

October 2018

Annual State of the Parish Report



The Roman Catholic
Community of

Saint

Leo

the

Great



MASS SCHEDULE

WEEKEND MASSES:

Saturday, 5:30 p.m.
Sunday, 7:00, 8:30, 10:00, 11:30 a.m.

DAILY MASSES:

Monday through Friday, 9:00 a.m.
Saturday, 8:00 a.m.

Novena Prayers following 9:00 a.m. Mass

Monday – Miraculous Medal
Tuesday – Saint Anthony
Wednesday – Saint Jude
Thursday – Divine Mercy Chaplet
Friday – Sacred Heart

HOLY DAY MASSES: See Bulletin

CONFESSIONS:

Saturday, 4:30 p.m. to 5:00 p.m.

50 HURLEY'S LANE
LINCROFT, NEW JERSEY
07738-1406

PARISH CENTER OFFICE HOURS

MONDAY through WEDNESDAY

9:00 a.m. to 7:00 p.m.

THURSDAY

9:00 a.m. to 4:00 p.m.

FRIDAY

9:00 a.m. to 12 Noon

SATURDAY

9:00 a.m. to 12 Noon

SUNDAY

Office is closed



Follow us on Twitter - @SLGLincroft * Facebook - facebook.com/ChurchofStLeotheGreat

Parish Statement of Vision & Purpose

*With charity, joy and missionary enthusiasm the
Roman Catholic Family of Saint Leo the Great, Lincroft,
commits to giving ourselves unconditionally in service to the People of God
in the Name of Jesus Christ our Lord and Savior*

Pastoral Center

Parish Center 732-747-5466
Fax 732-219-5181
Email parish@stleothegreat.com
Website www.stleothegreat.com
Convent 732-741-3430

Directory

Religious Goods Store

908-770-1989

Pastoral Staff

<i>Pastor</i>	Reverend John T. Folchetti, D.Min.
<i>Weekend Assistant</i>	Reverend Rocco Cuomo
<i>Weekend Assistant</i>	Reverend David X. Stump, S.J.
<i>Deacon</i>	Mr. Edward H. Wilson
<i>Deacon</i>	Mr. Richard Tucker
<i>Deacon Candidate</i>	Mr. John Senkewicz
<i>Pastoral Associate</i>	Sister Jeanne Belli, S.S.J.
<i>Parish Trustee</i>	Mr. Michael Lee
<i>Parish Trustee</i>	Dr. Joelle Zabotka
<i>Office Manager</i>	Ms. Julie C. Olski
<i>Pastor's Liaison</i>	Mrs. Gloria Harter
<i>Communications</i>	Mrs. Joan Kret
<i>Receptionist</i>	Mrs. Carmel Grassano
<i>Receptionist</i>	Mrs. Elizabeth Barca
<i>Evening Receptionist</i>	Sister Marlene Cunningham, R.S.M.
<i>Saturday Receptionist</i>	Mrs. Joan Gittens

Parish Administration

<i>Director</i>	Mr. Joseph A. Manzi
<i>Bursar & HR Director</i>	Mrs. Maureen Leach
<i>Controller</i>	Mr. Carmine S. Giambone, CPA
<i>Bookkeeper</i>	Mrs. Sharon Krefit

Pastoral Ministries

Saint Leo the Great School

School 732-741-3133
Website www.saintleothegreatschool.com

<i>Principal</i>	Mr. Cornelius G. Begley, M.A.
<i>Vice Principal</i>	Mrs. Deirdre Senkewicz, M.S.
<i>PTA President</i>	Mrs. Paula McKeon

Office of Parish Faith Formation

Office 732-530-0717
Email FaithFormation@stleothegreat.com

<i>Pastoral Associate</i>	Mr. Mark G. Russoniello, MAPT
<i>Director</i>	Ms. Kay Hetherington
<i>Coordinator, K-5</i>	Ms. Margaret J. Lang
<i>Coordinator, 6-8</i>	
<i>Administrative Assistant</i>	Mrs. Karen Ann Lenahan

Worship & Liturgical Ministries

<i>Acolytes, Extraordinary Ministers, Lectors</i>	
<i>Moderator</i>	Deacon Edward Wilson
<i>Sacred Music</i>	Mr. George Murphy, Director
<i>Sacristan</i>	Mr. Michael Bosch

Catholic Youth Ministry

<i>Director</i>	Mrs. Joan M. Kret
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Buildings & Grounds

<i>Custodian</i>	Mr. John Kersey
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Evangelization & Spiritual Formation

<i>Coordinator of R.C.I.A.</i>	Mrs. Janice Campbell
<i>CLOW</i>	Mrs. Patricia Hicks
<i>Reflection for Women</i>	Mrs. Patricia Hicks
<i>Senior Spirituality</i>	Sister Jeanne Belli, S.S.J.

