OFFICES CLOSED
The diocesan and Catholic Messenger offices will be closed for the Christmas holiday December 24-January 1. Normal business hours will resume on Thursday, January 2, 2014.

FINANCE OFFICE
Calendar Year-End Filing Requirements: As the end of the calendar year approaches you are reminded of the following required annual filings:

- **Donations** – Provide donors with written confirmation for all contributions by January 31.
- **Payroll** – Furnish each employee a completed W-2 by January 31. File the W-3 transmittal form with the Social Security Administration by February 28. Do not send the final 941 until everything is balanced for the year. Be sure the Mass stipends for priests on payroll is included on 941s and W-2s.
- **Non-Payroll Payments** – Provide individuals or entities to whom you made payments of $600 or more during the calendar year for services, rents, commissions, fees or other non-employee payments with Form 1099 by January 31. File copy A of each Form 1099 with the IRS by February 28. Be sure a 1099 is sent to any priest that is not on payroll and received more than $600.

A more complete description of these annual filings, along with instructions for reconciliation between the W-2s, W-3 and the quarterly Form 941 will be sent to the pastors and bookkeepers in mid-December. For additional information contact Nancy Karn, karn@davenportdiocese.org or 563-888-4367.

Safety and Risk Management: We sincerely appreciate your efforts in preventing worker injuries. Please be proactive and complete the following tasks:

- Protect people from falls by keeping walking surfaces, especially sidewalks and stairs, in good repair. Clean ice and snow during and after snowstorms and keep a log of the times cleared.
- Make sure that your fire protection systems (fire alarms, sprinkler systems, fire extinguishers, etc.) are inspected and tested on an annual basis by a certified contractor.
- Inspect and test all exit lights and emergency lighting units.
- Check heating, cooling and other mechanical equipment to make sure they are clear of boxes, paper and other combustible materials.

SOCIAL ACTION OFFICE
Catholic Campaign for Human Development (CCHD) Collection: Thank you for participating in this year’s collection. Your generous support will give those in poverty the support they need to make lasting changes. If you missed the collection, it isn’t too late to make your donation by making a check payable to the Diocese of Davenport and marked CCHD Collection. You may submit it to your parish or mail it directly to the Diocese of Davenport, 780 West Central Park Ave., Davenport IA 52804-1901.

The Iowa Catholic Conference 2014 Legislative Concerns and Priorities were approved. To view go to [http://www.iowacatholicconference.org/bins/site/templates/default.asp?area_2=pages%2FICC+Web+Site%2FIssues+Priorities%2FIssues](http://www.iowacatholicconference.org/bins/site/templates/default.asp?area_2=pages%2FICC+Web+Site%2FIssues+Priorities%2FIssues)

The Diocesan Immigration Office 1) provides immigration counseling to help reunite families split by immigration; 2) assists immigrants to adjust their immigration status and 3) advocates on their behalf. The immigration program focuses on family reunification immigration cases. Ottumwa site visits are held the first Tuesday of each month by appointment only from 12:00-2:00 p.m. The office is open during lunch, 12-1 p.m. To schedule an appointment call the Diocese, 563-324-1911. A brochure, flyer and additional information may be found on the diocesan website, [http://www.davenportdiocese.org/socialaction/saimmigrationprogram.htm](http://www.davenportdiocese.org/socialaction/saimmigrationprogram.htm).

Ash Wednesday CRS Rice Bowl Collection: Materials for the 2014 collection may be ordered by calling 800-222-0025 or returning the postcard that was mailed to your parish. Materials will be shipped in early January. If
you have any questions about the collection please contact Kathy & Jim McCoy at 563-355-6347 or jfmccoy1@mchsi.com.


**St. Vincent Home Corporation:** Spring grants are no longer awarded. The next grant deadline is September 15. For more information go to [http://www.davenportdiocese.org/socialaction/sastvincenthomecorporation.htm](http://www.davenportdiocese.org/socialaction/sastvincenthomecorporation.htm).

