



Pastoral Council Meeting Minutes

March 18, 2019

The Pastoral Council of the parish family St. Boniface and St. Meinrad parishes met on March 18, 2019, at St. Boniface Parish Center. Chair Amy Dilger called the meeting to order at 6:10 pm. Members present were: Jerry Sitzman, Faith Schaefer, Pam Davis, Amy Dilger, Judy Colby, Romilda Pund, Kelly Greulich, Sally Gravatte, Father Anthony and Karen Kern. Michelle Blalock was also present. Members absent were: Ellen Haefling and Gary Waninger.

Pastoral Council Meeting Minutes, St. Boniface and St. Meinrad Cumulative Financial Reports through December, 2018, and affirmation of future meeting dates were approved. Motion made by Sally Gravatte and seconded by Kelly Greulich. There will be no meetings in June and July, 2019.

We currently are members of Spencer County Chamber of Commerce.

Review of Action and Approval of Items & Areas of Responsibility

- a. Nominations are open for Member at Large at St. Meinrad.
- b. Compliance of Monroe Shine Internal Controls Report – Amy Dilger is working with Megan Bennet.
- c. Refrigeration Unit for Community Center – Jerry Sitzman reported the refrigeration unit is no longer available. It was discussed that it may not be needed. Father Anthony will follow up.
- d. Safety and Security during Faith Formation and other Youth Sponsored Programs – Gary Waninger – absent
- e. Parishioner Spot Light – Pam Davis reported they would start with the oldest in the parish and insert in the bulletin once a month. There are still questions of concern.
- f. St. Boniface Cemetery Matching Gift Appeal – Gary Waninger – absent. It was reported that it is moving forward.
- g. St. Boniface Parish Center Safety Guidelines – Gary Waninger – absent
- h. PSA (Public Service Announcement) for Radio, Local Papers, Diocesan Papers, & Parish Bulletins to be submitted no less than 6 weeks.
- i. Parish Bulletin & Website to be submitted no less than 3 weeks.
- j. Securing Indiana Charity Gaming **Festival License Application** – application must be submitted and approved by pastor a minimum of 9 weeks prior to first scheduled advertisement and ticket sales.
- k. Filing **Single Event Financial Report** within 60 days of licensed event. All invoices, receipts, and check requests to be submitted to Parish Coordinator within 15 days of licensed event.
- l. Deposit Form & Check Request Form for Parish Organizations <https://sbcatholic.church/deposit>
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- m. Chair to Communicate via Flocknote as Note Sender with Commission Scheduled Meeting Dates & Time.

Commission Updates

- a. Member at Large (SB) Ellen Haefling – absent
- b. Member at Large (SM) NA
- c. Facilities & Grounds (SB) Gary Waninger absent – Father Anthony reported restrooms are almost finished.
- d. Facilities & Grounds (SM) Jerry Sitzman will be working with Vectren on the light bill in church. The side doors need to be closed when Mass starts.
- e. Finance Council (SB) – Father Anthony reported
- f. Finance Council (SM) – Judy Colby reported
- g. Heritage, Fundraising & Marketing – NA
- h. Long-Range Planning & Stewardship – Sally Gravatte - have not met
- i. Pastoral Ministries & Activities – Pam Davis - have not met
- j. Service & Outreach – Faith Schaefer - have not met Service & Outreach is sponsoring a one-day immersion trip to Louisville on Saturday, August 3, 6:00 am – 4:00 pm.
- k. 20/20 Vision for 2020 - Sally Gravatte had nothing to report

Old Business

- a. Funeral Home Hospitality – Pam Davis - Michelle Blalock has a list of people to ask to help with Funeral Ministry greeting. It was decided to start with Becher Funeral Home and extend to other funeral homes.
- b. Model Cultivating Picnic Leadership for Sustainability – Father Anthony is working on it.
- c. Organization & Restructure Update – Father Anthony is moving forward on it.
- d. Committee for Appreciation for Volunteers – Father Anthony will check.

New Business

- a. Capital Campaign for St. Meinrad – A presentation will be given. Hopefully, pledges will be in place.
- b. Comprehensive List of All Commission Members – need an update
- c. Membership – now member of Spencer County Chamber of Commerce
- d. Deanery Review... They went thru parish records and it was a good visit.
- e. Host for Annual Mission Appeal – Annual Archdiocesan Mission Appeal dates have been confirmed with Archdiocese & Parish Coordinator for August 31 & September 1, 2019.
Priest: *Reverend Absalom Fernandez Antony*

Routine Matters

- a. Implementing a strong Long-Range Planning & Stewardship Commission to set a course to do the “heavy lifting” for the future of our parish family
- b. Working on a program for hospitality at the funeral home and at church and evaluating resources for bereavement luncheons.
- c. Catholic Charities – Judy Colby – There is a great need – watch the bulletin for items needed. Monetary donations are greatly appreciated.

Pastor’s Comments

- a. Several people in our parishes are ill and in need of prayer. We were reminded to send cards.
- b. Saturday, April 6th is Annual Day of Strategic Planning for Pastoral Council at GH 8:30 am.
- c. The date for Continued Formation of Liturgical Ministers is to be determined.

The meeting was adjourned at 8:20 pm with Father Anthony leading the closing prayer.