Parish Council

<i>Chairperson</i>	Mrs. Michele Massaro-Linzalone
<i>Vice Chairperson</i>	Mr. John Senkewicz

Christian Service Ministries

<i>Social Concerns</i>	Mr. John Senkewicz, Coordinator
<i>Lunch Break</i>	Mr. Gary Krall, Coordinator

Parish Organizations

<i>Carnival</i>	
<i>General Manager</i>	Mr. Joseph A. Manzi
<i>Holy Name Society</i>	
<i>President</i>	Mr. Stephen Mercadante
<i>Vice President</i>	Mr. Thomas Dogas
<i>Knights of Columbus</i>	Grand Knight Douglas Walsh
<i>Saint Joseph's Society</i>	Mr. Donald Listing

Community Outreach

<i>Bereavement Support</i>	Sister Jeanne Belli, S.S.J.
<i>Spiritual Direction</i>	Sister Jeanne Belli, S.S.J.
<i>Caregiving Friends</i>	Mrs. Mary Lee
<i>AA - 8:30 a.m. Saturday</i>	

Parish Athletic Activities

<i>Director & Coordinator</i>	Mr. Anthony Biancanello
<i>SLG Athletic Association</i>	Mr. Christopher Montalvo

BAPTISMS:

Parents and Godparents are required to attend a Baptismal Preparation Class prior to the Baptism. Baptisms are usually celebrated twice a month on a Sunday at 1:00 p.m. Please see our website for information.

MARRIAGES:

Please call the Parish Center one year in advance PRIOR to making any other arrangements.

HOSPITAL & HOME COMMUNION CALLS:

Call the Parish Center

SPONSOR CERTIFICATES / LETTERS OF ELIGIBILITY:

Must be: a registered Parishioner, a faithfully practicing Roman Catholic, over the age of 16, if married, must be in a valid Catholic marriage, and have received the Sacraments of Baptism, Communion & Confirmation. (cf. Canon Law)

MESSAGE FROM THE TRUSTEES AND THE FINANCE COMMITTEE:

Saint Leo the Great Parish is presently comprised of approximately 2,380 families. The Faithful are called to support the many missions and services of the Church, including their particular Parish, by their donations as their means allow. Many Catholics engage in what is traditionally known as *tithing*, donating a percentage of one's earnings up to 10 percent. Every Christian should diligently pray and seek guidance in the matter of participating in tithing (cf. Letter of Saint James 1:5). Above all, tithes and offerings should be given with pure motives and an attitude of worship of God and service to the Body of Christ. "Each should give what he has decided in his heart to give, not reluctantly or under compulsion, for God loves a cheerful giver". (II Corinthians 9:7)

The principal source of the funds used to maintain our Parish are the contributions of our Parishioners. It is critical that you be aware of the cost to run the Parish, but also how your contributions are used. The financial condition of the Parish is reported annually with the hope of providing transparency regarding the stewardship of your contributions.

As this financial report indicates, it costs approximately \$1,600,000 per year (not including capital improvements) to operate our Parish. All Parishioners are required to assist in meeting this financial obligation. *Many Do. Many Don't.* Therefore, we are asking **all** the members of our Parish family to examine their contributions and, if possible, to increase their weekly contribution so that our Parish can continue to provide quality religious education and programs which nurture the spiritual life as well as to continue to shore up our facilities.

Attached is the Financial Review of Saint Leo the Great Parish for the period of July 1, 2017 to June 30, 2018.

On behalf of our Pastor, Reverend John T. Folchetti, we thank you for your generosity and ask for your continued support.

Mr. Michael J. Lee

Trustee

Dr. Joelle Zabolka

Trustee

Mr. Joseph Manzi

Director of Finance

Mr. Larry Durso

Advisor

Mr. Raymond J. Harter Jr.

Finance Committee

Mr. Kevin Casey

Finance Committee

Mr. John F. Sharkey

Finance Committee

Mr. John Smith

Finance Committee

Mrs. Michelle Linzalone

Finance Committee

Mr. Tom Gioia

Finance Committee

Mr. Timothy P. Andree

Finance Committee

Mr. Ismael Nibot

Finance Committee

FINANCIAL REVIEW OF PARISH OPERATIONS July 1, 2017 to June 30, 2018

The following table summarizes the Revenue and Expenses of our Parish (excluding the School) for the period of July 1, 2017 through June 30, 2018 (our fiscal year). For the year, the Parish experienced a net profit of \$572,600, before the impact of this year's capital expenditures of \$545,800, and support for the school of \$284,700 reducing this year's net cash flow to a loss of \$257,900. Capital expenditures are discussed later in this report.

Financial Overview (excludes school)	
July 1 2017 to June 30 2018	
TOTAL REVENUE	\$2,161.40
TOTAL EXPENSES	\$1,588.80

Net PROFIT (LOSS) (before Capital & School support expense)	\$572.60
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Net PROFIT (LOSS) (After Capital & School support expense)	\$ (257.90)
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Total Revenue for the year of \$2,161,400 is summarized below. The largest component of our revenues are the Sunday, Holy Days, Christmas, and Easter collections. These collections represent donations received from envelopes, Parish Pay and children collections. The Carnival is also a major contributor to Parish revenues.

