



Attention:
**All Adults working with children,
including but not limited to Parent
Volunteers (Including Field Trips),
Room Parents, Coaches, Employees**

Safe & Sacred Program
www.safeandsacred-archindy.org

All clergy, employees and volunteers of the Archdiocese of Indianapolis who have contact with children must complete the Safe and Sacred program **before** beginning ministry, work or volunteer service. A criminal background check will be generated through the Safe and Sacred website.

Each person who accesses the training will create user name and password. The training takes about 45 minutes to complete and can be taken in parts. There are questions during the training to assess the ability to apply the information, and there are 10 questions at the end of the program that must be answered with at least 80% accuracy to receive a certificate.

- *Training content includes information on maintaining appropriate boundaries in relationships with children. The course will be called Protecting Children in the 21st Century.*
- ***Each training certificate will bear a 5-year expiration date. Every 5 years, individuals will receive e-mail notification to re-take the course in order to provide a refresher on what they learned as well as additional information on how to keep children safe.***
- *Criminal history re-checks will also be processed every 5 years with course completion.*

Once you have completed the course you will need to provide the office a copy of your certificate prior to volunteering.