

Name: \_\_\_\_\_

Your current number of hours: \_\_\_\_\_

## Christian Service in Depth

All SJDCHS students are required to perform direct service to people in need. While the school's Campus Ministry Office may offer service opportunities throughout the school year, it is the responsibility of each student to complete the required number of hours necessary to satisfy graduation requirements.

All students are required to complete 20 service hours per school year, thereby, accumulating the total 80 hours required over four years. The required 20 hours per school year may be completed anytime between August and May of that current school year. Hours completed during the summer prior to that school year or following that current school year, may be used to satisfy the required hours for the year just completed or for the upcoming school year. Incoming Freshmen may complete hours towards their Freshmen year beginning June 1st after they have graduated from the eighth grade.

Freshman Year:	20 hours
Sophomore Year:	20 hours
Junior Year:	20 hours
Senior Year:	20 hours
<b>Total Required:</b>	<b>80 hours</b>

- ⦿ **Types of service that do not count:** family related service, like babysitting and chores, etc.
- ⦿ If you serve in a ministry at your parish, like altar server, choir member, usher, eucharistic minister, etc., you may only count 5 hours towards your community service hours per year.
- ⦿ You must have at least two unrelated types of community service experiences each year, with one service type having a minimum of 5 hours.
- ⦿ Seniors must have submitted documentation of their required 80 hours to the Office of Campus Ministry no later than May 15 in order to receive a diploma at graduation. Non-seniors must submit the required 20 hours for the prior completed school year, no later than August 20.
- ⦿ Please, note: All hours in excess of your yearly required hours will be applied towards your efforts in achieving service distinction.

**Honor Recognition for Service at Graduation:** You must complete the following to be recognized for **service honors** at graduation: You must have completed more than 120 service hours over the course of your high school career. These hours must still be recorded on the service form, signed by the person in charge of the service, and submitted to the Campus Minister.

All documented hours and your letter of recommendation must be received by the Campus Minister by May 15.

**Direct Service:** The service performed by students must be direct service, meaning that through service students personally encounter those in need and offer their presence and generosity. Also, students may engage in service that directly supports the environment. Students are encouraged to participate in their local parishes or faith communities. The following are examples of acceptable direct service: reading to the elderly in a nursing home, working in a soup kitchen, picking up litter in a park, and teaching religious education classes. SJDCHS students are expected to become engaged and active in the community. Thus, hours will not be recognized for helping out family members/friends (e.g., babysitting or yard work). Assisting in school-related activities (e.g., a school fundraiser, an open house, a parent association event, etc.) is expected but must be approved by the school administration.

**Documentation:** For each service event, students are required to turn in a completed Service Hours Documentation Form to the Campus Minister. Without this documentation, the service hours will not be counted. Forms can be found online at the school website and in the front office.

Questions concerning acceptable service, volunteer opportunities, documentation, or anything related to the Christian Service Hours Program should be directed to the Campus Minister (**[Nflores@sjdchs.org](mailto:Nflores@sjdchs.org)**).