Our total revenue this year was \$42,900 less than the previous fiscal year. This is due exclusively to a reduction in the Diocesan rebate for the Annual Appeal, (approximately \$12,000 less in rebate due to Parish not exceeding quota versus what was achieved in prior years), The "Faith To Move Mountains" rebate was approximately \$58,000 less than prior year due to many Parishioners had completed their pledges in Year one and the Parish received an accelerated distribution based upon completed pledges, Carnival Revenue was off almost \$30,000 from prior year, due primarily to reduced attendance and impact of weather. Total Parishioner donations increased from prior year. We still face the disturbing reality that more than half of registered families donate either nothing or less than \$5 per week. As a result, the cost of operating our Parish is borne (to a large extent) by a relatively small percentage of our parishioners. There is more detail on donations under the caption *Overview of Family Contributions*, later in this report. The following reflects a three-year comparison of *Revenues*.

FINANCIAL PERFORMANCE

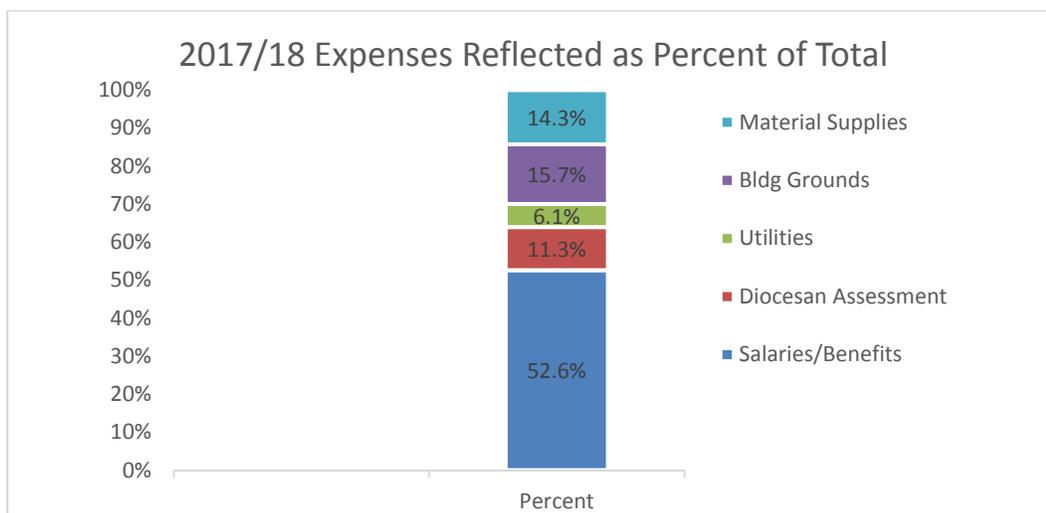
(does not include school)

	Year 17/18	Year 16/17	Year 15/16
	(000's)		
REVENUE			
Collections (reflects weekly/holy days)	1,250.7	1,177.5	1,249.5
Diocesan Assessment (A)	42.2	44.4	46.5
Donations	201.8	265.8	240.7
Fundraising (B)	355.5	382.1	190.1
Rentals	88.0	86.6	83.2

Religious Education	169.0	164.7	144.6
Other Revenue	54.2	83.2	62.8
Total Revenue	2,161.4	2,204.3	2,017.4

- (A) We collected only \$42,191 from the monthly *Diocesan collection*; this amount is well short of the \$180,000 that we are assessed by and paid to the Diocese. The shortfall of \$137,839 had to be paid out of Parish operating funds.
- (B) Includes \$9,000 rebate from *Bishop's Annual Appeal* (this year we just met our goal of \$90,000 and only received the minimum rebate of \$9,000. In prior years the rebate averaged almost \$14,000. This year we received \$86,000 rebate from the "*Faith to Move Mountains Campaign*" this was almost \$60,000 less than prior year. This is due because a number of Families paid their entire pledge in the First year of the campaign. The Carnival net profit accounted for \$104,000 of this year's fundraising efforts, this was over \$20,000 less than last year's results.

Total expenses for the year were \$1,588,800 which was \$103,300 lower than last year's expenses of \$1,692,100; expenses are summarized below. Salaries and Benefits for our Clergy, Religious and Parish support staff were our largest expense, comprising approximately 52.6% of total expense. As mentioned above, our *Diocesan Assessment* of \$180,000 (11.3% of our expenses) is only partially funded by our monthly Diocesan collection. This shortfall of \$137,800 is paid out of operating funds, thus diverting funds from other areas, including much needed maintenance and repair expenses. *Building & Grounds* Expense of \$248,800 (15.7% of expenses) is approximately \$28,000 less than prior year. The equipment preventative maintenance program has been successful and we have stayed ahead of catastrophic maintenance repairs. Vendors now perform preventative maintenance on all heating and AC equipment twice each year. This program also identifies equipment which is approaching end of life and we anticipate that we will need to change out about 5-7 units of these per year at a cost of \$12,000 to \$15,000 per unit. There are 33 units that will have to be replaced over the next 5 years. This will be a challenge to accomplish financially given the current expense structure. This year we had to replace two school units at a cost of approximately \$50,000 (capital expense discussed later in this report), as well as refurbish the three Heating/AC units in the AAC. The below graph highlights 2017/2018 Expenses as a percent of Total Expenses for this fiscal Year.



The following chart highlights a three-year comparison of expenses for the Parish, (School expenses are not reflected).

