

## Roles Parameters

**Each person should have one of these selected:**

Candidate for Ordination

Deacon

Educator

Employee (Parish/Parochial)

Priest

Volunteer

Then they should have one to multiple other categories marked, 107 to choose from. Roles marked should reflect what they are doing at your location only.

They also need to be marked who they are working with and NOT working with:

Ex: on how a person's roles should look for a licensed teacher:

- Educator
- Catholic School Teacher K-12
- Employee (Parish/Parochial)
- Employee NOT working with vulnerable adults
- Employee working with minors

Ex: on a volunteer

- Volunteer
- Volunteer working with minors
- Volunteer not working with vulnerable adults

When I look at a person's record I need to know who they are working with and what they are doing. Don't leave this up to the person because they sometimes don't know what they are doing or have permission to do.

Helpful hints:

Ask yourself these questions:

- What is the person doing? Choose from one of the first Roles
- What is the title of what they are doing? Choose from the 107 roles listed.
- Who are they working/volunteering with?
- Who are they NOT working with/volunteering with?
- Are they working with monies?
- What if they are not employed by us or sponsored by us? They are not required to do bgc. See SE Requirements.