**VOCATIONS OFFICE**

**Vocations Webinar:** Tuesday, December 3, 2:00 p.m. In this webinar Fr. Thom Hennen, Director of Vocations for the Diocese of Davenport, will talk about how to create a culture of vocations in your parish and school. Fr. Hennen will not only address the importance of actively promoting vocations to the priesthood, diaconate and religious life within our parish and school communities, but will offer concrete ways to go about it and suggest some helpful resources. Please consider attending this webinar in order to learn more about this vitally important work for the future of our local Church. To register for the webinar go to: [https://www1.gotomeeting.com/register/952267913](https://www1.gotomeeting.com/register/952267913). If you would rather attend in person send an email to Laurie Hoefling, hoefling@davenportdiocese.org.

**PROTECTING GOD’S CHILDREN**

**To report child abuse contact:** Iowa Department of Human Services Child Abuse Hotline: 800-362-2178 and if it involves clergy or church personnel also notify Alicia Owens, Victim Assistance Coordinator: 563-349-5002, vacdav@attglobal.net or PO Box 232, Bettendorf, IA 52722-0004.

**MINISTRY FORMATION PROGRAM**

**December Course Offerings**

<table>
<thead>
<tr>
<th>Track</th>
<th>Date</th>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>Basic Year I, Davenport:</td>
<td>Dec. 21</td>
<td>Personal/Pastoral Themes: IlaMae Hanisch</td>
</tr>
<tr>
<td>Pastoral Associate, Davenport</td>
<td>Dec. 21</td>
<td>Discipleship/Evangelization: Mary Wieser</td>
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For information regarding the courses or the Ministry Formation Program contact IlaMae Hanisch, hanisch@davenportdiocese.org or 641-791-3435.

**MARRIAGE AND FAMILY**

**Marriage and Parenting Resource:** Attached is the December issue of “Marriage Moments and Parenting Pointers.” These may be used in parish bulletins or as links on parish websites.

**Marriage Preparation:** The Diocese of Davenport offers several marriage preparation program formats. One-day, Weekend (two-day) and Online.

**Weekend and One-day**
- January 25, 2014: Bettendorf, St. John Vianney, *registration deadline is January 17* (space is limited so register early)
- February 22, 2014: Bettendorf, St. John Vianney, *registration deadline is February 14* (space is limited so register early)
- Additional dates and locations for 2014 are still being arranged.

The fee is $125 per couple. The registration form and more information can be found on the diocesan website at [http://www.davenportdiocese.org/faithform/Marriage%20and%20Family.htm](http://www.davenportdiocese.org/faithform/Marriage%20and%20Family.htm). If you have questions, contact Barb Butterworth, 563-888-4240, butterworthb@davenportdiocese.org or IlaMae Hanisch, hanisch@davenportdiocese.org.

**Online:** For information go to [http://www.marriageministries.com/courses/catholic-marriage-prep-class/](http://www.marriageministries.com/courses/catholic-marriage-prep-class/).
CHRIST OUR LIFE CONFERENCE, DES MOINES
The Christ Our Life Regional Conference will be held at Wells Fargo Arena in Des Moines on September 21-22, 2014. Join Timothy Cardinal Dolan and other world class speakers as they share their passion for Christ and their own journeys along the way. Go to http://www.christourlifediowa.com/ConferenceInfo/SpeakerBios.aspx to view the list of speakers.

SISTERS OF HUMILITY OF MARY
Holiday Movie and Gift Swap: Dec. 5, 6:30 – 8:30 p.m. at the Humility of Mary Center, 820 West Central Park Ave., Davenport. Cost: Free. Doors open at 6:30 p.m.

  **Holiday Movies start at 6:45 pm**
  
  *“The Story of Solutions”:* What if the goal of our economy wasn’t more, but better – better health, better jobs and a better chance to survive on the planet? A new, fun and informative short film from the Story of Stuff project, “*The Story of Solutions,*” released in October 2013, explores how we can move our economy in a more *sustainable and just* direction, starting with orienting ourselves toward a new goal.

  PLUS, a variety of inspiring short videos about people who care for Earth and are focused on making a difference and providing hope for the future.

  **The CHM Holiday Gift Swap Meet (after the films):** Why buy new stuff? As a way to reduce, reuse and recycle everyone is invited to bring new or gently used items that are perfect for RE-gifting … then shop the swap for that perfect gift for one or more on your list! No money necessary. Leftover items will be donated to Humility of Mary Housing and Shelter programs.

