Members Present: Fr. Jeff Belger, Dc. David Krob, Sr. Joann Kuebrich, Ms. Tammy Norcross-Reitzler, Ms. Patti McTaggart, Fr. Bernie Weir
Absent: Fr. Bruce DeRammelaere, Ms. Gale Francione
Ex officio: Dc. Frank Agnoli

1. Opening Prayer – provided by Gale Francione
2. Approved 10/28/16 minutes
3. New Business
   a. Grinnell – will reschedule
   b. West Point – gathering space
      • Last visit (2013), presented master plan. From projects listed, decided to work on gathering space first. Project was delayed because of needed roof repairs, but now are ready to proceed.
      • Final drawings presented. Expanding vestibule into larger gathering space; move back wall forward (lose 5-6 rows of pews; 60-80 seats). This will be the area will be under the choir loft. Wall between narthex and nave will be 2/3 glass. Accessibility will also be improved by the use of electronic doors. Space will have its own HVAC, unit to be housed in unused choir loft.
      • Confessional will stay off the narthex. Will need to move door to make it accessible and add visual access (safe environment). Move fixed grille. Discussed artwork in space (crucifix); already includes 3 stained-glass windows. Needs better lighting. Remove unused pipe in space and add better ceiling.
      • Font will be in gathering space. Will use current font – but plan on enlarging and deepening the bowl. Base will not change.
      • Send final plans for confessional and font for review. Otherwise, no need to return. To DBC next week.
   c. Question from Pastor: Flagpole outside church
      • If school, or even a cemetery, it seems to make more sense. But there is concern re: a church, in the sense that the church is not a civic institution and transcends national boundaries.
      • Practical issue: who will be responsible for caring for the flag appropriately (following protocol). For example, lighting is required if to be up at night.
      • What is the purpose behind the desire to put up a flag pole?

4. Continuing Business
      i. Members: Fr. Bruce DeRammelaere, Ms. Gale Francione, Dc. Dan Huber, Dc. David Krob, Mrs. Kay Temple; Ms. Tyla Cole

5. Next meeting / prayer leader
   a. March 10
   b. Patti

Respectfully submitted,

Deacon Frank Agnoli
Chair