

Confirmation Preparation Sheet

DATE: _____ TIME: _____ PLACE: _____

Street Address: _____

Number of Candidates for Confirmation: _____ Average Age: _____

Contact Person: _____ E-Mail: _____

Phone: Cell: _____ Work: _____ Home: _____

MINISTERS:

Concelebrants _____

If there is no deacon, a single concelebrant should be chosen to: Proclaim the gospel, prepare the altar, assist the bishop in receiving the gifts, and assist with the fraction (if needed)

Deacon of the Word: _____ Deacon of the Altar: _____

Reader 1: _____ Reader 2: _____

Number of Servers: 4 5 6 7

Usually need 5 servers (6 if incense used).

Master of Ceremonies (assigned by diocese; the MC does not assist with communion): _____

Gifts: *Please designate two gift-bearers (bread, wine); a third gift-bearer may present the collection. The order of presentation is collection, wine, bread.*

Number of Communion stations: Host: _____ Chalice: _____

Number of EMHCs (only if not enough priests/deacons): _____

Please check if communion will be distributed under one species only (Hosts alone):

DETAILS:

Where will the bishop vest for liturgy? Sacristy Other: _____

Photographs with Bishop: No

Yes: After Mass Before Mass (Time: _____)

Will there be a public reception? yes no Time? _____ Where? _____

Will there be a meal for bishop? yes no Time? _____ Where? _____

Where is the bishop to park? _____ (reserved space)

FOR OFFICE USE:

Car: _____ Driver: _____ Drive Time: _____

Departure Time: _____ From: _____

Notes:

ORDER OF THE MASS *The Acclamations and Responses should normally be sung.*

Mass being celebrated:

<input type="checkbox"/> Ritual Mass of Confirmation Color: <input type="checkbox"/> Red (preferred) <input type="checkbox"/> White Prayers: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C
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OR

<input type="checkbox"/> Mass of the Day: _____ Color: _____
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Introduction: No Yes; by whom: _____

INTRODUCTORY RITES

Opening Hymn: _____ Hymnal/number: _____

Order of Procession (check those who will be present):

- Knights of Columbus
- Thurifer*
- Cross bearer and Candle bearers* (# _____)
- Confirmandi* (if did not process in before Mass)
- Sponsors* (if did not process in before Mass)
- Other server(s)* (# _____)
- Readers* (# _____)
- Deacon with book of the Gospels*
 If no deacon: *Lay reader carries Book* *Book of the Gospels on the Altar*
- Other vested deacons* 2x2 (# _____)
- Concelebrating priests* 2x2 (# _____)
- Master of Ceremonies*
- Bishop*
- Assisting deacon(s)* (# _____)
- crosier-bearer* *miter-bearer*
- server who assists with the book*

Use of Incense: No Yes (Altar*, Book of the Gospels, Gifts & People)

- Penitential Act:**
- A (*Confiteor*): The Kyrie is then spoken sung
 - B (dialogue): The Kyrie is then spoken sung
 - C (*Kyrie with tropes*; # _____)
 Tropes are proclaimed or sung by: _____
 Response is spoken or sung
 - Sprinkling Rite** (Sundays, esp. Easter Season; Accompaniment [NOT GLORIA]: _____)
 Water: Easter water (already blessed) water to be blessed
 Prayer at: Chair (sanctuary; after procession) Entrance (before procession*)
 *If the sprinkling rite begins before the procession, the incensation of the altar is omitted.
 Remember that there is also a prayer to close the sprinkling rite before the Gloria begins.

Gloria Sung Recited Omitted (if not required; note that it is required for the Ritual Mass)

LITURGY OF THE WORD (*please give the scripture citations and the lectionary numbers*)

[On days when the Ritual Mass is allowed, the readings may be taken from the Confirmation Lectionary, the Mass of the Day, or any combination thereof. On days that the Ritual Mass is not allowed, the readings are those from the Mass of the Day.]

Readings:

1st Reading: _____ Responsorial Psalm: _____ sung
 2nd Reading: _____ Gospel Acclamation: _____ omit if not sung
 Gospel: _____

LITURGY OF CONFIRMATION

Presentation of the Candidates: By: _____ *Candidates stand and say, "present."*

Homily

Renewal of Baptismal Promises (replaces Profession of Faith)

Laying on of Hands & Prayer of Consecration: the bishop extends hands over the entire group
 the bishop lays hands on each candidate individually
(if the group is small enough and the liturgical space allows)

Anointing with Chrism: The deacon holds chrism for bishop; if no deacon, then the pastor does so.