OUR LADY OF THE PRAIRIE RETREAT, WHEATLAND
To register contact: 563-336-8414 or olpretreat@gmail.com. All programs include a delicious homemade meal prepared with local and organic ingredients. To learn more about Our Lady of the Prairie Retreat visit www.chmiowa.org

  **Taize’ Vigil Service:** Sun, December 1, 5pm
  Taize’ is an ecumenical movement, drawing Christians of all denominations together in unified and compassionate prayer. Friends of The Prairie and churches of all faith traditions in the area are invited to participate. Supper following. Free will offering.

  **Mini-Retreat - Advent and the Joy of Receiving the Light of Christ:** Wed, December 4, 10am – noon
  Fr. William Kneemiller
  Come early and stay late! Mass at 10am. Lunch to follow. Fee: $8

  **Weaving Prayers and Baskets:** Fri, December 6, 9:00 am – 4:00 pm
  Sr. Kathleen Storms
  Are you looking for a unique Christmas gift for yourself or a loved one? Learn simple basket weaving in the context of prayer and meditation. Fee $30

  **Christmas Come to the Quiet:** Wed, 18, 9:30am – 3:30pm
  Come to the Quiet and savor solitude, nutritious food & glory of the holidays at The Prairie. Fee: $20

  **Taize’ Vigil Service:** Sun, January 5, 5pm
  Taize is an ecumenical movement, drawing Christians of all denominations together in unified and compassionate prayer. Friends of The Prairie and churches of all faith traditions in the area are invited to participate. Soup Supper following. Free will offering

  **Labyrinth in Clay:** Thurs, January 9, 9:30am – 3:30pm
  Kathleen Storms, SSND
  The labyrinth is a time-honored Christian walking meditation. Learn how to walk the labyrinth and create a clay finger labyrinth of your own. Fee: $20
Images of Bread in Our Life, Our Community, and in the World: Wed, January 15, 9am – 4pm
Pastor Jennifer Henry & Kathleen Storms, SSND
Through the baking and breaking of bread, we ourselves will be the ingredients that with warmth – and maybe a
delicate punch or two – will rise and bask in a newer understanding of our own complicity and advocacy of God’s
world. Fee: $30

New Beginnings Come to the Quiet: Tues, January 21, 9:30am – 3:30pm
Nature is a gift, so come to the quiet and savor solitude; nutritious food and wintertime. Fee: $20

Winter Wonderland: Sat, January 25, 10am – 3pm
Spend a day in winter play. Bring your own cross country skis, sleds, snow shoes or hiking boots. Enjoy sitting by
the fireplace sipping hot chocolate and savor a nutritious hot lunch. Fee: $20 (Friday or Saturday overnight
available for an additional $40/night)

EAGLES’ WINGS COUNSELING AND RETREAT CENTERS, DAVENPORT
To register, for questions or information about obtaining a spiritual director, or Christian counseling contact Marcia Moore,

Advent retreat day: The Light of Christ Heals: December 7, 10 a.m. – 2 p.m., SS Phillip & James Catholic
Church, Grand Mound. Lunch is included and registration is $15 at the door. Come and join us for the day. All
are welcome. Presented by Marcia Moore and Cyndi Jarvis.

Mass: December 10, 1 p.m.: Includes prayers for healing and an opportunity for the Sacrament of Reconciliation.

Creating from the Heart of Christmas: December 13, 6 – 9 p.m. Come and be open to experience the Holy
Spirit moving creatively within you through artistic expression. Anyone can come; you need not be an artist!
Bring your own canvass or paper (11 x 16 or larger) and water color or acrylic paints. We have on hand, pastels,
colored pencils or crayons if you prefer. Join us for this Advent time of worship letting the Holy Spirit move
within you. Wine, cheese and worship music provided. Registration is $15. Please call or email soon as space is
limited.