FINANCIAL PERFORMANCE

(does not include school)

EXPENSES (\$000)

	Year 17/18	Year 16/17	Year 15/16
	(000's)		
Salaries/Benefits	835.9	927.9	933.4
Diocesan Assessment	180.0	165.1	165.1
Utilities	97.0	81.1	79.2
Building & Grounds	248.8	275.8	189.6
Material Supplies	227.1	242.2	142.4
Total Expenses	1,588.8	1,692.1	1,509.7

The following chart highlights the impact of the *Diocesan Assessment* collection versus the payment required by the Diocese. As the chart indicates we are spending much needed Capital improvement money to satisfy this requirement. We would request that our families consider increasing their contribution to this necessary expense.

Diocesan Assessment	Year 17/18	Year 16/17	Year 15/16
Sunday Collection	42.2	44.4	46.5
Expense	180.0	165.1	165.1
Short Fall	(137.8)	(120.7)	(118.6)

CAPITAL EXPENDITURES

During the past year we spent \$545,841 on much needed repairs to the Parish infrastructure and school buildings. We are fortunate that donations from parishioners, PTA, and Athletic Association fund raisers, “*Faith to Move Mountains*” rebate; and our *Annual Carnival* helped to supplement this effort. We made much needed major improvements to our school on infrastructure upgrades to the physical building, made much needed replacement of the Church floor and bench kneeler replacement, underwent an emergency replacement of first floor copper pipes in the Parish Center as the entire Heating and AC system was cording.

As previously mentioned, we had to use \$545,841 of this year’s Net Profit to accomplish this year’s capital projects. An overview of future capital projects that need to be accomplished will be presented later in this presentation.

CAPITAL PROJECT COMPLETED 2017 - 2018 (\$000)

School	
Classroom construction and replacement of Hurley Street entrance	186.2
Floor replacement (2017)	8.9
Security Project (Door/ Locks)	15.9

Window refurbishment to control leaks	8.0
Church	
Replace Church Floor and Kneelers	146.3
Deposit new Speaker System	11.5
Stain Glass Replacement/Repair	8.9
New statutory (net of direct donation)	5.7
Repair AC unit	12.4
Repair out side Steps	2.1
PARISH CENTER	
First floor plumbing/heating refurbishment, includes new ceiling throughout the first Floor	44.8
Redo Front of Parish Center Steps, add ramp and repair rear entrance steps and foundation	46.1
AAC	
Bleacher Repair	8.3
New Door & Emergency exit repair Foundation	10.5
Equipment (scrubber and snow blower)	18.1
Heat Trace system for roof (safety)	8.8
Convent & Pastor House	
Floor replacement & Kitchen equipment	3.3

OVERVIEW OF FAMILY CONTRIBUTIONS

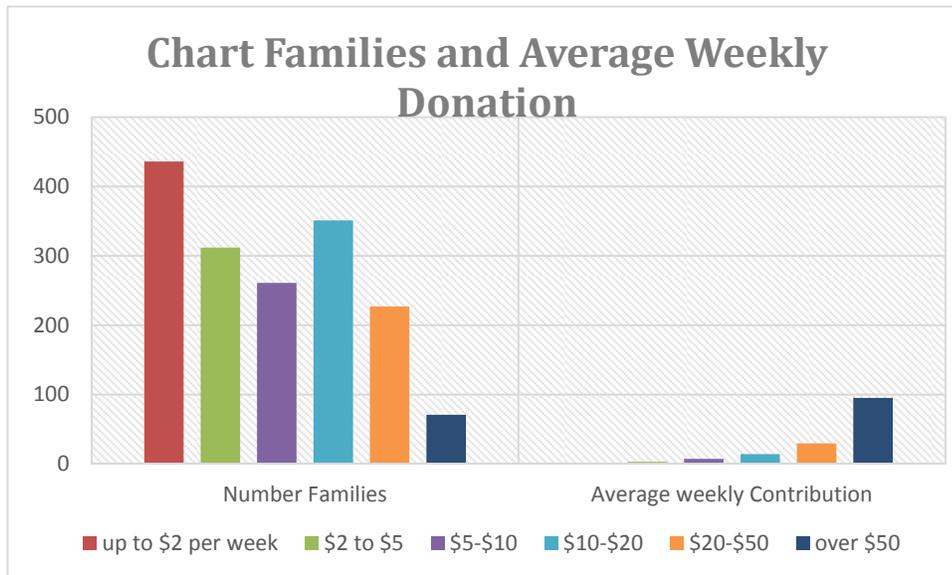
As previously indicated, the Parish Family of Saint Leo the Great consists of 2,380 registered families. The results of July 1, 2017 through June 30, 2018 fiscal year bring to light some very startling and disturbing statistics. The table below reflects donations by family, stratified by average weekly contribution. Here are the facts of the review:

- 772 families (30.3%) do not support the Parish with any recorded contributions.
- 748 families (31.4%) give less than \$5 per week; their net contribution was \$75,586 or an average of \$1.94 per family per week.
- 1,009 Families (42.4%) contribute 15.6% of the Parish's total revenue \$177,382 or an average of \$3.38 per family per week.
- 649 Families (27.3%) contribute 84.4% of the Parish's total revenue (\$961,750)

TOTAL CONTRIBUTIONS (JULY 1 2017 TO JUNE 30 2018)

