Members Present: Fr. Paul Appel, Ms. Josie Collins, Mr. Tom Fennelly, Mr. Dick Kleine
Ex officio: Bishop Thomas Zinkula, Fr. Tony Herold, Dc. Frank Agnoli, Mr. Tom Tallman
Absent: Mr. Shawn Larson, Mr. Mike Pittman

1. Prayer
2. Introductions
3. Parish Presentation
   a. SS. Mary & Mathias, Muscatine: Jeff Fry, Fr. Troy Richmond, John Mahon.

Parish needs assessment conducted in May. One issue raised was greater handicapped accessibility, especially in regards to restrooms. Committee formed to begin exploring options. Master plan eventually generated, to include gathering space and offices as well. B&G strategic plan in place since 2015, and have been addressing maintenance issues. Accessibility has been on the parish’s list since then, and now are ready to address it.

Scope = Accessible entry, small gathering area, parish offices, handicapped-accessible restrooms. Plan calls for an addition that will sit between the church and the parish hall (the 2 are currently connected by a hallway). Plans review and projected costs discussed. Parish leadership (parish and fiancé councils) have looked at it. Looking to do further meetings with stakeholders leading to a parish town hall. Feasibility study to follow. Plan to present to Deanery after parish presentations.

Stability of the hill was raised; a civil engineer in the parish is exploring this issue. DBC recommends that the project proceed.

Return to DBC and DLC with financing plan and first schematics.

4. Other
   a. Terms expiring 1/1/18
      i. Mike Pittman & Tom Fennelly have offered to continue and bishop agrees
      ii. Recommendations for new members requested
    b. HTC Schools – update on project by Tom Tallman

5. Approved 9/28/17 minutes
6. Review of Corporate Resolutions
7. Future scheduled meetings – no meeting in December; next meeting January 25, 2018

Respectfully submitted,

Deacon Francis L. Agnoli, MD, DMin
Interim chair