Introduction to Unbound: January 4, 9:30 a.m. – 1 p.m. Many people feel stuck in one or more habits, attitudes,
behaviors or sins and aren’t able to move spiritually forward in peace and virtue no matter how much resolve they
have. Unbound prayer developed by Neal Lozano has been taught all around the world and thousands of people
have experienced new spiritual freedom in their lives. This introductory course will prepare you for upcoming
workshops where you will learn more, have the option to receive ministry and/or become a minister of Unbound
prayer. Registration is $15 and includes a soup lunch. Inclement weather may cause a reschedule of this
workshop. Call the number listed above and a message will be on the answering machine to let you know if the
workshop is to be rescheduled. If there is NO message, then plan to come as usual.

BENET HOUSE RETREAT CENTER/ST. MARY MONASTERY, ROCK ISLAND, IL
All events held at Benet House Retreat Center, 2200 88th Avenue West, Rock Island, IL 61201-7649. To register,
contact Sr. Jackie Walsh at 309-283-2108 or retreats@smmsisters.org.

Introducing St. John’s Bible: Experience The Word Come to Life: Dec. 1. Presentation 3-4:30 pm followed
by Vespers at 5 pm. Enter into the Advent Season with the awe inspiring experience of seeing, touching and
reflecting on God’s Word as illustrated by Donald Jackson and his team of scribes, artists, theologians, and
scholars who produced the first illuminated, handwritten Bible in over 500 years. The Heritage Edition will be on
display with a brief story of its creation plus an opportunity to pray Vespers service with the Benedictine Sisters.
Fee: Free will offering, plus an option for dinner following Vespers, $10.

Advent Day of Reflection: Mary, Woman of Promise and Courage: Dec. 7, 9 am-3 pm. Enjoy time for
reflection on Mary who “housed” the promise of life in Jesus, the Incarnate One, and whose courage in the face of
many unanswered questions inspires hope. We will listen to Mary’s wisdom in struggling to gracefully live life’s
important moments. Presenter: Dr. Mara Adams, St. Ambrose University. Fee: $40 (includes lunch).


Beatitudes for Leaders: Jan. 30, 9 am-3 pm. Reflect together on the paradoxes of leadership as understood from reflecting on the Beatitudes. Leadership takes wisdom, empathy, humility, justice, mercy, service, peace and courage. Presenter: Dr. Dan Ebener, Professor, St. Ambrose University, Director of Stewardship and Parish Planning for Diocese of Davenport, and author of “Servant Leadership Models for Your Parish and Blessings for Leaders.” Fee: $40 (includes lunch).

Valentine Evening: Cracking the Communication Code (A Christian Spirituality for Marriages): Feb. 14, 6:30-9:30 pm. What do wives really want from their husbands? What do husbands really need from their wives? Why did God make it like this? Explore these questions and more about the two most important relationships in married life – with God and with your spouse. Bring the evening to a close with a recommitment of love followed by a time to relax with a candlelight dessert. Facilitators: Deacon Al and Daphne Angelo; Krista and Matt Nixon, St. Patrick’s Church, Colona. $25/couple if registered and paid by Jan. 14, after that date $30/couple. Couples may stay overnight at Benet House for an additional $50.

**SHALOM RETREAT CENTER, DUBUQUE**

To register call 563-582-3592 or send check payable to Shalom Retreat Center with your contact information to: 1001 Davis St., Dubuque, IA 52001. [www.shalomretreats.org, info@shalomretreats.org](mailto:info@shalomretreats.org)

**JustFaith Ministries: Engaging Spirituality Leadership Training**: Saturday, Jan. 11, 9 am – 3 pm
Presenter: Susie Paloma, JustFaith Ministries Board Member & Regional Animator
This day is a regional training session for all those interested in learning more about the JustFaith Ministries Engaging Spirituality program. In the morning, Susie will lead an Engaging Spirituality session and answer questions about the program. The afternoon will be dedicated to those interested in co-facilitating an Engaging Spirituality group in your parish, congregation, or other group.
*Offering: Morning only (no lunch): $15; Morning & afternoon, including lunch. $40. Register/prepay by Wednesday, Jan. 8.*