	Number Families	\$ contributed	Avg Year	Avg Week	Contribution as % of Total	Families as % of Total
No contributions	722	0	0	0		30.3%

up to \$2 per week	436	20,299	46.56	0.90	1.8%	18.3%
\$2 to \$5	312	55,287	177.20	3.41	4.9%	13.1%
\$5-\$10	261	101,796	390.02	7.50	8.9%	11.0%
\$10-\$20	351	259,072	738.10	14.19	22.7%	14.7%
\$20-\$50	227	351,277	1,547.48	29.76	30.8%	9.5%
over \$50	71	351,401	4,949.31	95.18	30.8%	3.0%
Total (1)	2380	1,139,132	478.63	9.20	100%	100.0%
Actual Contributors	1658	1,139,132	687.05	13.21		
(1) Includes Christmas & Easter						



Is a \$5 or \$10 weekly donation too much to ask of a family? Twenty-five years ago, \$10 per week was considered a generous donation> Today, it is not the case.

What can you do to support your Parish? For starters, if every one of the 1,009 families who currently support their Parish with an average of \$3.84 per week donation would make every effort to donate \$10 per week, we would increase our annual donations by \$347,338. This additional money would help us address the impending capital and infrastructure repairs that are required in the next 3 to 5 years. It costs approximately \$19 per contributing family per week to operate our Parish. If you are giving less than that, please consider increasing your weekly contribution.

CAPITAL PROJECTS OVER THE LAST NINE YEARS

During the past nine years the Parish has spent over \$2.1 million on necessary infrastructure repairs, improvements and upgrades that were required to correct existing problems and/or to modernize our Parish buildings and grounds. Below is a summary of those projects. Many of these projects were funded by our Capital Campaign. In other instances, funds were provided by the PTA and Athletics fund-raising activities (Christmas Bazaar, Gala, etc.), Carnival and private contributions.

Cafeteria walk in freezer & Equip	22,000	Roof School & Church	345,000
New Windows Parish Center	22,000	School Class-Room Renovation (past 4 years)	220,200
Parking Lot Behind Parish Center	25,000	Parish Houses (siding/windows/roof)	62,000
Improvements Pastors House	24,000	Sprinkler System Parish grounds	28,000
Cafeteria Ceiling, Floor, Windows	50,000	Heater Parish Center/AC units	32,000
Play Ground Equip & Flag Poles	28,000	Prayer Garden & Signage	15,000
New Truck (used)	5,000	Parish Center Roof Flashing	9,000
Monmouth Sprinkler (ball field)	9,875	Two Condensing Pumps	13,000
Air Dynamic system (heater)	24,900	Gate for entrance to parking lot	1,950
FDR Contractors (siding 3 houses)	28,650	Entrance School (drainage problem)	2,100
Parish Center (new windows)	10,255	New Heat Exchanger	2,500
ADL (2 new rooms school)	15,665	Entranceway Church Hurley's Lane	8,250
Johnson Equipment-Cafeteria	6,213	Field lay fabric and stone	15,000
Front Ent/drain, concrete drainage system	7,200	New curb & blacktop Front Parish	25,950
Entranceway Hurley's Lane	5,920	Front Entrance/drain, concrete and Belgium block/grass	77,398
Side of Church Sink Hole	9,500	Gym Floor Replacement	16,920
New Phone system	7,075	Fire Alarm system	8,800
Clean Field for Solar	1,800	Ball Field repairs	7,500
Roof for Parking Garages	10,600	New School Wild Preserve Court yard	17,065
Front of School with Faith Formation Office	65,259	Church carpet & interior doors	12,728
Security School various projects	70,915	Media Center	69,105
Cafeteria Windows & Kitchen Equipment	31,739	Parish Center Equipment Replacement	32,625
Coat Roof AAC/Shed	47,800	New Well (reduce water invoices)	16,819
Fix School Walls & glaze windows reduce leaks	33,861	AAC upgrade to LED lights replace door	15,266
School power edge computers deposit	39,764	New Lockers & Floor second floor school	26,316

PROJECTS TO BE ACCOMPLISHED

Below is a summary of all current and future projects which need to be accomplished. For this year we are involved in the following four projects.

We continue to work with the Diocese to commence the installation of Solar panels that will provide a 16-year fixed cost for Electric which we estimate will save up to 40% (approximately \$ 20,000-25,000 annually) from our current electric expense. This system will have no cost to the Parish. This summer we received all necessary approvals from Middletown Township and we are expecting that installation will commence November 2018. It has taken four years to get this project started and approved.

Capital Plan for 2018-2020

Parish Center – The heating AC system is failing; new technology needs to be introduced. The old-style copper pipes are failing with numerous leaks. Any new system will avoid using the copper pipes and the current technology that creates heat/AC via water running through the pipes. It is estimated that it will cost approximately \$120,000 to introduce zone heating/AC technology.

Parish Center slate Roof is over 40 years old. The leaders and gutters are rotting and water is getting into the attic crawl space. Cost to Replace is approximately \$75,000

Security - There is a requirement for a camera ID system that put eyes on all entrances. In addition, we either install a key fob entry system or a limited buzzer system (front and basement doors). After individual is identified, the receptionist would buzz the individual into the building. We will attempt to address this system via the grant process. (Est 5,000-8,000)

School - Commence the program of phased replacement of roof top units. We would like to replace four of the roof top heat/AC units annually. This would require an expense of approximately \$40,000 per year. Most of the existing units are passed the manufactures recommended operation.

