

**ST. MAXIMILIAN KOLBE - KOLBE KIDS' EARLY CHILDHOOD PROGRAM
REGISTRATION AND TUITION AGREEMENT**

FOR OFFICE USE ONLY

Date Registered _____

Annual Schedule _____	Room # and Days Enrolled _____
Registration and Supply Fee _____	Amount Paid _____ Amount Owed _____
Check # _____	Receipt # _____

Child's Last Name	First	M. I.	Date of Birth
Child's Street Address	City	State	Zip Code

Mother's First and Last Name _____ Cell # _____
 Father's First and Last Name _____ Cell # _____
 Contact Email(s): _____

YEARLY REGISTRATION FEE: \$125.00 per child; due at Registration

SUPPLY FEE - due at registration: 2 days = \$80.00, 3 days = \$105.00, 4 days = \$125.00

Totals: 2 days = \$205.00, 3 days = \$230.00, 4 days = \$250.00

Withdrawals prior to May 1 will receive a refund of the Registration and Supply fees minus a \$50.00 processing fee.

Withdrawals between May 1 and August 1 will receive a refund of the Supply Fee only.

Withdrawals after August 1 will forfeit any refund.

Any changes you make to your child's classroom and/or schedule after signing your contract will result in a \$50.00 service fee.

<u>Toddler</u> (18 mos. - 35 mos. as of Sept. 1)	<u>Preschool</u> (36 mos. - 47 mos. as of Sept. 1)	<u>Pre-k</u> (48 months as of Sept. 1)
_____ MON/WED 9 X \$190.00	_____ TUES/THURS 9 X \$215.00	_____ MON-THURS 9 X \$355.00
_____ TUES/THURS 9 X \$195.00	_____ T/W/TH 9 X \$275.00	
	_____ MON-THURS 9 X \$335.00	

TUITION OPTIONS

Tuition is based on a yearly commitment that can be paid in the following choices:

_____ I elect to pay my tuition in nine equal payments of \$ _____
 * Each payment is due by the first day of class for each month from September - May.
 _____ I elect to pay the tuition in full by the first day of class and receive a 3% discount, with the understanding that this is a non-refundable option.

As an additional consideration you may choose **one of the following options if applicable:**

_____ \$20.00 discount for two or more children attending in the same year.

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_____ \$10.00 discount for St. Maximilian Kolbe Catholic Community registered parishioners who have contributed to the church for at least one year, based upon the Church's approval.

Please initial your acknowledgment of the following:

_____ Families are not excused from paying tuition for absences due to illness or extended leave. If you go on extended leave, you have two choices in order to keep your child enrolled in school and will need to notify the school office prior to departure.
Choice 1: You can pay the entire tuition for the time missed before you leave.
Choice 2: You can pay a holding fee of \$150.00 before your departure. Upon your return, you will be required to pay any tuition owed for the time period you were gone, minus the \$150.00 paid prior to leaving, before your child can return to class.

_____ Kolbe Kids' has a mandatory partial fundraising fee of \$60.00 per family per year. This charge will be due on November 1. As a reminder, the fundraiser bridges the gap between tuition and operation costs.

_____ There is a \$25.00 charge on returned checks. After two returned checks, the remaining tuition, fees, or other monies will be accepted through cash or money orders only.

_____ An account that is not paid by the 10th of the month will result in a late fee of \$20.00. Both the late monthly installment and the late fee must be paid by the last school day of the month or your child will be unable to attend school until the tuition is paid up to date.

_____ A security deposit of \$50.00 is due the first week of school for early withdrawals. Families who submit a written two week notice or who complete their commitment to the tuition agreement will be credited the \$50.00 off of their May payment.

_____ I authorize Kolbe Kids' Early Childhood Program to release paperwork regarding my child to those I have designated as the emergency contact and those who are specified as pick-up people.

Parent Signature

Date