



## FUNERAL PLANNING GUIDE

**COPY TO**  Family  Priest  Office

**Name** \_\_\_\_\_ **Spouse** \_\_\_\_\_  
First Middle (Maiden) Last First Middle (Maiden) Last

**Father** \_\_\_\_\_ **Mother** \_\_\_\_\_ **Maiden** \_\_\_\_\_

**Spouse's Father** \_\_\_\_\_ **Mother** \_\_\_\_\_ **Maiden** \_\_\_\_\_

**Children** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Age** \_\_\_\_\_ **Date of Death** \_\_\_\_\_

**Funeral Home** \_\_\_\_\_ **City** \_\_\_\_\_  
 Request Funeral Summary Sheet  Request Photo Sent To [smeinrad@psci.net](mailto:smeinrad@psci.net)

**Name of Cemetery** \_\_\_\_\_ **City** \_\_\_\_\_

## ORDER OF CHRISTIAN FUNERALS

**Prayer Service**  Yes  No **Date** \_\_\_\_\_ **Time** \_\_\_\_\_

Prior to Wake  Evening Prayer Service  Knights of Columbus  Sodality

**Funeral Mass**  Yes  No **Date** \_\_\_\_\_ **Time** \_\_\_\_\_

**Church** \_\_\_\_\_ **Sacristan** \_\_\_\_\_

**Organist** \_\_\_\_\_ **Cantor** \_\_\_\_\_

**Altar Servers**  Knights of Columbus  Family Members \_\_\_\_\_

**Pall Bearers** \_\_\_\_\_

**Placing of Pall**  Family \_\_\_\_\_

## FUNERAL LITURGY ORDER OF WORSHIP

*See Through Death to Life Guide*

**Entrance Procession Hymn** \_\_\_\_\_ # \_\_\_\_\_

**Liturgy of the Word**

**Old Testament Reading** \_\_\_\_\_ # C \_\_\_\_\_

**Lector** \_\_\_\_\_

**Responsorial Psalm** \_\_\_\_\_ # D \_\_\_\_\_

**Cantor**     **Lector** \_\_\_\_\_

**New Testament Reading** \_\_\_\_\_ # E \_\_\_\_\_

**Lector** \_\_\_\_\_

**Gospel Reading**     *The priest (homilist) will choose the Gospel.*

**Prayer of the Faithful**     *Prepared by priest.*

**Lector** \_\_\_\_\_

**Preparation of Gifts Hymn** \_\_\_\_\_ # \_\_\_\_\_

**Preparation of Gifts**     *Individuals to bring up the sacred vessels and symbols.*

\_\_\_\_\_ *chalice*    \_\_\_\_\_ *paten*    \_\_\_\_\_ *paten*

**Communion Hymn** \_\_\_\_\_ # \_\_\_\_\_

**Extraordinary Ministers of Holy Communion**

*\*Must be duly commissioned as an EMHC in a parish.*

**Final Commendation - Song of Farewell**

**Recessional Hymn** \_\_\_\_\_ # \_\_\_\_\_

**Eulogy**     \_\_\_\_\_ *Funeral Mass (offered following the Opening Song)*

*To be offered by* \_\_\_\_\_

**\*\*\*Eulogy**     *A eulogy is distinct from a homily, which is always preached by the priest using the readings as the principle source for content. A eulogy is a short reflection given by a family member, or close friend of the deceased, specifically to memorialize the deceased in a kind and heartfelt way.*

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ (program proof will be emailed)

**Military Funeral**  Yes  No

**Videographer** Families may choose to have the funeral liturgy professionally recorded in order to preserve the memory or to share the occasion with an absent or infirm loved one. The family is responsible to contract these arrangements.

**Luncheon** *(Reservation to be made by Parish Office)*

- St. Boniface Parish Center (groups under 150) No Fee
- Community Center (groups 100+) No Fee
- 
- Knights of Columbus Hall (groups under 100) *(No Charge for K of C Members)*
- Fulda Sportsman Club \$150.00 (groups 100+) Family responsible for fee. Checks payable to Fulda Sportsman Club
- St. Meinrad Legion \$ 85.00 (groups 200) Family responsible for fee. Checks payable to St. Meinrad Legion  
*(No Charge for Legion Members)*

**Guest Count** Family \_\_\_\_\_ Guests \_\_\_\_\_ TOTAL \_\_\_\_\_

\* Through the generosity of parishioners, the parish provides a simple luncheon, including catered chicken, with homemade salads, sides and desserts prepared by parishioners. The luncheon is served by the Parish Bereavement Luncheon Committee. Families wishing to have other entrees catered may do so by contacting their caterer of choice. Families are responsible for the cost of the additional catered food.

