

BAPTISMAL CERTIFICATE

(Due Oct. 20)

Please adhere to the following guidelines when submitting the baptismal certificate:

- Submit a **COPY** of your child's baptismal certificate. Do not submit an original. A photocopy, picture, or scanned copy will work as long as all of the information is legible. EVERYONE must submit a baptismal certificate, even if your child was baptized at SVdP.
- If the baptismal certificate is in another language, please translate the information by either writing directly onto the copy of the baptismal certificate or attaching a separate sheet.
- The following information is needed for sacramental records. If all of this information is not listed on the baptismal certificate, please include it when turning in the copy of the certificate: **Child's name, date of birth, city of birth, parents' names, Godparents' names, date of baptism, name AND address of church of baptism, name of clergy member who performed the baptism.** If any of this information is missing or illegible on the certificate, please include the information with certificate or write directly on the certificate copy.
- If your child had a valid, Christian baptism, but was not baptized at a Catholic church, please include the certificate of Profession of Faith into the Catholic church.