

**Church of the Resurrection / Church of the Assumption
Joint Parish Pastoral Council Meeting Minutes**

**Monday April 13, 2015
Church of the Assumption Hall, 7:00 – 8:30 pm**

Present:

Church of the Resurrection:

Name	Y or N	Name	Y or N	Name	Y or N	Name	Y or N
Sr. Joan Cawley	N	Anthony DiBernardo	Y	John Callard	Y	Jean Greco	Y
Linda & George Keefe	Y	Joe & Diana Daggar	N	Eileen Johnson	Y	Chuck Moynihan	Y
Paul Procaccini	Y	Bridget Callard	N	Laura Michelsen	N	Cathy Reitz	Y

Church of the Assumption:

Name	Y or N	Name	Y or N	Name	Y or N	Name	Y or N
Erin Bird	Y	Fr. Michael Costik	N	Rocco DiMarsico	Y	Terry Eberhart	N
Amy Fernaays	Y	Alan Goodrich	Y	Steven Grogan	Y	Erin Hysick	Y
Lynn Keck	Y	Michelle Kelly	Y	Hank Maher	N	Eva Martin	Y
Maria Mruzek	N	Katarina Nichols	Y	Fr. Ed Palumbos	Y	Ken Zablony	Y
Lauren Wheeler	Y	Karen Webb	Y	Abby Williams	Y		

Designate present with "Y" or "N" in Box.

Meeting called to order: 7:05

Minutes:

- 1. Opening prayer** was led by Father Ed.
- 2. Introduction of all participants.**
- 3. Minutes and Agenda Approvals:**
 - a. Agenda was approved by formal motion Erin Bird and Erin Hysick
 - b. Both COR and COTA meeting minutes were approved by formal motion.
Note to COR minutes, reference to five (5) priests to Diocese was a reference to in total not just the two parishes.

Church of the Resurrection / Church of the Assumption Joint Parish Pastoral Council Meeting Minutes

4. Pastors Report:

Father Ed passed out a joint Pastors report (see embedded pdf) Highlights include:

- a. 50 Days of Easter, acknowledged great work and preparations by both parishes. Close to 4500 attendees between the parishes. Comparable financial results. It appears the rule of 5's (COR and CoTa seem to trend as a 1:5 ratio in most things that are measured)
- b. Stewardship responses slow in both parishes. Not unusual at this point in campaigns. COR is conducting a personal touch program to non-responders, CoTa has issued a 2nd mailing campaign to non-responders utilizing EFT registry as baseline.
- c. Sister Joan rehabilitation progressing much better. She is mobile but no permission for use of auto so still limited in outreach. She plans a return in MAY. Due to a number of factors she has announced that she plans to formally retire in JUNE. She is ready to begin yet another phase to what has been an extraordinary life. More to come next month.
- d. Fr. Ed comments how EFT process has somewhat broken the dynamic of old that weekly attendance at church was measure of participation, now it may be very active as financial contributor through EFT, but inconsistent attendance.
- e. COR has decided to orchestrate a Major Capital campaign (facilitator - Jack Kearn's Assoc.) with target of \$600K for multiple major projects. Campaign will be active May 1 – June 30th with request for a pledge that can be fulfilled over a 3yr. period.
- f. CoTa going through the same activity for major revamp of parking lot. 2 yr. project, Engineering complete, Bid solicitation is in process, preliminary schedule has been approved and will be published post Bid award.
- g. Touch point on Canal Days – minor progress report (more details later in agenda) – We are well underway with preparations for joint participation as sister parishes with unique and complimentary ministries. Theme - Share the Good News and a Face to the Community.
- h. Question raised, do we know the Duration of backfill for Sister Joan's role? Not known at this time. Two approaches under consideration at this time, either a Pastoral Minister or a 5th priest joining our current group, but participating in a part-time capacity

Church of the Resurrection / Church of the Assumption Joint Parish Pastoral Council Meeting Minutes

AT THIS POINT INDIVIDUAL PARISH COUNCIL SESSIONS BEGAN

COTA MINUTES:

5. Business report

- a) Karen reported on current state budget, offerings, and attendance trends. Maintaining 5% YTD decline in attendance but donations/parishioner remain up. Note Finance Committee was working diligently on multiple initiatives (2015-2016 budget, Parking lot project, alternatives for raffle).

6. Chairperson report:

No immediate topics requiring action. Still looking to advance committee and ministry chairs to take ownership for Content on Website. Steve offered that he is to reach out to Lauren R to discuss options for holding mini-workshops with Chairperson.

Few follow up discussion topics regarding content:

Can ministry highlights be posted to Facebook? Mora Walsh is updating Website with ministry announcements etc. so perhaps Facebook is not a stretch.

Other items for further consideration:

- How to tag items in Facebook?
- How to post pictures?
- Governance for those pushing personal agendas
- Understand "security awareness"

7. Liaison report:

Very few reports received as many ministries and committees have not completed meeting. There have been no requests for facilitation or assistance from the PPC.

Highlights:

AWE

- Transition to new website complete, content movement continues, will retire the old site in about 12 months. Links from Old to new are transparent.
- Fr. Ed has started his Twitter presence (with group of 3). Current plan is to rotate content and posts between the parties to keep it active. Seek sources of Content for re-posts (70% inspirational/ 30% informational)
- Seeking Benchmark Social Media and Marketing implementation plans to model.