Candidates: process down side aisles process down center aisle line up in front (at renewal of promises)

General Intercessions: Intercessions prepared by parish; the intro / conclusion will be prepared by the bishop.

Petitions proclaimed by: deacon (preferred) other: _____

THE LITURGY OF THE EUCHARIST:

Preparation of the Gifts & Altar

Hymn: _____ Hymnal/number: _____

The Eucharistic Prayer and Preparation for Communion

Preface: If Ritual Mass: Holy Spirit 9A 9B If Mass of the Day (specify): _____

Responses (*Sanctus*, Memorial Acclamation, Great Amen, *Agnus Dei*):

sung (preferred) spoken

The bishop uses EP III because of its reference to the Holy Spirit. Please note if another is to be used: _____

Remember insert for Eucharistic Prayer

Lord's Prayer: sung spoken

The Communion Rite

Communion Hymn: _____ Hymnal/number: _____

Concluding Rite

Concluding Remarks: no yes (by whom: _____)

Blessing: simple blessing prayer over the people solemn blessing
(If the Ritual Mass is being used, the blessing will be taken from there; otherwise specify: _____)

Hymn: _____ Hymnal/number: _____

Additional Participants in Recessional: confirmandi sponsors others none

Appendix F: Sprinkling Rite with Easter Water

See the diocesan website (<http://www.davenportdiocese.org/lit/liturgylibrary/litEasterSprinklingRite.pdf>) for more details.

AN EASTER SPRINKLING RITE

For use during the Easter Season, if water blessed at the Vigil is available. The prayers are modified from the Rite of Infant Baptism.

At the chair or at the back of the church (door, font):

Bishop: In the name of the Father, and of the Son, and of the Holy Spirit.
All: Amen.

Bishop: Peace be with you.
All: And with your spirit.

Bishop: Dear brothers and sisters, let us praise the Lord our God for this water he has created, and which will be sprinkled on us as a memorial of our Baptism. May he help us by his grace to remain faithful to the Spirit we have received.

FORM 1

Bishop: Lord our God,
in your mercy be present to your people's prayers of thanksgiving
as we recall the wondrous work of our creation
and the still greater work of our redemption.
For you created water to make the fields fruitful
and to refresh and cleanse our bodies.
You also made water the instrument of your mercy:
for through water you freed your people from slavery
and quenched their thirst in the desert;
through water the Prophets proclaimed the new covenant
you were to enter upon with the human race;
and last of all,
through water, which Christ made holy in the Jordan,
you have renewed our corrupted nature
in the bath of regeneration.
Therefore, may this water be for us
a memorial of the Baptism we have received,
and grant that we may share
in the gladness of our brothers and sisters
who at Easter have received their Baptism.
Through Christ our Lord.

All: Amen.

FORM 2

Bishop: Praise to you, almighty God and Father,
 for you have created water to cleanse and to give life.
 Praise to you, Lord Jesus Christ, the Father's only Son,
 for you offered yourself on the cross,
 that in the blood and water flowing from your side,
 and through your death and resurrection, the Church might be born.
 Praise to you, God the Holy Spirit, for you anointed Christ at his baptism in the
 waters of Jordan, so that we might all be baptized into you.
 We pray, by the mystery of this consecrated water remind us of our new and
 spiritual birth in baptism. Through Christ our Lord.

All: Amen.

 FORM 3

Bishop: Father, God of mercy, through these waters of baptism
 you have filled us with new life as your very own children.
 From all who are baptized in water and the Holy Spirit,
 you have formed one people, united in your Son Jesus Christ.
 You have set us free and filled our hearts with the Spirit of your love,
 that we may live in your peace.
 You call those who have been baptized
 to announce the Good News of Jesus Christ to people everywhere.
 We pray, by the mystery of this consecrated water remind us of our new and
 spiritual birth in baptism. Through Christ our Lord.

All: Amen.

If beginning at the back of the church, the entrance procession and entrance hymn then begin as usual. The bishop sprinkles the people as he makes his way to the sanctuary. The entrance hymn may be prolonged to accommodate the sprinkling of those seated along side aisles if necessary.

After sprinkling (at the chair):

Bishop: May almighty God cleanse us of our sins, and through the eucharist we celebrate
 make us worthy to sit at his table in his heavenly kingdom.

All: Amen.

The Gloria follows, and then the Collect.