

# Diocese of Davenport

## Diaconate Ministry Worksheet

Deacon \_\_\_\_\_

The deacon is a non-salaried minister unless otherwise employed by a parish, organization or agency of the diocese, at which time a separate employment contract must be drawn up and agreed to by all parties involved. Please provide additional information as needed on separate sheet.

### Description and location

### Frequency

Ministry of Charity within the Parish

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Ministry of Charity outside the Parish

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Ministry of Liturgy

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Ministry of Word

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The terms of this worksheet are renewable at the Bishop's discretion and may be terminated at the request of either party with the approval of the Bishop. The parish, organization or agency of the diocese will normally reimburse out-of-pocket expenses and pay for any education and other ministry-related expenses required to carry out the ministries listed above and are also encouraged to pay for spouse's education related to above listed ministries.

Return completed and signed worksheet to the Diaconate Office for review and approval by the Bishop. A letter of appointment will then be prepared.

\_\_\_\_\_  
 Deacon Signature Date

\_\_\_\_\_  
 Pastor Signature Date

Parish \_\_\_\_\_

City \_\_\_\_\_

\_\_\_\_\_  
 Director of the Diaconate Date

\_\_\_\_\_  
 Bishop of Davenport Date