

**DIOCESE OF DAVENPORT  
BOARD OF EDUCATION**

**SERIES 600: EDUCATION PROGRAMS**

**FORM 615.2**

## **STUDENT TECHNOLOGY USE AGREEMENT**

These administrative rules apply to all persons accessing and using electronic network systems owned, leased, or allowed by a school in the Diocese of Davenport. These persons include students, faculty, staff, and user privileges extended by the school. A user **does not** own his/her network accounts but does have access to the accounts. Access to computing resources is a privilege, not a right. It is a privilege that the local school extends to users who are trusted to make responsible use of computing resources.

### **The user agrees to:**

- Use school technologies for school-related activities and research.
- Follow the same guidelines for respectful, responsible behavior that is expected offline.
- Treat school resources carefully, and alert staff if there is any problem with their operation.
- Encourage positive, constructive discussion if allowed to use communicative or collaborative technologies.
- Alert a teacher or other staff members if he/she sees bullying/threatening, inappropriate, or harmful content (images, messages, and posts) online.
- Use school technologies at appropriate times, in approved places, for educational pursuits only.
- Cite sources when using online sites and resources for research; ensure there is no copyright infringement.
- Be cautious to protect the safety of self and others.
- Help protect the security of school resources.

This is not intended to be an exhaustive list. Users should use their own good judgement when using school technologies. **The following violations may lead to disciplinary action or loss of Network privilege or both. This list includes but is not limited to the following:**

### **I will not**

- Use school technologies in a way that could be personally or physically harmful to myself or others.
- Search inappropriate images or content.
- Place illegal, or inflammatory material on the Internet in the form of e-mail or web pages.
- Give my password to another user.
- Pose or try to log in as a network user other than myself.
- Attempt to post messages or sign up with a public USENET group or ListSERV without the authorization of a teacher or network administrator.
- Create or spread computer viruses.
- Forward messages that would be considered obscene or unacceptable by the standards of the local school.
- Download applications, executables, or installers without permission of the network administrator.
- Use electronic communication to inform other students or give them information about tests, answers to quizzes, or other information that would be considered cheating.
- Copy software without the written permission of the software manufacturer.
- Attempt to hack into a server, computer, or network inside or outside of the local school.
- Vandalize any network hardware, software, printers, computers, keyboards, etc.
- Pose or try to log in as a network administrator.

Policy Adopted: September 13, 2001

Policy Revised: June 5, 2002

Policy Amended: May 17, 2010

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- Use another person's name or password to access Internet or e-mail.
- Let another user use my network account, with or without permission.
- Try to break the security system or bypass safeguards put in place by the local school.
- Mail bomb or purposefully overload another user or system using e-mail.
- Connect to any site involving gambling, alcohol, or drugs.
- Access chat rooms of any kind without the permission of a staff member.
- Send pictures that are personally identifiable without permission.
- Send abusive messages to others or use inappropriate language.
- Play online games without the permission of the teacher.
- Use local school resources for political lobbying.
- Engage in cyberbullying, harassment, or disrespectful conduct toward others, staff or students.
- Plagiarize content I find online or break copyright rules or laws.
- Try to find ways to circumvent the school's safety measures and filtering tools.
- Use school technologies to send spam or chain mail.
- Post another student's work without that student's consent or knowledge or post information anonymously.
- Use the internet from the local school for commercial purposes or product advertisement.
- Use or attempt to use proxy servers to bypass filtering mechanisms put in place by the local school.
- Access, download, store copy or print files that are profane or obscene.
- Post personally identifying information, including phone numbers and addresses, about myself or others without permission.
- Agree to a personal encounter with someone who contacted me online.
- Use school technologies for illegal activities or to pursue information on such activities.
- Attempt to hack or access sites, servers, accounts, or content that isn't intended for my use.
- Modify in any way the hardware or software owned or leased by the local school.

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A copy of this signed agreement should be kept by the local computer system administrator.

I understand and will abide by the above acceptable use policy. I further understand that any violation of the policy is unethical and may constitute a criminal offense that may result in the revocation of privileges, disciplinary action and/or legal action.

User's Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

If the user is under age 18, a parent or guardian must also sign below:

Parent or Guardian: I understand the acceptable use policy and hereby give permission to issue an account for my child and certify that the information given on this form is correct.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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