

St. Thomas Council Meeting Minutes of March 11, 2021

Meeting Called to Order

The regular St. Thomas Council #13861 meeting was brought to order by Grand Knight Terry Sylvanus at 7:00 p.m. on Thursday, March 11, 2021. There were 24 members present.

Decade of the Rosary

Chancellor Ron Robichaud led the council in a decade of the rosary for the unborn.

The Lord's Prayer and Pledge of Allegiance

Grand Knight Terry Sylvanus led the council in reciting the Lord's Prayer and the Pledge of Allegiance.

Introduction of New Members

No new members were introduced.

Warden's Report

Warden Kevin LaChapelle reported that all members present were carrying a valid membership card.

Officer Roll Call

The Officer Roll Call was taken and recorded by Recorder John Chandonnet. Attendance was as follows:

Grand Knight	Terry Sylvanus	Present
Deputy Grand Knight	Rick Southwick	Present
Chancellor	Ron Robichaud	Present
Chaplain	Fr. Bill Labbe	Excused
Financial Secretary	John Greenlee	Present
Recorder	John Chandonnet	Present
Warden	Kevin LaChapelle	Present
Treasurer	Matt Pettine	Present
Advocate	Don Leeman	Present
Outside Guard	Rene Robichaud	Present
Inside Guard	Rob Martin	Absent
Lectorer	Br. Jerome Lessard	Present

Third Year Trustee	Ray Sargent	Present
Second Year Trustee	Herb Littlefield	Present
First Year Trustee	Gerry Newport	Absent

Recognition of Distinguished Members

Grand Knight Terry Sylvanus recognized:

- District Warden Ray Sargent
- Brother Jerome Lessard

Review of Minutes of Previous Meeting

- Deputy Grand Knight Rick Southwick made a motion to accept the February 2021 meeting minutes as presented. Grand Knight Terry Sylvanus noted two revisions that had to be made to the February 2021 minutes. These two revisions were Fred Daniels will be State Warden and not Council Warden. Kevin LaChapelle will be Council Warden and not State Warden. Advocate Don Leeman seconded the motion that the minutes be accepted as amended.

Chaplin's Report

- No report given.

Treasurer Report

Treasurer Matt Pettine stated the following receipts and disbursements:

Starting Balance: 5195.35

Disbursements:

Stamps	11.00
Terry – Supplies	49.72
Family of Month	50.00
Supplies	22.32
Rick – supplies	40.64
St Thomas – cookies	37.32

Receipts:

Dues	805.00
Fish Proceeds:	11.35
	23.00
	149.69
	23.00
	397.00
	23.28

46.31
80.66
11.35
172.34

Ending Balance: 6728.33

Rick Southwick made a motion to accept the Treasurer report as presented. Don Leeman seconded the motion. There was no discussion. The Treasurer's report was accepted as presented.

Financial Secretary Report

Financial Secretary John Greenlee reported:

- 148 Total Members
- 68 Insured Members
- 74 Associate Members
- 6 Inactive
- 4 Honorary Members
- 34 Honorary Life Members
- 4 Disability Members

John Greenlee also reported there are 24 unpaid members.

Rick Southwick made a motion to accept the Financial Secretary report as presented. Manny DeAmaral seconded the motion. There was no discussion. The Financial Secretary report was accepted as presented.

Grand Knight's Report

Grand Knight Terry Sylvanus reported:

- There will be a Fraternal Benefits events Webinar on March 31, 2021.
- There will be a Fraternal Leadership Advisory webinar. Date to be announced.
- There will be a Michael McGiveney prayer hour. Date to be announced.
- Received a thank you letter from St. Thomas School Principal Jessica Rice for the \$6,000.81 donation.

