

On the TOP LEFT of the page, you will see "Public" and "Private." Choose "Private," then choose "My User Account."

Log In or Register for Account

Click "create account". **Do not insert a user name or password.** This is only for login purposes once you have an account. Inserting a user name now before creating an account will make it impossible to use that user name for your account when you try to create it.

Create an Account

Fill in your first and last name, email address, and mobile phone number then click on blue box.

You will see a message saying your account has been created and to verify via link sent to email. The email will include a hyperlink entitled "Confirm My Account."

Verify New Account

You will now see a username that you can change to whatever you like (we recommend your email address.)

Create a password. It must be 8+ characters including upper and lower case letters, a number, and a special character.

Finally, click on the blue box.

My Account

Fill in requested information.

For parish, please use the dropdown menu and choose CCASTA

Click "save contact record"

If there are more members of your family, go back to top and click on "add family member." Complete info for each person and save contact record after each.

Both adults in the family are considered "Head of Household."

Once you have more than one family member you will see a dropdown arrow with "current user"

REGISTER FOR A PROGRAM

On the top left of the page choose "Public" then choose "Event Calendar". Scroll through to the month your event begins. Click on the hyperlink on the calendar page. This will take you to the event page. Click on "Sign Up." Opt to Pre-fill form with "My Record." Continue completing fields, through payment. You can register multiple people for multiple events at the same time.