**\* SUGGESTED SONGS FOR FUNERAL LITURGIES – 2019 Breaking Bread**

All Is Well With My Soul	Hymn # 470	Love Divine, All Loves Excelling	Hymn # 473
All My Days	Hymn # 585	O Breathe On Me, O Breath of God	Hymn # 650
Be Not Afraid	Hymn # 431	Prayer of Saint Francis	Hymn # 523
Fly Like a Bird	Hymn # 463	Precious Lord Take My Hand	Hymn # 688
Gift of Finest Wheat	Hymn # 323	Seek Ye First	Hymn # 435
Give Me Jesus	Hymn # 677	Sent Forth by God's Blessing	Hymn # 387
Hosea (Come Back To Me...)	Hymn # 666	Servant Song	Hymn # 376
How Great Thou Art	Hymn # 424	Shelter Me, O God	Hymn # 464
How Lovely is Your Dwelling Place	Hymn # 685	Shepherd of Souls	Hymn # 364
I Am the Bread of Life	Hymn # 363	Sing with All the Saints in Glory	Hymn # 611
I Have Loved You	Hymn # 603	Softly and Tenderly Jesus is Calling	Hymn # 658
I Heard the Voice of Jesus	Hymn # 462	The King of Love, My Shepherd Is	Hymn # 467
I Know That My Redeemer Lives	Hymn # 570	The Strife is O'er	Hymn # 563
In Every Age	Hymn # 466	There's a Wideness in God's Mercy	Hymn # 476
Jerusalem, My Happy Home	Hymn # 609	You Are Mine	Hymn # 456
Jesus, Remember Me	Hymn # 407		

Revised January 2019

## OFFICE USE ONLY

### Sacristan

- Paschal Candle placed at the foot of steps
- Number boards updated
- Place Pall on the back of the last pew (left side of church)
- Set up for Mass (presider's chalice, 2 chalices and 2 patens for the faithful)
- Place presider's chalice and 2 patens on offertory table for offertory procession
- Place 5 worship aids (programs) in sacristy.
- Place worship aids (programs) in vestibule for Ladies Sodality Members to distribute.
- Place worship aids (programs) in pews reserved for family and pallbearers (4 per section)

### Pastor Contact List for St. Boniface

- Organist \_\_\_\_\_
- Cantor \_\_\_\_\_
- Sacristan \_\_\_\_\_

### Secretary Contact List

- Jan Gogel – cemetery & grounds 812-357-7222
- Judy Houghland – luncheon coordinator 812-357-2042
- Eddie Denning – servers 812-357-2355
- Vernita Heckel – greeters 812-529-8445
- Gene Hildenbrand – porter 812-686-7354

### Luncheon

- Parish Center
- Fulda Sportsman Club – Kenny Waninger 812-357-5202
- St. Meinrad Legion – Linda Dilger 812-357-7834

### Pastor Contact List for St. Meinrad

- Organist \_\_\_\_\_
- Cantor \_\_\_\_\_
- Sacristan \_\_\_\_\_

### Secretary Contact List

- Randy Schaefer – cemetery 812-827-4595
- Gerald Wiederkehr – grounds 812-746-7662
- Bebsy Schwoeppe – luncheon coordinators 812-357-2383
- Dolores Scherzer – luncheon coordinators 812-357-2571
- Eddie Denning – servers 812-357-2355
- Sandy Seckinger – greeters 812-357-7872
- Mary VanHoosier – greeters 812-357-2893

### Luncheon

- Community Center – Eileen Gogel 812-357-5063
- K of C – Myrth 812-357-7201
- St. Meinrad Legion – Linda Dilger 812-357-7834

### Office Use

- Prayer of the Faithful
- Lectionary Binder
- Copy Readings & Prayers
- Worship Aid (program)
- Contact Criterion
- Death Record Book
- Book of Life
- Memorial Candle
- Pay Organist & Cantor
- Invoice Funeral Home

### Grave Plot

- \$300 Parishioners
- \$700 Non-parishioners

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