Deputy Grand's Knight

Deputy Grand Knight Rick Southwick reported:
March 5th St. Thomas Council 13861 Knights of Columbus

Initial Order the Takeout and Non-Parishables:

1. 9" X 9" 3 Compartment Styrofoam Containers 1 case 200 = \$25.50
2. T Shirt Plastic Bag, 11.5X6.5X22 or a little larger 1 case 1000 = \$32.50 Example (1000 at Sam's cost \$15.64)
3. Zip Lock plastic sandwich bags at least 200, if we buy a case is it cheaper? Purchased from Sams Example (580 at Sam's cost \$11.48)
4. Cutlery Set with N, F, S, napkin, S&P 200 count. \$18.54 (need one.) *= \$24.50
5. .75 OZ tartar sauce pack 100 count \$16.99 (need two orders)* = \$39.90 -2
6. Butter Packets 720 count \$ 23.90 (need one case) *= \$26.95
7. 1 Gallon of bleach = \$4.79
8. Ritz Crackers 40 sleeves (partially broken) = \$32.50
9. One large box of XL vinyl exam gloves 100 = \$19.90

· Indicates the price you got for me about 1 month ago.

TOTAL COST FOR THESE ITEMS ON FIRST ORDER \$212.53 IF COST FOR TARTAR SAUCE IS FOR 200? IF NOT COST WOULD BE \$252.43

I would like to get this order as soon as you can, but need it no later than 2/26/2021 so I can check it over and make sure I didn't miss anything.

I will be placing the order for the Haddock, Mashed Potatoes, Peas, coleslaw and butter Etc. The week of March 1st, but no later than Wednesday morning of that week for delivery on Friday morning.

HADDOCK 60 lbs Cost \$390.00

MASHED POTATOES (2) 20lb boxes = 40 lbs (GOT 6 BAGS OF 6LBS EACH FOR 36 LBS COST \$45.00

PEAS (1) CASE (6 Cans) cost \$42.00

COLESLAW 15 LBS cost \$24.00

STICK BUTTER 4LBS Cost \$16.00

BACKING SODA 1 BOX Cost \$1.00

PAPER TOWLES 4 ROLLS cost \$14.00 COST FOR THIS ORDER \$532.00

TOTAL COST SHOULD BE \$744.43 if \$39.90 is for both tartar sauce?

We need a refund of \$289.57.

Meal Expense

- (1) 6 oz portion of Haddock cost \$2.60, should have been \$3.20 Each
- (2) 4 oz or ½ cup of Mashed Potatoes cost \$.36, should have been \$.48 EACH
- (3) 1/3 cup of peas cost \$.20 each
- (4) 4 oz of Coleslaw cost \$.19
- (5) plastic 4 oz container with lid for coleslaw cost \$0.08 each
- (6) 9" X 9" Styrofoam 3 compartment containers for meals cost \$.13 each
- (7) T Shirt Bag cost \$.04 each
- (8) Ziplock sandwich bags cost \$0.05 each
- (9) Cookies cost each \$0.10 each X 2 = \$.20
- (10) Butter packets cost \$0.04 each X2 = \$.08
- (11) Tartar Sauce .75 oz packets cost \$0.20 each
- (12) Stick Butter for cooking \$.08 pers serving
- (13) Ritz Crackers cost \$.25 per serving
- (14) cutlery sets K,F,S,N, S&P cost \$0.12 each
- (15) King Hawaiian Dinner Role cost \$0.17 each
- (16) Misc Expenses: Total cost \$76.98 Divided by 132 meals = .58 each

White Vinegar 2 gal cost \$4.88, Large Jar of Mayonnaise cost \$7.42

Large container of Celery Seed Cost \$4.99, 1 gallon of bleach cost \$4.79,

1 box of XL gloves cost \$ 19.90, 1 box of backing soda cost \$1.00, 4 roles of paper towels cost \$14.00, Parchment paper 100 sheets \$20.00.

Credit Card Processing Fee per meal \$.65

Total Cost per meal 1st time \$6.00 Actual cost should have been \$6.67 Each.

Cost for 132 meals comes to \$792.00 should have been \$880.44.

March 5th meal expenses, income and profits.