Hurley's Lane Stucco is pulling away from the School building. This requires a complete reapplication of the stucco. The projected cost is \$55,000-60,000

Entrance Way to Pre School building requires the addition of an overhang so that the steps can be protected during inclement weather. Winter ice and snow accumulation are creating a safety hazard for children and parents. Cost estimate is \$ 23,000

Church/School - The three units that provide heat and AC for the Church and the cafeteria are at end of life and require removal and the introduction of new technology. The units fail many times during the year and we are spending approximately \$20,000 annually to keep putting "band aids" on the equipment. From a maintenance perspective it makes economic sense to purchase new units at a cost of \$110,000 for these units.

Church Seat Cushions- The wood pews are in acceptable shape even though discoloring has occurred due the many years of use. We would like to install seat cushions to protect that part of the pew as well as to make the sitting process more comfortable. The cost is estimated to be \$28,000.

AAC - One of the Three Heat/AC units is failing and requires complete replacement \$27,000.
Complete buildout of New Media Center approximately \$450,000

Install two outside bathroom facilities. This will eliminate traffic using AAC entrance and eliminate securing Porta Johns for Holy Name Baseball and the Carnival \$25,000.

Religious Store - The owner of the store has determined to call it a day and we have approached him to purchase his assets. We will not use his name as the store will be part of the Parish. We believe the store is a Ministry and will enable us to reach not only the occasional Saint Leo family (holiday and Sacrament purchases) but also give us more exposure within the surrounding community. We would hire an individual along with part-time sales personnel to run the store and increase its outreach within the local community.

LONG TERM PROJECTS REQUIRING FUND RAISING EFFORT

Phase Two- Communication/media Center	450,000	Construct additional 500 square Foot structure
Parish Center ROOF	75,000	Roof is slate & almost 40 years old.
Re do Front of School Stucco (Hurley's Lane)	60,000	Renovate Front of School- Stucco coming away from building.
Parish Center New System for AC/heat	105,000	Pipes over 60 years old and rusting. Changed out half of First floor also replaced ceiling.
Parish Fields	25,000	Install Solar Lights.
Parish Center Elevator and 2nd floor conversion	TBD	Better space utilization and ADA building compliance
Endowment Fund for Tuition Assistance	2,500,000	\$ 55,000 already funded.

Parish Administration

Last year it was noted that a key area that required attention was the communication efforts of the Parish to its existing families and our ability to attract new parishioners. Through the efforts of many we have redesigned our Website, introduced an electronic social media communication program, online registration and payment system, and introduced a spiritual program which is accessed through our Website. The site contains Daily Reflections, Children’s Corner, and Audio spotlight which provides information on Saints or topics of Religious significance. The site includes a bulletin board and a “What’s Happening” page, photos from Church events, and a Volunteer section providing each parishioner with the opportunity to become part of the parish in a meaningful way by enabling them to donate their time and talents for the greater good. The remaining challenge is to attract families to visit the Website. We are looking to create a focus group to explore ideas that will motivate people to use our Website. Salvation is one click away. Last year we introduced a Children’s Bulletin containing topics geared to them. This bulletin was distributed in School and the Religious Education classes, insuring a religious document will reach each home. It was very successful and we will continue this project for the coming year.

In April 2016 we launched the “Faith to Move Mountains” Diocesan capital campaign. We were asked by the Diocese to raise \$1,315,000 over a 5-year period. To date we have received pledges of \$1,469,510 (112% of goal)

from 266 families. We are grateful for those families who have stepped up and have made the sacrifice. However only 266 families (11% of our population) out of 2,380 families felt the calling to assist in this Diocesan effort. The Parish, will receive 30% of all amounts collected up to our goal (\$ 1,315,000) and 70% for every dollar donated and collected over our goal. As of September 29, 2018, \$ 931,243 (63%) has been paid by our Parishioners toward the parish pledge.

