American Forum on the Catechesis

Diocese of Davenport, Iowa

July 6-7, 2012 (Friday & Saturday)

SESSIONS / PRAYER

Day 1
11:30 AM - 8:30 PM

Day 2
8:00 AM - 12:30 PM
* The Evangelizing Parish: Practice I (Matthew 5:1-12) * The Evangelizing Parish: Practice II

1:30 PM - 5:30 PM
* The Evangelizing Parish: Practice III * Evangelization in and through Sunday Eucharist * Sending Prayer * Celebration of Sunday Vigil Eucharist

END OF DAY
8:30 PM Light Social
5:30 PM Departure

FACILITY USE & MEALS
$65 per person (breakfast, 2 lunches, 1 dinner, 3 refreshments/snacks, a light social).

CANCELLATIONS & REFUNDS
All requests for cancellations must be submitted in writing. Include your name, address, the institute and institute location and date. You can fax (201-661-2862) or email info@naforum.org your cancellation notice. Refunds are processed after the institute.

TUITION
$170 per person. Save $20 per person when you register before May 25.

CONFIRMATION
Please be reminded: you are not registered for this institute until payment is complete. Once fees are paid in full, you will receive your confirmation letter within 2 weeks of registering. Please contact Forum Registration at 202-884-9758 or info@naforum.org for questions. Two weeks before the institute, please access our website www.naforum.org for additional information.

INSTITUTE TEAM
Institute leaders are among North America’s most experienced pastoral ministers, liturgists, catechists, and theologians.

NELSON BONET is a Religion and Social Studies teacher for middle school at St. Stephen's Catholic School in Miramar, FL as well as the Middle School Coordinator. A former Forum board member, Nelson also serves with Amor en Acción, a missionary group in Miami.

GAEL GENSLER, OSF is pastoral associate for St. Julie Billiart Parish, Tinley Park, IL. She has been involved in adult initiation for thirty years. Gael served on the Forum staff as director of Institutes. She is a co-author of a web resource, Apprentices in Faith and an author of the Foundations in Faith series (Resources for Christian Living) and presents and writes on initiation topics.

REGISTRATION
Phone: 202-884-9758
Fax: 202-884-9747
Email: info@naforum.org
www.naforum.org

LOCAL COORDINATOR
PATTI MCTAGGART
Phone: 319-337-4314
Email: pmctaggart@icstmary.org

OVERNIGHT ROOM FEE

INSTITUTE LOCATION
St. Patrick Catholic Church
2525 North Dodge Street
Iowa City, IA
Phone: 319-354-5000
3 miles to St. Patrick * $94.99 + tax per room night (2 double beds)
* must call Clarion for room reservations by June 8 * mention the Diocese of Davenport when calling.

OVERNIGHT ROOM FEE
$65 per person (breakfast, 2 lunches, 1 dinner, 3 refreshments/snacks, a light social).

OVERNIGHT ROOM FEE

CONFIRMATION
Please be reminded: you are not registered for this institute until payment is complete. Once fees are paid in full, you will receive your confirmation letter within 2 weeks of registering. Please contact Forum Registration at 202-884-9758 or info@naforum.org for questions. Two weeks before the institute, please access our website www.naforum.org for additional information.

CANCELLATIONS & REFUNDS
All requests for cancellations must be submitted in writing. Include your name, address, the institute and institute location and date. You can fax (201-661-2862) or email info@naforum.org your cancellation notice. Refunds are processed after the institute.

TUITION
Cancellations received by June 22 will receive a tuition refund of 80%. After this date, tuition refunds are given only in the form of credit toward registration for another Forum event either this year or by the end of the following calendar year.

FACILITY USE & MEALS
$28 non-refundable fee for cancellations. No refund for cancellations received after June 22.
THE EVANGELIZING PARISH: VISION, PASSION, PRACTICE

1. Participant Mailing Information
   PLEASE PRINT
   Bishop, Brother, Deacon, Mr., Mrs., Ms., Rev., Sr. (Circle one)
   Name: _______________________________ _______________________________
   Home Address: __________________________________________________________
   City: _____________________________ State/Prov.: ___________ Zip: ______________
   Phone: ____________________ E-mail or Fax: _____________________________
   Diocese: _______________________ Church Affiliation: __________________________
   Parish Name and City: _____________________________________________________

2. Institute Fees: Per Person
   REGISTRATION ($170 tuition + $65 facility use & meals) ....................... $235
   Early Bird Tuition Discount before May 25
   Deduct $20.............................................. $-
   Parish Team Tuition Discount:
   2 or more registering from one parish
   Deduct $10.................................
   TOTAL REGISTRATION ...................... $-

   DONATION
   I am making a contribution to the Appeal Fund ................................... +$
   TOTAL ENCLOSED A + B................................................................. $-

3. Before June 22
   Please list additional information (dietary requirements, special needs request, etc.)
   ___ I will call the hotel for room reservations
   ___ I will need transport from the hotel to the parish and back
   ___ I am able to provide transport from the hotel to the parish and back
   Special Needs:

4. After June 22
   Mail to: The North American Forum on the Catechumenate
           Institute Registration
           P. O. Box 79459
           Baltimore, MD 21279-0459
   We can accept your registration by fax (202-884-9747 or 201-661-2862) with credit card payment. We cannot guarantee placement at the institute after this date.

REMINDERS:
- one form for each participant
- full payment required with registration
- 2 or more registrations for team discount
- The Diocese of Davenport and the North American Forum on the Catechumenate reserve the right to cancel an Institute due to extenuating circumstances, such as low registrations. Should this occur, you will receive a full refund.

You may phone (202-884-9758) or fax (202-884-9747) your registration with MasterCard, VISA or Discover.

☐ VISA ☐ MASTERCARD ☐ DISCOVER

Name as it appears on card

Credit Card Number

Expiration Date: _____ / _____

Signature

Cardholder's Address and Phone number:

You may also mail your registration with a check or money order to the address below. Please include full amount; we cannot register you with partial payment. There is a $25.00 fee for returned checks.