

**Church of the Resurrection PPC Meeting  
January 5, 2015, 7:00 PM Emmaus Hall**

**Action Items appear in Red**

**Members Present:** Anthony DiBernardo, Jean Greco, George Keefe, Lauren Michelson, Chuck Moynihan, Fr. Ed Palumbos, Paul Procaccini, Joe Daggar, COTA Liaison Hank Mahar, Staff Liasons Cathy Reitz, Michelle Andrews-Smith, and Jan Harmon

**Opening Prayer – Joe Daggar**

**December meeting minutes Accepted by PPC Council Members**

**Sr. Joan and Staff Update (Given by Jan, Michelle and Cathy)**

- Sr. Joan is recovering. She is awaiting transfer to a rehab facility. She is still very involved and inquisitive. She is appreciative of all the cards, calls and well wishes. She does plan on coming back. Backup plans and assignments already existed so that all responsibilities are covered in her absence. Everything is covered.
- E-mail updates on Sr. Joan's status are serving as a vehicle for updating parishioner e-mail addresses & contact info.
- Fr. George and Brian Waldmiller will coordinate opening/closing the church for masses.
- Preparations for 3 sacraments begin in January
- Christmas collection was \$11-\$12k!
  - Jan will get information about the effectiveness of the letter and special envelope mailing that went out- to be determined by the count of the special envelopes
- CMA is at 91.2%

**Fr. Ed**

- Staff has done an excellent job covering for Sr. Joan. Fr. Ed hopes that the contributions being made to cover her will extend beyond her return so that we can lighten her load.
- Chip Scopa's mother passed and funeral arrangements are being made. Fr. Bill may say the mass.

**Finance**

- We are currently tracking to budget. The committee is cautiously optimistic about our progress.
- Internal audit has been delayed. Karen Webb has done an excellent job preparing and ensuring that all of the last audit's flagged items were covered/remediated.
- Still in search process for capital campaign coordinator
- Anticipating the addition of 3 new Finance council members
- Defibrillator has been purchased and has been installed

- Plan is to train mass coordinators. Fr. Ed will ask Michelle about the plan and Paul P. will ask Jan H. to write an awareness memo for the parishioners

### Stewardship

- Wrapped up a great year with the Caring and Sharing gift-wrapping event

### Social justice

- No meeting in December
- Parish donations of gifts (Caring and Sharing) were received, wrapped and delivered. Meeting on the 12<sup>th</sup> to debrief and look for process improvements.
- Will support local agencies again this year.

### Liturgy

- Have not met in the past 2 months
- Next meeting is Tuesday Jan 13

### Development

- 3 members met in December
- Upcoming events include:
  - International food tasting (Jan Harmon) [Jan. 24],
  - crazy card night (Jean Tosch) [Feb. 7], and
  - annual pancake breakfast [April 26].
    - Anthony to solicit help from the finance group
- The church will sell \$10 tickets to the May 9 Rochester Rhinos game and the church will receive \$5/ticket.
- Events under consideration include:
  - a St Patrick's day event,
  - a summer rummage sale,
  - sponsoring a 2<sup>nd</sup> parish picnic, and
  - Erie Canal Cruise
- George mentioned Assumption's parish life committee and questioned whether we should work with them or whether our Development committee has it covered.
  - Suggested strengthening the ties and communication link to ensure that each group is aware of the other's activities
  - Paul P. has the appropriate contact information for the Assumption group individuals

### Welcome

- 2 women have joined since the Dec meeting and another is pending.
- George will contact Eileen to see who Steve Grogan (COTA) should speak to

## Youth Group

- Recent retreat was a success
- Annual youth group Christmas party was held. Gifts were wrapped and Christmas cards were written.
- New focus theme for meeting is “The Mass” and its component parts so that each youth parishioner graduates with a better understanding of the mass
- New Horizons is watching a documentary on Catholicism.
- Y2Y has a Sky Zone event planned for Jan 25.
- Mass assignments: youth-coordinated masses will be forthcoming.

## Assumption PPC

- Assumption is focusing on updating their website.
- A health fair is being planned.
- A ministry fair is being run to acquaint interested parishioners with their ministries.
- A social night which could be beer and wine tasting or a casino night is in the works.
- Next meeting is next Tuesday.
- Second joint PPC meeting is planned for March
  - Agenda item: joint Canal Days initiative. COTA has a booth.
- Joe Daggar is in contact with Eric Patchke to explore the sharing and leveraging of the buying power and Building and Grounds Trades talents at the Diocese level. He sent copies of the proposal letter to Anthony and Sr. Joan.

## New Business

- COTA-COR liaisons topic was discussed at the joint meeting and should be further discussed at upcoming committee meetings.
  - Goal is to have names of liaisons by next PPC meeting
- Parish Census (we use ParishSoft app to track and can use additional modules) initiative to contact inactive parishioners
  - Linda is in the process of scrubbing the list (565 total families)
  - 200 responded to stewardship drive and so are active
  - The list has been narrowed down to approximately 180 families.
  - Goal is to narrow the list as much as possible and then have the PPC members reach out to the remaining families after the various committees have examined the list at their next meetings. **Goal is to have this “committee step” done by the next PPC meeting.**
  - Assumption has an effective approach to making these calls from which we will learn.
    - Hank offered to coach/train the PPC group when we are ready to call
    - Assumption sends a letter prior to the call. Callers then complete a form after the interview.

## Next Month

- Cross-parish liaison follow up
- Parish census update and next steps

**Closing Prayer – Joe Daggar**