

**Minutes for Finance Council
St. Mary's Parish, Westphalia
April 23, 2015**

Members Present: Brian Smith, Greg Martin, Jon Thelen, Trina Witgen, Jarrod Thelen, Chad Hengesbach, Geri Pennell, Bill Nurenberg

Members Absent: Doug Spitzley

Also Present: Father Eric, Mary Enneking, Ray Rzepecki

Call the Meeting to Order: Brian Smith called the meeting to order at 6:37 p.m.

Opening Prayer: Father Eric led the opening prayer.

Approval of Agenda: A motion was made by Jarrod Thelen and seconded by Greg Martin to approve the agenda. Motion carried.

Approval of March 26, 2015 Meeting Minutes: Minutes were reviewed and a motion was made by Trina Witgen and seconded by Jon Thelen to approve the minutes with a typo correction. Motion carried.

Old Business:

Continued discussion on reducing the amount of accounts receivable. Father Eric and Ray Rzepecki have begun sending letters to those families who have outstanding tuition balances.

Ray Rzepecki shared his proposal for a part-time reading specialist position at St. Mary School. He also said that repairs to the school playground equipment, specifically the slides and backstops, are in the works. The council members thanked him for his service to St. Mary School and wished him well in his new position with the Diocese of Lansing.

New Business:

Mary Enneking gave a brief overview of the online giving programs that she is considering for the parish and provided written proposals for each program to the council members. The members will review these and be ready to give their recommendations at the next meeting.

Began budget work on the 2015-2016 fiscal year. A motion was made by Bill Nurenberg and seconded by Chad Hengesbach to tentatively approve K-6 tuition increases of \$50 for one child, \$100 for two children and \$150 for three children and to tentatively approve a 2.0% salary increase for parish/school staff. Motion approved unanimously.

The March financial reports were reviewed. A motion was made by Geri Pennell and seconded by Jon Thelen to approve the reports. Motion carried.

Next Meeting: May 28, 2015 at 6:30 p.m. in the Parish Office.

Words from the Pastor: Father Eric asked for prayers that the best person will apply and be selected for the soon to be vacant principal position.

Adjournment: Greg Martin made a motion to adjourn and Trina Witgen seconded the motion. Motion carried. Meeting adjourned at 9:30 p.m.

Closing Prayer: Father Eric led the closing prayer.

Minutes taken by Jarrod Thelen.

These minutes have not been approved by the Council. (Approved by Finance Council 6/11/2015)