Circle of Grace Reporting – For Safe Environment Local Administrators

Fall is winding down and the catechists and teachers should be almost done with presenting the Safe Environment children’s curriculum: **Circle of Grace** in your parish catechetical programs and your schools. When this program is complete, please report your attendance numbers separately for each parish and school that you are in charge of.

You will need to log into the **Diocesan Data Hub**, located here: https://apps.madisondiocese.org/DOM_Parish_Data/ Select your parish or school under the **Organization** button in the top header, and then select the Safe Environment section in the **select a dataset** area. After filling in your attendance numbers, the overall class size and any opt out forms you have, select the **Save Changes** and you are done.

Finally, if you need a handy “reporting aid” to give to your parish DRE’s or principals for them to give you the numbers, please reference the attached reporting aid.

Thank you if you’ve already taken the time to report your numbers!
If you have any questions, concerns or need assistance, please don’t hesitate to reach out.
Sincerely in Christ,
Anna

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