STEWARDSHIP

- Diversity of our community not well reflected with in our parish committee's and ministries.
- Rocco, Daisy Anderson and a few others have begun to investigate opportunities to get more cultural representation.
- Reality of implementing change would be later this year.

Church of the Resurrection / Church of the Assumption Joint Parish Pastoral Council Meeting Minutes

- Ideas in motion from PPC include; International food w/guest event, establish a multi-cultural committee, themed weekend or events with global perspective.

BUILDING and GROUNDS

- Additional comments to Father Ed's opening
- Completed Security Panel, Workaround for Stove, minor leaks at high street post icing.
- Primary focus upon parking lot, preliminary schedule has been established, target award 6/1 with majority of work to be completed 6/24- 7/30.
- Investigations for 2015-16, Light Bulb cycle (3yrs), summer projects, Wood floors and pews.

SPECIAL PROJECTS

- PPC nominations and selection process. Materials and arrangements are all set for Announcement at all masses the 4/25-4/26. Nomination forms and website are ready as well as information session presentation and material post nominations. Alan extended an open invitation to all current PPC members to attend the information sharing sessions and give input to their experience etc.

AT THIS POINT JOINT PARISH COUNCIL SESSION RESUMES

8. Canal Days – June 6 & 7:

Lynn Keck provided an interim progress report and high-level summary of plans for the group.

- One booth, joint branding of both Parishes by individual signage side by side
- Seek ministries, committee's to man the booth in 2 hour timeframes, (prefer 2 people per timeframe)
- Provided email contact credentials and will distribute make available sign-up form, also available as google doc.
- Will collect list of volunteers and distribute prior to the event as reminder.
- Booth content to include: Mass schedule card (COR will develop one as well), Content from individual ministries (due by May 1st to Hank Maher or post May 1st please bring to booth), Water and candy will be distributed, under consideration temporary tattoos and sale of Entertainment books.
- Currently have 7 slots open, Kathy Reitz asked for 2-4 slot on Saturday.

9. Organic Collaboration and Communication between the parishes:

- Social Justice has developed some interaction with Kathy Stokes participating with COR ministry.
- Cross council liaisons (Joe, Diana and Hank) has been very successful in sharing ideas and practices.
- Stewardship committees have been collaborating and sharing processes for quite some time.
- CoTa is implementing Mass Coordinator role as adoption of best practice in place at COR for years.

Church of the Resurrection / Church of the Assumption Joint Parish Pastoral Council Meeting Minutes

- Health Ministry and Fair (June 14th) is presenting short term opportunity to additional collaboration Jan Harmon will be contacted to discuss.

10. Social Media :

- Cathy Reitz may have opportunity to explore Social media work begin addressed in AWE team.

11. Events sharing:

- Early discussion confirmed some duplication, indirect competition for the same parishioners and potential to create a more impactful experience for the community at large.
- Development Committee & Parish Life have opportunities to align. Concept of themed weekends seemed to resonate well with both organizations. Lynn and Paul will connect off-line with Idea to develop 2 conceptual “Themed weekends” tied to one or more demographic groups and utilizing capabilities of both parishes. October 2015 and spring of 2016 are timeframes under high consideration.

12. Closing Prayer was led by Anthony DiBernardo

Respectively submitted,

Steve Grogan

Recording Secretary

Church of the Resurrection / Church of the Assumption
Joint Parish Pastoral Council Meeting Minutes



Pastor's Report
to the
Joint Parish Councils of
COR and COTA
4/13/15



- **Happy Easter!** As you know this joyful season of Easter continues for 50 days until Pentecost! We were blessed with wonderful celebrations during Holy Week and Easter! Thanks to all who helped make them so beautiful. Attendance was very fine too, especially since it was Spring break and many people were away on vacation. The collection on Easter Sunday was \$12,681 at Resurrection and \$52,514 at Assumption. Both these numbers will help the budget appreciatively.
- This gives an interesting opportunity to observe what I am calling the "rule of fives." It seems that what is true at COR is five times as true at COTA. Perhaps you have noticed this trend too. For example: COR census = 565 COTA census = 2703
- I want to thank everyone for the progress we are making as Sister Parishes here in the Fairport community. I want also to acknowledge the fine work that has been carried out by the Staff of Resurrection in Sr. Joan's sickness. She is making good progress and expects to return in early May. In a conversation with her yesterday we decided that she would retire from her position as Pastoral Assistant at the end of June. She looks forward to seeing everyone in a few weeks and I would like us to give her a great sendoff sometime in June after her many years of faithful service.
- Stewardship Renewal program has been very successful at both parishes. COTA has sent a reminder to those who have not responded; COR non responders are being contacted by the PPC and Stewardship Com. The thanks you's are being sent out.
- COR is embarking upon a \$800,000 capital fund raising effort this spring. John Keams Associates has been hired to assist in this effort. A Team of leaders and a schedule of meetings is being worked out now. Our hope is for this effort to conclude before summer.
- A time line has been established to address the COTA crumbling parking lot. We are blessed with great competence in our B & G Com. Hopefully work will be starting in late spring.
- As you know our membership in the Fairport Merchant's Association entitles us to have a booth at Canal Days when 200,000 people descend on our village. It's a great way to welcome people to our parish and make our welcoming presence very clear. Thanks for your attention to our efforts to be present at Canal Days (or is that DAZE?) More on this later in the agenda