**Honoring the Legacy of MLK, Jr.:** Tuesday, Jan. 21, 7:00-8:30 pm
Presenters: Pat Farrell OSF & Mary Sawyer
This week as we honor the memory of Martin Luther King, Jr., let us gather to reflect on his legacy of non-violence and look at how we can practice active non-violent resistance in our world today. Our evening’s presenters have had considerable personal experience in the area. Mary initiated and taught African American studies at Iowa State University where she also focused a great deal on the legacy of MLK, Jr. Pat experienced living in Chile under the violence of the Pinochet dictatorship there, and also experienced the civil war in El Salvador where she exercised non-violent resistance. She has since given numerous workshops on non-violence.
*Offering: $10. Register/prepay by Friday, January 17.*

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To support the ministry of your parish, school and the diocese these groups automatically receive the Mini-Messenger:

- Deacons
- Diocesan Corporate Board
- Youth Ministers
- Pastoral Associates
- Directors/Coordinators of Faith Formation
- Parishes
- Catholic Foundation Board
- Sisters
- RCIA Parish Contacts
- Diocesan Liturgical Commission
- Priests
- Parish Lay Directors
- Bookkeepers
- Diocesan Board of Education
- Diocesan Planning Commission
- Seminarians
- Diocesan Pastoral Council
- Principals
- Parish Life Coordinators

Other interested persons are welcome to subscribe. If you have questions regarding your subscription contact Laurie Hoefling, hoefling@davenportdiocese.org.
In the Vineyard

Be inspired at diocese’s first ‘Annual Day’ in Iowa City Jan. 17

An opportunity to be renewed and connect with other Lay Ecclesial Ministers from our diocese comes Friday, January 17th at St. Patrick Church in Iowa City.

Intended as a “thank you” retreat for all Lay Ecclesial Ministers of the diocese, this day-long celebration features nationally-known author and speaker, Dr. Michael Carotta, who has worked to foster spiritual growth in educational, pastoral and clinical settings for over 25 years.

Dr. Carotta is currently heading a major national initiative on adolescent confirmation and serves as National Advisor for Adolescent Catechesis for Our Sunday Visitor Curriculum Division. He is the 2012 recipient of the Emmaus Award for Excellence in Catechesis awarded by the National Association of Parish Catechetical Directors (NPCD).

Parish Catechetical Directors (NPCD).

The retreat day is based on his book, Sustaining the Spirit, and will incorporate fresh insights into the meaning and reality of vocation.

To register for the Annual Day celebration, call Barb Butterworth at 563/888-4240 or email bbutterworth@davenportdiocese.org

When you reap the harvest of your land, you shall not reap all the way to the edges of your field, or gather the gleanings of your harvest. You shall not pick your vineyard bare, or gather the fallen fruit of your vineyard; you shall leave them for the poor and the stranger.

Leviticus 19:9-10

Happy Thanksgiving!

In this issue:

> Must do: Appreciation Day for all Lay Ministers Jan. 17
> New class offerings on Cultural Diversity in 2014
> 21 new LEMs, 5 Pastoral Ministers recently commissioned to serve in parishes of our diocese

Pipe buttow@davenportdiocese.org

I am so pleased to share information on new classes in cultural diversity coming in 2014 in two separate offerings of the diocese’s Ministry Formation Program.

One class will be part of the basic Ministry Formation Program with sessions conducted in the third floor conference room at St. Vincent Center, Davenport, on June 21 from 9 a.m. to 4 p.m. This class is open to all who are interested. A $25 fee covers all books and materials.

Another class on cultural diversity will be offered as part of the Pastoral Associate Training program August 16 from 9:30 a.m. to 3:30 p.m., also at St. Vincent Center. This class is designed for those who are already involved in ministry in the Church. The $40 cost covers all books and materials. Pre-registration is requested to ensure that we have enough materials on hand. More information is available by contacting Barb Butterworth at 563/888-4240, butterworthb@davenportdiocese.org

Insights by IlaMae Hanisch

Happy Thanksgiving!
In ceremonies held October 19, 2013, at St. Patrick Church, Iowa City, and at Sacred Heart Cathedral, Davenport, Bishop Martin Amos commissioned 21 new Lay Ecclesial Ministers.

Commissioned to serve as Pastoral Associates are: (left to right) Barb Arland-Fye, LuAnn Glazer, Jane Kamerick and Cheryl Wagner. Sally Holte was also commissioned at another site.

Coming in 2014:
Fr. Ron Rolheiser to Hiawatha!
Details coming soon!