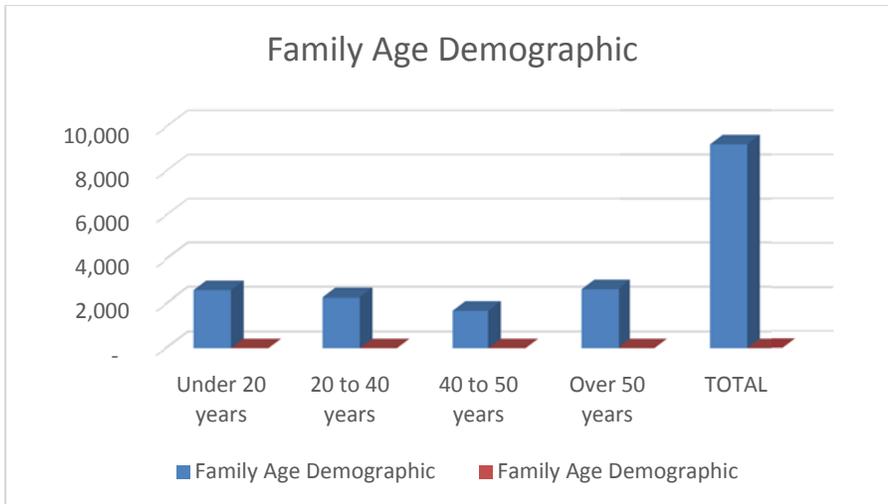
Almost four years ago we started exploring using solar technology as a means to reduce energy expense and to be responsible energy users. We partnered with the Diocese and after four different vendors (all chosen by the Diocese) we have now entered the phase of actual planning the system and obtaining the necessary township approvals to construct a 300-megawatt ground mount system that will address over 80% of our energy consumption. The system will be installed by the vendor. The Parish will have a fixed rate of 10. cents per KW for the next 16 years; we will own the system in year 17. The current rate per KW is over 13 cents per KW. It is estimated that we could realize annual savings of \$20,000 -\$25,000 in electric expense. All permits have been secured from Middletown Township. We expect installation to start November 2018 and be operational by February 2019.

This past year we welcomed 94 new families to our Parish. This is a high priority for us and, with all the new construction in the area, we are reaching out to the various communities informing them of Saint Leo’s the Great Parish and its many spiritual programs. Again, our website will be vital in assisting with getting the message out.

The below chart reflects the distribution of our Parish by age demographic. We have 2,380 families registered and this reflects a family population of 9,263 individuals. We currently have approximately 234 families who make donations via the online giving program which is an improvement from prior years and will introduce an effort to have more families use online giving as the means to make their weekly donations.

Family Age Demographic

	Number	Percent
Under 20 years	2,601	28.2%
20 to 40 years	2,279	24.7%
40 to 50 years	1,694	18.4%
Over 50 years	2,640	28.7%
TOTAL	9,214	100.0%



The Parish has introduced the Diocese’s program” *Faith in our Future*” and Saint Leo the Great reorganized into the following lines:

COMMUNAL LIFE
 SACRAMENTAL LIFE
 STEWARDSHIP & LEADERSHIP
 EVANGELIZATION, CATECHESIS AND CATHOLIC SCHOOLS

The primary goals for “*Faith in Our Future*” are: to strengthen and enliven the Parishes of the Diocese, to improve our stewardship of personnel, finances and facilities, and to explore new models of leadership in our institutions. Our Website presents information on each of these areas as well as the many programs and faith initiatives that are being offered.

As previously mentioned, we have adjacent to our property a Cemetery that contains the remains of Civil and World War One veterans. This cemetery was abandoned for many years. Over the past two years we have, in conjunction with Monmouth University and some local Houses of Worship, put in place a volunteer program to clean the area and make much needed improvements. Two separate Explorer Scout projects have been instrumental in constructing a stairway to the entrance which will keep people safe as they enter the grounds. We still need to put a fence to identify the actual location of the graves (it is estimated that over 200 people are buried there). The Parish is committed in making sure the sanctity of this sacred ground is maintained with the respect these souls deserve.

This year we are working to introduce the following Communication projects;

- Parish wide calendar to be reflected in the Website.
- Use of the large screen TV’s in the Church for hymns and Readings during the Mass.
- Continue the “Get Involved” Program effort to attract more volunteers for all ministries.
- Events for our pre-teen group (3rd grade to 6th grade).
- Parent meetings to energize their Religious spirit.
- Plan (low cost) events to create Parish family interaction.
- Ministry to Brookdale College.

An area of continued concern is the low attendance at Sunday worship. Many families have replaced their Religious worship with other activities. This is a disturbing trend and is only worsening. We need to develop a program where practicing Catholics invite those who are not currently practicing their Faith to come and actively participate at Saint Leo the Great.

A key element of the Mission of Saint Leo the Great is to assist the faithful in their journey to live their lives as a reflection of Jesus Christ. To assist in that Mission as a faith filled family, it is necessary to provide programs that enrich lives and have qualified resources to bring forth these initiatives.

Delivery of Outreach Material - It is necessary to reach our parishioners where they live. Materials mailed to families for the most part ends up in the garbage without ever being opened. Electronic Communication does not appear to be effective and it is believed that the majority of emails are not opened. How can we reach those who do not regularly attend worship services? We are looking for ideas and volunteers to assist us in making contact.

Project with Salvation Army - Saint Leo's Social Concerns is one of the active Ministries feeding over 80 families a month as well as many seasonal activities to have a positive impact on many different community outreach projects. A meeting was held with the Salvation Army (Red Bank chapter) and there was a brief discussion concerning the creation of a community project that both organizations would support. Further discussion is necessary to determine project scope and who from Saint Leo's will represent our organization.

Director of Religious Education (DRE) - With a push to expand our Faith Formation efforts it has become obvious that the current DRE resource cannot handle both the DRE and Faith Formation Ministries. There, it has become necessary to hire a DRE resource and have the current resource focus exclusively on the Faith Formation Family Outreach Ministries.

Hiring of Director of Music - Our current director has secured another position. We are actively looking for a new Director who will have as part of the Ministry, the task of expanding participation in the Adult choir. We will also expand the children's choir. We are actively seeking members for both choirs.