Expenses: 1. Jerry's Market. Charge was \$740.48

60 lbs of Haddock = \$390.00

36 lbs of Mashed Potatoes = \$45.00

1 Case of 6 cans of peas = \$42.00

15 lbs of Coleslaw = \$24.00

4lbs of Stick Butter = \$16.00

1 Box of Baking Soda for the frig. = \$1.00

4 Roles of Paper Towles = \$14.00

Ritz Crackers 40 sleeves = \$32.50

720 ct Butter Packets = \$26.95

200 Tartar Sauce Cups .75 OZ = \$39.90

200 9" X 9" 3 compartment containers = \$25.50

1000 T Shirt Plastic Bags = \$32.50

200 Cutlery Sets W (K,F,S, napkin, S&P) = \$24.50

1 Gallon of Bleach = \$4.79

1 LG Box of XL Gloves (100) = \$19.90

1 LG Container of Celery Seed = \$4.99

Expenses: 2. Sam's Club: Charge was \$45.93

2 Gal. of White Vinegar = \$4.88

LG Mayonnaise = \$7.42

580 Zip Lock Sandwich Bags for Cookies = \$12.11

128 Kings Hawaiian Dinner Roles = \$21.52

Expanses: 3. King Arthur Flower for Parchment Paper (100) = \$20.65

Expanses: 4. Amazon 250 4OZ Containers with lids = \$19.99

Expenses: 5. St Thomas School Cookies 360 = \$37.32

Total Expenses: \$868.90

Income: 127 Haddock Dinners X \$12.00 = \$1524.00

Donations: Total amount collected \$761.00

Carol Levesque \$6.00

Jim & Ann Marie Sanger \$1.00

Carlene Roy \$3.00

Sue Cote \$20.00

Barbara Carlson \$6.00

Greg and Jeannie Semo \$25.00

Paul and Colleen Toth \$500.00

Anonymous Donor \$100.00 Cash

Deborah Jones \$100.00

Bottom Line is the Haddock Dinner made \$655.10 Profit!

Donations collected during the entire process \$761.00.

With all the hard work to plan, and execute the Haddock Dinner, St. Thomas Council yielded \$1416.10.

And a total of 260 surge hours!

We had 61 Online Haddock Dinner orders or Credit Card Charges for \$732.00

Credit Card and Square Processing Fees totaling \$29.70.

Square Net Profit for March 5th Haddock Dinners \$702.30

Respectfully Submitted,

Rick Southwick Haddock Supper Committee Chairman

Membership Report

- Admissions, new members and transfers to be discussed at the March 11, 2021 council meeting.

Program Directors' Reports

- Program Director/Community Programs Director John Chandonnet reported that the council put in 648 service hours to date.
- Pro-Life Director Ray Sargent reported of an upcoming Baby Bottle Drive.
- Faith Director Kevin Neely reported that there will be a Rosary Service on March 19, 2021 dedicated to St. Joseph.

Old Business

There was no old business.

New Business

- Grand Knight Terry Sylvanus has appointed John Chandonnet, Dennis Breton and Manny DeAmaral to be on the Nominating Committee.
- The family of Kevin and Dawn LaChapelle has been named Family of the Year.
- Kevin Neely suggested that a rosary be given to each Holy Communion/Confirmation candidate as a Sacramental gift.
- Grand Knight Terry Sylvanus presented the Outstanding Participation in Community Service and Outstanding Participation in Life awards awarded to the St. Thomas Council from Maine State Council.
- Treasurer Matt Pettine mentioned of the upcoming St. Thomas School Spring Fever Fair on May 29, 2021.

District Warden Remarks

No report given.

Remarks from District Deputy

District Warden Ray Sargent noted:

- There will be a Charity, Unity and Fraternity exemplification on April 11, 2021.
- There will be a virtual 4th Degree Exemplification on April 17, 2021.
- As of April 1, 2021, Greg White will no longer be our insurance field agent.
- The Annual Waban Telethon will be held on Saturday, March 20, 2021. It will be virtual.

- We need more persons on the sanitizing team to sanitize the church after each mass.

Lector's Presentation

Brother Jerome Lessard delivered the following presentation:

The year of St. Joseph. St. Joseph is a very popular saint. Many churches are named after St. Joseph. He is a member of the earthly Blessed Trinity. Little is known of St. Joseph beyond the childhood narrative of the Gospel. Joseph is known for what he did and not what he said. His legacy is as a listener - as with his soul mate Mary. His intent was to do the will of God as His servant: "let it be done according to your will."

We are encouraged to pray to him; but as we know, the greatest compliment we can give someone is to imitate them. Of all the titles given to St. Joseph, the two admiral ones are: The protector of the family and Carpenter or Craftsman. The later was a skill that enabled him to take care of his family - no matter where they were forced to live. Even in exile, as a refuge family, he practiced his skill. Joseph passed his skills onto his son Jesus with lessons like "measure twice, cut once." Joseph was always ready to help his townsmen who needed repairs. He often performed his services free of charge. This was brought to the attention of other women with whom Mary mingled. Joseph also made craft items which Mary sold to earn extra money.