Pope Francis wants to know your views...
The Holy Father recently launched a survey to gauge Catholic thought on issues facing modern families including divorce and same-sex unions. The survey is available on the homepage of the diocesan website at: www.davenportdiocese.org

Newly commissioned as Lay Ecclesial Ministers are: (front left to right) Margarita Hidalgo, Jose Hidalgo, Francisco Ramirez, Gabina Ramirez, Genoveva Diaz, Vicente Diaz. Bishop Amos, Bertha Alicia Chavez Sally Holte
Not present for photo: Barb Arland-Fye, Laurie Bribriesco, LuAnn Glazer, Jane Kamerick, Joyce Kloft, and Cheryl Wagner.
I offer you these tidbits of wisdom as prayer prompts to remind you (and your constituents) of the sacredness of marriage vows and the value of every child. The commitment to love a spouse forever, and the generous gift of life parents offer a child are indeed spiritual under-takings and cannot be done alone. May the God of Love be with you and your work. Susan

FOR MORE extended marriage and parenting articles, plus archived Marriage Moments and Parenting Pointers, go to: 
www.SusanVogt.net
*BLOG: Living Lightly. www.SusanVogt.net/blog

TWITTER: @Vogt_Susan *EDUCATORS, LEADERS, & MINISTERS: You are welcome to reprint these MM's and PP's in bulletins, newsletters, and on your website with proper credit, ("By Susan Vogt, www.SusanVogt.net"). When used on a website, please also link to my website: www.SusanVogt.net

MARRIAGE MOMENTS
549. Dec. 2: Advent is a time of quiet preparation, in the dark days before the "re-birth" of Christ. Don't let our hectic consumer culture rob you of this special spiritual time. Sure, buy some gifts, but allow yourself to be blessed by less - stress, clutter, and frenzy. Sometimes less is more. See my new book, Blessed By Less for tips on how.

550. Dec. 9: "Then the angel said to her, 'Do not be afraid, Mary.'" (Luke 1:30) Sometimes it can be frightening to embark upon a big change in life - a birth, a death, changing a job, retirement...Call to mind a fear - past or present. Trust that sharing it with your beloved will be safe.

551. Dec. 16: Couples sometimes relate by making little jokes with a tiny barb in them - "Oh, never marry a youngest child!" and the retaliation, "Never marry a Jones." Humor is great but beware of the temptation to be funny at the expense of your beloved. It can slowly erode your affection for each other. Talk about how you kid each other. Make sure your "jokes" don't have barbs in them.**

552. Dec. 23: (Christmas) "Thus the total number of generations from Abraham to David is 14; from David to the Babylonian exile, 14 generations; from the Babylonian exile to the Christ, 14 generations." (Mt 1:17) How well do you know your beloved's ancestry? See how far back you can go.

553. Dec. 30: New Year's Eve can be a rousing time - if you're single. Less so, if you're married and even more complicated if you have young children. Why not use this day to take stock of what you liked best about last year. Share it in a quiet moment with your honey.

**Thanks to Michael Quinn of N. Ireland for the idea behind #551

PARENTING POINTERS
549. Dec. 6: St. Nick was a secretive giver. Is there anything nice you can hide for your spouse or children to find later in the day? A treat? A note? A chore finished? Be creative.

550. Dec. 13: Dec. 13 is the Feast of St. Lucia (Lucy), a virgin who brought gifts to the poor around the winter solstice. Her name means light. You may already be lighting Advent candles as you approach Christmas. As you light two candles today, tell your children the story of St. Lucia. Click here for ways to celebrate St. Lucia Day with your children.

551. Dec. 20: (Winter Solstice) Dec. 21 is the longest night of the year. Advent is about waiting in the uncertainty of darkness. Ponder the times you have waited in the dark with a family member. Perhaps it was illness, a child afraid of the dark, or another fear, that kept you in vigil together. Why not take your child outside on Saturday and marvel at the stars together. Be not afraid.

552. Dec. 27: "And Mary kept all these things, reflecting on them in her heart." (Lk 2:19) Christmas Day is over, but the Christmas season has just begun - at least for Christians if not the secular culture. Take a moment today to ponder the awesome miracle of your child's birth. Tell him or her the story of their birth and a hope you have for them.