

# PTC MEETING

May 22, 2019

## Minutes



HOLY ROSARY  
CATHOLIC SCHOOL

*Grounded in our Catholic faith and focused on academic excellence, Holy Rosary Catholic School educates the whole child - mind, heart and spirit.*

### I Call to Order

- Motion to call the meeting to order was made by Ashley Sellier, 2<sup>nd</sup> Shana Boettcher
- Prayer & Pledge led by 1<sup>st</sup> & 2<sup>nd</sup> grades

### II Approval of Minutes of February 12, 2019 meeting

- Motion to approve Minutes was made by Shana Boettcher, 2<sup>nd</sup> Kristi Carter

### III Reports

#### (a) Vice President/Fundraising

- Reminder to record volunteer hours in the office. Families, who have completed 30 volunteer hours will be entered in a drawing for \$500 off tuition.

#### (b) Treasurer

#### (c) Development & Marketing

- New parent meeting was a success.
- Please apply HRCS decals to your vehicles & display HRCS signs on your property.

#### (d) Booster Club

- Sports uniforms must be returned to Mrs. Boettcher.
- Orders for spirit items are due. Purchases will be available for pick up in the cafeteria at Meet & Greet the Teachers Night in August.

#### (e) Ambassador Committee

#### (f) Gala

- Gala sales totaled \$125,000; \$105,000 was profit.

#### (g) Advancement

- A new coordinator for Scripts fundraiser is needed for next year.

#### (h) Home Room Coordinator

#### (i) Principal

#### (j) President

### IV Old Business

#### (a) Gala

- Gina Nelson & Joy Al-Jazrawi are outgoing chairs. New incoming & standing chairs are need for next year.
- Gala 2020 will be "An Evening in the French Quarter"

#### V New Business

##### (a) 2019-2020 Budget

##### (b) PTC Officers

- Nominations for PTC President & Vice President are being accepted. Both positions require a two-year commitment. The PTC President leads the agenda at meetings & coordinates information with Mrs. Bradford. The PTC Vice President is in charge of the Halloween Carnival.

#### VI Fr. Orrin

- Do not gossip.
- Neither Holy Rosary nor St. Wenceslaus are being closed.
- Word of mouth is the best marketing for the school. Apply vehicle decals. Invite people to church.
- Relations with community churches will be mended by asking for school advertisement only, not money.
- Detailed purchase orders are required for Fr. Orrin's prior approval of spending. By implementing more responsible spending practices, HR saved approximately \$22,000 this school year.
- Kuddos to Mrs. Sundberg's faith development efforts.
- Online school registration is being developed.
- Art & music classes will not be removed from the curriculum.
- Sports will continue. Rugby & lacrosse teams may be added in the future.
- Robotics Club & 4-H will be new after-school activities next year.
- BETA Club will participate in competitions next year.
- were coordinated with Mrs. Bradford & the superintendent.
- In June, Fr. Orrin will be at Notre Dame in Indiana for a Catholic school conference.
- 95% of volunteers & parents are VIRTUS trained. CMG Safe Haven online training at cmgconnect.org has replaced VIRTUS training. CMG Safe Haven training requires viewing 3 videos & completing a criminal background check.
- Budget & staffing changes are in accordance with the archdiocese's Catholic school policies & were coordinated with Mrs. Bradford & the superintendent. Such changes should have been implemented years ago.
- There will no longer be a receptionist in the office; 3 staff members will share front-desk duties.
- There will no longer be a full-time nurse; a nurse will be present 2 days per week. All faculty & staff are trained in First Aid, CPR, Epee pen administration, & defibrillator usage. All faculty carry radios and panic buttons. Emergency response is 2 minutes.
- The development & advancement positions will be dissolved. Grandpals will play a greater role in school & parents will have more volunteer opportunities.
- Teachers will not receive pay raises for the 2019-2020 school year.

- School growth is needed to avoid future financial distress. Inner-city schools receive financial aid; however, HRCS, which is made up of middleclass families, does not receive archdiocesan funds.
- December 2017 – December 2018 HRCS was unable to pay salaries and owed the archdiocese \$85,000 for employee benefits. The debt has been paid & currently the school is able to pay salaries.
- Next year tuition will be one rate. There will no longer be discounts in tuition for being Catholic or parishioners of HRCC.
- HRCS Endowment Fund is over \$1,000,000.
- The gala had a 27% higher profit this year.
- Flower pots outside building entrances were donated.
- New signage on campus was donated.
- New vestments were donated.
- The school needs repair. There is a 5-year plan. Renovations begin this summer.

## VII Questions/Comments

- Parents request teachers provide detailed “Wish Lists” for their classrooms, including opportunities to pay for specific programs, teaching aids, or furniture. The science lab needs new lab tables. The Living Rosary needs renovation.
- Parents expressed concern regarding medication being dispensed when a nurse is not present. The 3 staff members who share front-desk duties will monitor medication needs.
- Parents request transparency in fundraising. There will be a survey to determine if there are too many fundraisers & how fundraising efforts could improve.
- Parishioners want more detail of how church money is spent in the school. The interior door, which separated church & school offices, was removed because the school is a ministry of the parish. For example, the school budget needs 150 students to be enrolled to pay faculty & staff salaries; however, currently only 104 students have registered for next year. The church must compensate the school for the lack of enrollment.
- Parents suggest more student ambassadors speak after masses at other churches. 8<sup>th</sup> grade student ambassadors have developed good public speaking skills. However, other churches often do not allow student ambassadors to speak after masses, but rather have them at a resource table outside of church. Relations need improvement. Fr. Orrin & Mrs. Bradford plan to have lunches with pastors from local churches.
- Parents asked which faculty members will not return next year. Mrs. Gill will not return to teach History & Theater Arts or be the Counselor. Mrs. Roy will not return to teach Religion. A new faculty member will teach both History & Religion. Mrs. Bradford is a certified Counselor. Mrs. Bender will not return to teach Spanish. Mrs. Fikac will not return to teach 4<sup>th</sup> grade. Mrs. Norman-Peterson will not return to teach Pre-K3. Ms. Foster will teach a combined Pre-K3 & Pre-K4 class.
- Parents ask if HR could advertise more in the Texas Catholic Herald. The school submits numerous photos & information to the paper routinely. The paper prints only a fraction of what is submitted.
- Parents request to meet with Fr. Orrin quarterly & to receive a monthly email regarding “Parking Lot Chatter”.

VIII Class count

- 1<sup>st</sup> grade was awarded \$25 for attendance.

IX Adjourn

- Motion to adjourn the meeting was made by Amy Sopchak, 2<sup>nd</sup> Mr. Odom.