Joseph lived a quiet life like most of us are doing during the pandemic. We are called to be responders that are aware of the needs of those around us. St. Brother Andre of Montreal says: "Go to Joseph with your needs." He who guided the formation of Jesus, will help us become Christ like.

Celebrate the Feast of St. Joseph on March 19th!

Knight of the Month

Knight of the month for February 2021 is John Greenlee. Grand Knight Terry Sylvanus had this to say about John:

"St. Thomas Council is proud to award Knight of the Month for February 2021 to John Greenlee, who has been a Knight for fifteen years.

John had served as the council's Worthy Financial Secretary for many of those years. For those who may not realize, the position of Financial Secretary is considered the most demanding position in the council; but is one that works "behind the scenes" for the most part. The position involves sending out notices regarding membership and dues, entering new members into the K of C database, preparing many required reports to keep the council in compliance, preparing membership cards every year and working in hand with the Worthy Treasurer preparing financial vouchers, our financial checks and balances. John is a resource in keeping with council communications.

John is a Fourth Degree Knight and member of the Color Guard which participates in Color Guard activities at funerals of our fallen brothers. He is also the Assembly's Faithful Financial Secretary.

In his spare time, John works as a CPA and is an avid gardener/farmer. He plants a rather large garden and donates much of his harvest to local food pantries. This past year, he donated over four hundred pounds of vegetables.

The St. Thomas Council congratulates John Greenlee, a shining example for the Knights of Columbus!"

Knight of the month for March 2021 is Rick Southwick. Grand Knight Terry Sylvanus had this to say about Rick:

"St. Thomas Council is proud to award Knight of the Month for March 2021 to Rick Southwick, who has been a Knight for three years.

In the short time he has been with the St. Thomas Council, he has made significant contributions including his work with the Leave No Neighbor Behind initiative, breaking down the call list and ensuring all brother knights are called at least once a year. Rick also took the initiative to send all brother knights Christmas cards this past year. As Deputy Grand Knight, he always supported the Grand Knight in many ways.

Rick has volunteered in the kitchen for the council sponsored Lenten Haddock Suppers. This year, he stepped up and took responsibility for the planning, organizing and directing the Take-Out Haddock dinners. The success of the March 5th Haddock dinner is a testament to Rick's leadership skills. He spent numerous hours researching pricing and sources to ensure a profitable event. The result was a net profit of \$715.16 which far exceeded expectations.

The St. Thomas Council congratulates Rick Southwick for his dedication and hard work!"

50/50 Raffle

Chancellor Ron Robichaud won the 50/50 raffle. Amount was \$19, which Ron donated back to the council..

Good of the Order

The following prayer petitions were presented:

Joan Breton
Jean Pease
Heather Lawrence
Georgette Zuniga
Lewis Emery
Paul Norman
Joe Sylvanus
Bob Tyler
Rick Bragg
Kevin LaFreniere

Closing Prayers

Both the Father J. McGivney prayer and the Bill Sheehan prayer, which were recited by the council, were dedicated to the above prayer petitions.

Father Michael J. McGivney Prayer:

God our Father, protector of the poor and defender of the widow and orphan, you called your priest, Father Michael McGivney to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue may we follow your son, Jesus Christ more closely in fulfilling his commandment of charity and building up his body which is the church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and outcast. We humbly ask that you glorify your venerable servant Father Michael J. McGivney on earth according to the design of your Holy Will. Through his intercession, grant the favor I now present (here we make our request) through Christ our Lord. Amen.

Bill Sheehan Prayer:

Glory be to you Father, Creator of the world. Praise be to you Lord Jesus Christ, Savior of the world. I exalt you Holy Spirit, Sanctifier of the world. Please bless, heal and save all those on our K of C prayer line.

Meeting adjourned at 8:17p.m.

Next Officer's and Council Meeting

- The next officer's zoom meeting will be held on Monday, April 5, 2021 at 7:00 pm.
- The next monthly council meeting will be held on Thursday, April 8, 2021 at 7:00 pm.