

## APPENDIX II

### POLICY ON BACKGROUND SEARCHES

It is mandatory that all people working for the Diocese of Madison in its pastoral center, institutions, schools or parishes, as well as all volunteers stably serving in a capacity regularly involving contact with minors have a background search completed before they are employed or transferred into this Diocese. If, for some reason, this does not happen before employment, this search is to be requested before the end of thirty (30) days of employment.

This policy is in response to Article 13 of the *Charter for the Protection of Children and Young People*, United States Conference of Catholic Bishops, issued in July 2002 and updated from time to time. This article states: “Dioceses/eparchies are to evaluate the background of all incardinated and nonincardinated priests and deacons who are engaged in ecclesiastical ministry in the diocese/eparchy and of all diocesan/eparchial and parish/school or other paid personnel and volunteers whose duties include ongoing, unsupervised contact with minors. Specifically, they are to utilize the resources of law enforcement and other community agencies. In addition, they are to employ adequate screening and evaluative techniques in deciding the fitness of candidates for ordination (cf. United States Conference of Catholic Bishops, Program of Priestly Formation

[Fifth Edition], 2006, no. 39).”