

VENDOR RULES/AGREEMENT

ST. FREDERIC'S CHRISTMAS BAZAAR

ST. FREDERIC'S CHURCH – 175 So. 13TH ST., ST. HELENS, OR 97051

CHRISTMAS BAZAAR HOURS: SATURDAY 9:00 A.M. →2:00 P.M.

DECEMBER 7, 2019

Please read the following before signing the vendor application and agreement..

1. This application is for a booth rental at the above referenced event. The application and acceptance from the St. Frederic Christmas Bazaar Event Committee constitutes a contract between both parties.
2. Vendor shall pay a fee for each space to be paid in full at the time the signed application is returned. NO REFUNDS will be issued after the acceptance of the contract by the Christmas Bazaar Event Committee.
3. **Vendor set-up** is on **Friday, December 6, 2019 between the hours of 11:00 a.m. and 3:00 p.m.**
4. Vendor agrees to have booth completely set-up and ready for guests at the start time of the event. Take down of booths will not be allowed until the close of the event (2:00 p.m.). Please plan accordingly.
5. The Christmas Bazaar Event Committee reserves the right to approve and limit goods sold within any given category. Sales of liquor, guns, drugs, or sexually explicit items or materials will not be allowed or tolerated. Booths selling unapproved items will be asked to quit and/or be removed from the grounds and will forfeit all paid fees.
6. No sales of products, distribution of information or any other vendor activity shall occur outside of the assigned vendor booth space. Vendors must respect other vendors and shall not be disruptive to others as to cause complaints or affect the business transactions of neighboring booths/vendors. The Christmas Bazaar Event Committee reserves the right to remove vendors causing disruption to others thereby forfeiture/without refund of paid fees.
7. Vendors agree to be responsible for the clean-up of their booth area at the end of the day.
8. St. Frederic Catholic Church and the Christmas Bazaar Event Committee, volunteers, and contractors assume no responsibility for any loss or damage whatsoever. All vendors shall provide their own insurance. Vendor shall save, defend, and hold harmless St. Frederic Catholic Church, the Christmas Bazaar Event Committee, and volunteers from any damages or claims arising from Vendor's activities under this agreement. Proof of insurance is required with this application.

Contact Name:	Vendor Business Name:
Mailing Address:	City / State / Zip:
Phone:	Email Address:
In case of emergency, contact: Name	Phone:

TYPE OF VENDOR: ARTS/CRAFTS [] BUSINESS EXPO [] INFORMATIONAL NON-PROFIT []
OTHER []

Describe your merchandise/informational material. NOTE: Only described items below and approved by the Festival Committee and disclosed under this application may be sold, distributed, or displayed at this event:

Booth fees must be received along with the vendor application. Applications must be submitted by the deadline of November 20, 2019. **Vendor fees are non-refundable.** Your application may be rejected depending on merchandise for sale or informational content. Refer to #5 of this agreement page. **Please consider, as this is a fundraiser, a donation in kind is welcome at the end of the event and it will go directly to the parish general fund.**

BOOTH SPACE SIZE/RATE

Your entire booth is required to fit within the space for which you pay. Once the application is processed there will be no refunds on cancellations.

Parishioner Fee: \$25.00 _____ Non-Parishioner Fee: \$30.00 _____ (Please check one)

Signing the agreement, I understand, accept, and agree to abide with the rules and regulations set forth by St. Frederic Catholic Church for the Christmas Bazaar Event and I agree with the hold harmless clause as detailed in Rule #8. I have provided full payment and proof of insurance with this signed application.

Vendor Signature Date

Checks are to be made payable to **St. Frederic Catholic Church** – in the memo line, please write “**Christmas Bazaar**” **Credit / Debit card payments** using Visa, MasterCard, or Discover, may be made by calling 503-397-0148 Tuesday through Friday between the hours of 9:00 a.m. – 3:00 p.m.
On-line payments can be made through the Events tab on our website at www.stfredericchurch.org. The application and acceptance of the application will constitute a binding agreement between the Vendor and St. Frederic Catholic Church. Please submit your payment and insurance certificate to:

St. Frederic’s Christmas Bazaar
175 South 13th Street
St. Helens, OR 97051

We welcome you to our community and look forward to seeing you. Thank you for joining our parish for this fun filled event.

Application Received By: _____ Date: _____

Paid by: [] Check # _____ Credit Card [] Debit [] On-Line []

For questions or further information if needed, please contact:

Phyllis Dahlin, St. Frederic’s Office, 503-397-0148 Tuesday through Friday between the hours of 9:00 a.m. – 3:00 p.m.