



AGENDA
State of the Parish
St. Boniface Parish & St. Meinrad Parish
Spencer County, Indiana
February 23, 2020 • 3:00 p.m.
Parish Center: Room 102 (Community Room)

The Mission of Our Parish Family

St. Boniface Parish and St. Meinrad Parish exist to nurture an intentional faith-filled Catholic Community which inspires and empowers all people to follow Jesus Christ. We will continue to "Keep our eyes fixed on Jesus" (Hebrews 12:2) by living the Word of God, celebrating the sacraments with meaningful worship, and calling one another to prayer, Christian Service, and fellowship rooted in the living tradition of a rich German-Catholic heritage.

1. Welcome and Review of Agenda	Chair
2. Opening Prayer	Pastor
3. Commissions Updates	Vice Chair
a. Pastoral Council and Commission Meeting Schedule (July1, 2021 – December 31, 2021)	(Appendix A)
b. Member at Large (SB)	Ellen Haeffling June 30, 2021
c. Member at Large (SM)	David Fromme June 30, 2021
d. Evangelization	Michelle Blalock June 30 2022
e. Facilities & Grounds (SB)	Gary Waninger June 30, 2020
f. Facilities & Grounds (SM)	Jerry Sitzman June 30, 2020
g. Faith Formation	TBD
h. Finance Council (SB) Commission Budget Requests for Finance Commission due by December 1	TBD June 30, 2018
i. Finance Council (SM) Commission Budget Requests for Finance Commission due by December 1	Gervase Ebert June 30, 2022
j. Heritage, Fundraising & Marketing	TBD June 30, 2021
k. Long-Range Planning & Stewardship	Sally Gravatte June 30, 2020
l. Pastoral Ministries & Activities	Pam Davis June 30, 2020
m. Service & Outreach	TBD June 30, 2019
n. Worship	Taylor Blalock, June 30 2022
o. Capital Campaign for Parish Activity (SM)	Judy Colby June 30, 2022
4. Old Business	Chair
a. Comprehensive List of All Commission Members, Ministry, Program and Activities Volunteers	
b. Nomination for Commission Chairs	
i. Heritage, Fundraising & Marketing	
ii. Service & Outreach	
iii. Faith Formation	
iv. Finance (SB)	
c. Cemetery Sustainability Ad Hoc Committee to Develop Proposal	
i. Parish Internal Controls Assessment	
and St. Meinrad Parish Meeting (Last Sunday in February)	
d. Youth Ministry	
e. Summer Youth Programs (LOCAL)	

- f. Stewards of God Grace: Preserving Our Past & Providing for Our Future (SB)
- g. 2020 Vision for 2020: Parish Activity Center (SM)
- h. Sunday Bulletin formatting
- i. Outdoor safety lighting at St. Boniface
- j. Monroe Shine schedule internal control audit
- k. Summer Youth Programs

5. New Business

Vice Chair

- a. Guidelines for Sale Items after Sunday and Holy Day Masses
- b. Replacing the Entrance and Sacristy (north and south) Roofing and adding climate control in sacristies at St. Meinrad Parish
- c. Adopt 2020-2021 Strategic Plan
- d. Catholic Charities Tell City Raffle Tickets

6. Community Relationship and Long-Range Planning

Pastor

- a. Catholic Charities Tell City (**Appendix B**)
- b. *Connected in the Spirit* (**Appendix C**)
- c. Annual State of the Parish Meeting (*Last Sunday in February*)
- d. Annual Day for Strategic Planning for Pastoral Council (*4th Saturday in January*)
- e. Saint Meinrad Sunday Weekend (*2nd Sunday before Lent*)
- f. Annual Archdiocesan Mission Missionary Appeal Affirmed by Archdiocese (*Labor Day Weekend*)
 - i. Identified On-Site Parishioner Host Family: **TBD**
- g. United Catholic Appeal 2019 – Intention Weekend – November 2-3, 2019 (**Appendix D**)
 - i. Show DVD in Church (*3rd Sunday in October*)
 - ii. 2019 Parish Goals
 - 1. 2019 = **\$7,627** (2018 = \$6,798) (**SB**) **\$43.09 per family/household** (177 households)
 - 2. 2019 = **\$10,741** (2018 = \$10,075) (**SM**) **\$48.60 per family/household** (221 households)
- h. Updates
 - i. Pastoral Staff and Coordinators
 - ii. Volunteers
- i. How to Submit Information for Weekly Bulletin, Flocknote, Website
 - i. PSA (Public Service Announcements) for Radio, Local Papers, Diocesan Papers, & Parish Bulletins to be submitted no later than 6 weeks before the scheduled program or activities @ <https://sbatholic.church/info> | <https://smcatholic.church/info>
 - ii. Parish Bulletin & Website to be submitted no later than 3 weeks @ <https://sbatholic.church/info> | <https://smcatholic.church/info>
- j. Secure Indiana Charity Gaming **Festival License Application** – application must be submitted and approved by pastor a minimum of 9 weeks prior to first scheduled advertisement and ticket sales. <https://www.in.gov/igc/2482.htm>
- k. File **Single Event Financial Report** within 60 days of licensed event. All invoices, receipts, and check requests to be submitted to Parish Coordinator within 15 days of licensed event. <https://www.in.gov/igc/2482.htm>
- l. Deposit Form & Check Request Form for Parish Organizations <https://sbatholic.church/deposit> | <https://smcatholic.church/deposit>
- m. Chair to communicate via Flocknote as Note Sender with Commission Scheduled Meeting Dates & Time
- n. Pastoral and Strategic Initiatives for 2010-2020 (**Appendix E**)
- o. Pastoral Staff and Coordinators and Volunteers (**Appendix F**)
 - i. Parish Coordinator (RT)
 - ii. Ministry and Volunteer Coordinator (PT)
 - iii. Finance Coordinator (PT)
 - iv. Data and Publications Coordinator (PT)
 - v. Faith Formation Coordinator (PT)
- p. Balance Sheet and Summary of Income and Expense for 2018-2019 (**Appendix G**)

7. Agenda Items for Next State of the Parish Meeting (February 2020-2021)

Chair

8. Closing Prayer

Pastor