Establish Young Adult Group - Almost 40% of our Parish family population is in the 21-39 age group. Presently we do not have any resources working with the group. The future of Saint Leo's and the Catholic Church is in this group and the necessity to start a ministry outreach is vital to our long-term sustainability.

Communication Program - Attempts have been made to increase our electronic communication via a monthly electronic "What's Happening" page. While this is positive, it is thought that the traction we were hoping for has not yet materialized. There needs to be a more frequent message and the electronic message has to be distributed via many different platforms. The existing staff has the capability of handling this and we will look to realign some of the job responsibilities of our web site coordinator.

Security Awareness - As a Parish we are responsible for the safety of our Parish Families and while there are no active threats toward our Church, it becomes increasingly obvious that we cannot place our trust that we are immune from attack. To address this effort, we have begun placing information articles in the weekly bulletin as well as the creation of a Security Awareness page on our web site.

Religious Store - The owner of the store has determined to call it a day and we have approached him to purchase his assets. The store will be part of the Parish. We believe that having this store as a Ministry will enable us to reach not only the occasional Saint Leo family (holiday and Sacrament purchases) but also give us more exposure within the surrounding community. We intend to hire someone along with part-time sales personnel to run the store and increase its outreach within the local community.

Community Garden - We received a \$2,000 grant from Investors Bank and created a small garden. We need to create a ministry for this community effort and next year enlarge this garden so that we can provide greater quantities of fresh food to the families we provide food baskets for.

Religious Statues - Several statues were purchased as well as two new stained-Glass windows. We will send requests to Parish families to see if families want to purchase and dedicate any of the items as well as make another push to sell pavers outside the Church. Two of the statues have already been paid for as well as one of the stained-glass items.

The following chart reflects the Parish Families response to the Dioceses Annual appeal. In 2017 the diocese received \$91,409 from the families of Saint Leo the Great. This reflects a four year low from our 2014 high of almost \$ 110,000. In 2017 only 15% of the families donated to this annual appeal. What is evident are the following;

- Less than 1% of the families (18) donated was responsible for 38% of the \$91,409 which was collected.
- Over 85% of families, 2,013, did not participate.
- The average donation per family was \$266 or \$22 per month

Donations to the Annual Appeal we can support youth and family ministries, Catholic education Vocations to the Priesthood and religious life, and the charitable works of our extended Diocesan family. For the 2018 campaign 308 families have donated \$ 71,818, we are requesting the families who have not yet made their donation to please consider doing so. With all of the capital expenses we have to fund any rebate received helps our Parish achieve its goals.

2017/2018 ANNUAL CATHOLIC APPEAL-DIOCESE OF TRENTON

	\$	Collected as of 9/30/18
2018 GOAL	90,000	71,818

PRIOR RESULTS	Amount donated	Families	Avg per Family
2017	91,409	343	266
2016	91,932	379	243

Total Parish

Families	Participation
2,356	15%
2,352	16%

Gift Distribution	2017 \$	Families	% of Total Dollars	% of Total Families
\$1,000 or greater	35,047	18	38.3%	0.8%
\$500 to \$999	19,439	35	21.3%	1.5%
\$200 to \$499	19,782	73	21.6%	3.1%
\$100 to \$199	12,706	110	13.9%	4.7%
Less than \$100	4,435	107	4.9%	4.5%
TOTAL	91,409	343	100.0	
Not Participating		2,013		85.4%

Our Ministries are many and the most effective way of having them be effective is by having members of our Parish family volunteer. We have twice during the year three events to attract volunteers, *if you wish to volunteer, please go to the Parish website and do so*. The following is a list of the Ministries and the contact individual person if you want to speak to them directly about what is required to be a member of each Ministry.

Altar Servers/Lectors/Extraordinary Ministers of Holy Communion: Deacon Ed Wilson

Baptism Ministry Helpers: Deacon Richard Tucker

Evangelization: Deacon Richard Tucker

Social Concerns: John & Deirdre Senkewicz

Music Ministry: Cantors, Musicians, Adult Choir, Children's Choir

Youth Ministry: Joan Kret

Communications Committee: Joan Kret

Faith Formation: Mark Russoniello

Divorced & Separated: Mark Russoniello

Finance Committee: Joe Manzi

Ushers/Ministers of Hospitality: Joe Manzi

Counters: Joe Manzi

Carnival: Fred Grise & Terrence Dotzler

Faith in Our Future: Joe Manzi

Mother's Morning of Reflection: Tricia Hicks

Children's Liturgy of the Word: Tricia Hicks

RCIA: Janice Campbell

Bible Study:

Bereavement Support: Sister Jeanne Belli

Lighthouse Ministry: Sister Jeanne Belli

Pastoral Care Ministry: Sister Jeanne Belli

Senior Spirituality: Sister Jeanne Belli

Prayer Shawl Ministry: Penny Marzec

Respect Life: Ann Deus

Vacation Bible School: Margaret Lang

Care Giving Friends: Mary Lee

Knights of Columbus: Doug Walsh

Saint Joseph's Society: Don Listing

Holy Name Society: Steve Mercadante

Welcoming-NEED VOLUNTEERS

RESPECT LIFE-NEED VOLUNTEERS